



MINUTES

Kelce Leadership Team Meeting
3:15 p.m. February 5, 2014

Present: Ms. Rebecca Casey, Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

- I. AACSB
 - A. Final preparations – Dr. Grimes will visit with Dr. Berry tomorrow about potential travel problems related to the weather and the team getting to Pittsburg safely.
 1. Hotel Suites – upgraded all rooms to king size suites
 2. Work Room – We are currently working on getting this information together to place in the team work room. A copy of the program guides will be provided to the team. We will have samples of our journals in the work room (American Economist and Journal of Managerial Issues). Chris will set up a printer.
 3. Sunday Night Reception – list of those attending was distributed.
 4. Monday Faculty Lunch – Group Assignments were discussed.
 - B. Faculty Meeting – 02/07/14 @ 2:00 p.m.
 1. Dean’s Report Outline
 - A. A copy will be distributed to everyone at the faculty meeting.
 - B. Dr. Grimes reviewed all items that he plans to cover in the faculty meeting (attached).
 2. Faculty Handouts – Visit Agenda, Strategic Plan Goals, Standards as needed, Cards as needed.
 - A. We will distribute at the faculty meeting an agenda for the visit, strategic planning goals, standards (if needed), mission cards (if needed).
 - B. Talking points, as prepared by Chris Kelly, have been distributed via e-mail and discussed in classes by faculty.
 - C. Almost everything that is discussed should be tied back to the Mission.
 3. Dr. Harris reviewed an e-mail that he sent out to MGMKT faculty about what items should be reviewed by faculty before the visit in order to be prepared. He suggested that each department distribute a similar e-mail.
- II. Miscellaneous
 - A. Friday’s Research Symposium – will be held at noon on Friday in 316 Hughes.
 - B. PLC Update – Deans are still working on coming up with a plan on course/college fees.
- III. Updates and Announcements
 - A. Casey – She will go to KC tomorrow for IIA meeting; Saturday there is a conference at Missouri Southern for Accounting Students.
 - B. Cortes – departmental Kanza photo was taken today.
 - C. Harris – finalist for position will be on campus Feb. 20; AOL group is meeting at 9:00 on Friday in 121 Kelce.
 - D. Muoghalu – new round of surveys are being worked on by Princeton Review (Family Friendly).
- IV. Old Business
- V. New Business
- VI. Adjourn – 4:20 pm

Dates to Remember:

- A. AACSB Reaffirmation Visit – February 9th through 11th
- B. Faculty Performance Appraisal Back to Faculty – Friday, February 28th
- C. Spring Break – Monday, March 17th through Friday, March 21st
- D. Kelce Meetings with President and Provost, Friday, March 28th
- E. Junior Jungle Day, Saturday, March 29th
- F. Kelce Awards Banquet, Monday, April 28th
- G. Spring Commencement, Saturday, May 10th