



## MEETING MINUTES

Kelce Leadership Team Meeting  
9:00 a.m. April 24, 2013

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Eric Harris, Dr. Paul Grimes, Dr. Michael Muoghalu

- I. Innovation, Impact, and Engagement Faculty Survey
  - A. Feedback and Finalize
    - a. Feedback from KLT:
      - i. Mission should be included with the survey
      - ii. Discussion followed on wording and placement of questions and requested responses from faculty
  - B. Dissemination and Collection
    - a. Discussed the best way to disseminate and collect this information – decided that hard-copy was the best way and will set a deadline of the end of next week (Dr. Grimes will also send an e-mail with the survey and all of the information)
- II. University Catalog
  - A. Updates and Edits
    - a. Discussed proposed changes to 2013-2014 catalog copy – due May 1 to Registrar
      - i. Will add information about Jungle Journeys
      - ii. Add minors in the college
      - iii. Discussed writing to learn requirements under Admission to Kelce (Dr. Grimes will check with Suzanne about the correct wording)
  - B. Implementation of New College Admissions Standards
    - a. Academic Advisor is unsure when to begin implementing the new standards
      - i. discussion followed that students should be accepted under the old or new standards if they meet them until all are admitted, and then begin using the new standards
- III. BTI -> Center for Innovation and Business Development
  - A. Reorganization
    - a. Considering renaming the BTI to the “Center for Innovation and Business Development”
      - i. Will also be re-organizing this entire area – Polymer Research Center (scientific areas) will no longer be part of the BTI
  - B. Feedback to VP Hodson
    - a. Would like to have someone from Kelce COB sit on the search committee for the new Director for the Center for Innovation and Business Development.
- IV. Miscellaneous
  - A. Changes to PSU Board of Trustees
    - a. Expanding the PSU - BOT as adopted on 4/12/13. Academic Deans will be added as Ex-Officio/ non-voting members.
  - B. Two Scholarships Available (\$500 and \$200)
    - a. Need suggestion of students who would qualify

- C. Great Teachers Fund Balance Available: \$3.4K
    - a. Funds available to spend – purpose to enhance classroom teaching
    - b. Will keep funds in reserve
  - D. Prospective KBOA Nominees (Cheryl Sullivan, Joe Stephens, Tad Dunham)
    - a. Cheryl Sullivan – Williams Pipeline Company. Tad Dunham – President of local bank. Joe Stephens – Fastenal.
    - b. Will ask the nominating committee for recommendation and the board will vote, and then send names to President Scott for recommendation.
  - E. Requests from Provost
    - 1. Major accomplishments for past year
      - a. Provost needs accomplishments college-wide that look good for the university. This information will appear in the President’s report to the Board of Regents.
        - i. #5 Family Friendly, Beta Alpha Psi & BGS – distinguished chapter, grant from IA education partnership, ENACTUS regional win
    - 2. Efficiency steps taken over last year
      - a. Green Gorilla Award
      - b. Faculty awareness
  - E. Paraguay – Exploration of EMBA
    - 1. Center for the Southern Cone – as proposed by Dr. Winters
      - a. Dr. Murray is going to teach a course in Paraguay in the fall and will be doing some research while she is there to gauge interest in the EMBA program. She will make contact with individuals who might be interested in the program.
  - F. Search Updates – ACIS Chair and Instructional Tech Position
    - a. ACIS Chair – all paper work is taken care of, ad has been placed, have received two applications. Dr. Cummings is chairing committee.
    - b. Inst Tech Position – interviewing 4 candidates, 1<sup>st</sup> interview was yesterday.
- V. Updates and Announcements
- A. Casey
    - a. The IAEP Advisory Board Meeting was last Friday. New coordinator will be on-board next year – Dr. Haenchen & Ms. Casey (co-coordinators).
    - b. Took 17 students to Koch Industries last week. Will visit Wal-Mart in Arkansas next week.
    - c. Faculty will visit Cerner in KC (Dr. Choi and Mr. Strong).
  - B. Cortes
    - a. Update on Study Abroad Program in Taiwan – do not yet know how many business students will be invited this year, probably 3.
    - b. Brazilian professors will be visiting PSU this week.
    - c. PSU Department/College audits and updated catalog copy are due.
  - C. Harris
    - a. Qualtrix is the best on-line survey instrument available. Would like to purchase this survey instrument for the College of Business. Dr. Harris will investigate the possibility of purchasing.
  - D. Muoghalu
    - a. Mini-MBA is going forward as planned. Have received over 100 prospective applicants. Program will take place July 8-26. The condensed Mini-MBA program will take place the week after school is out this semester.
    - b. Mini-MST program through the College of Technology – Dr. Muoghalu is assisting with setting up this program.
- VI. Old Business
- a. Presently interviewing for Director of International Services and Institutional Research. No offers have been made yet.
  - b. Dr. Sha is working on entering data in Digital Measures.
- VII. New Business
- a. Fastenal representatives will be on campus one day – possibly the day of the picnic on April 30.
- VIII. Adjourn – 10:35 a.m.