



A G E N D A

Kelce Leadership Team Meeting
1:30 p.m. March 25, 2014

- I. Annual Awards Banquet
 - A. Debrief meeting with Chris Kelly / Discuss Potential Options
Group discussed options to streamline and shorten the time necessary to complete the banquet and ceremonies. Will meet with Chris Kelly after he has reviewed last year's program and analyzed the number of students and scholarships we have this year.
 - B. Banner or Backdrop for Photos
We'll use the banner on-hand from our last accreditation reaffirmation. Will save money not purchasing a new one.

- II. Miscellaneous
 - A. Junior Jungle Day – this Saturday!
Chairs will explore using Room 121 and the Backstage Commons as the site for this event.
 - B. Meritorious Award Recipient (04/11) – Jody Billiard, BBA in Accounting, Coca-Cola Bottling
Becky is working on securing classes for the visit. Will work with Din to include a finance class if possible. Need to decide on lunch format.
 - C. Kelce Spring Student Picnic Date – April 22nd – Soft Opening of Backstage Student Commons Area
Group agreed to this date. Faculty will be asked to help serve hotdogs again this year. Formal ribbon cutting for study area will occur during next KBOA meeting in May.
 - D. Appointment Letters; Wording of Conditions for Tenure Earning Faculty – Distribute
New language distributed. Chairs agreed to use common wording when hiring new tenure earning faculty members.
 - E. IPEDS Data – Distribute
Federal data report handed out and briefly discussed. Pitt State is very typical of regional campuses. Two trends stand out – low tuition and low salaries.

- III. Review/Update
 - A. Early Enrollment Schedule; April 6th through 10th
Faculty need to be prepared for handling issues on the Monday after the Sunday opening of the online enrollment system.
 - B. Digital Measures – Campus Visit for University-Wide Consideration
Going ahead as planned. We'll try to have faculty at the workshops to provide testimonial of Kelce implementation.
 - C. Student Evaluation of Teaching – Non-Unit Teaching Personnel
Will continue current practices until told to revisit the issue.

- IV. Updates and Announcements
 - A. Casey – no report
 - B. Cortes – no report
 - C. Harris – no report
 - D. Muoghalu – back from Nigeria; visited with 70+ prospective Mini-MBA students and others

- D. Old Business
- E. New Business
- F. Adjourn – Meeting adjourned about 2:45 p.m.

Dates to Remember:

- A. Kelce Meetings with President and Provost, Friday, March 28th
- B. Junior Jungle Day, Saturday, March 29th
- C. Early Enrollment for Summer and Fall, April 6th through 10th
- D. Meritorious Achievement Awards Day, Friday, April 11th
- E. Kelce Spring Student Picnic, Tuesday, April 22nd
- F. Beta Gamma Sigma Induction Program, April 28th
- G. Kelce Awards Banquet, Monday, April 28th
- H. Spring Commencement, Saturday, May 10th