



## MINUTES

### **Kelce Leadership Team Meeting 9:00 a.m. March 26, 2013**

**Present:** Ms. Rebecca Casey, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

**Absent:** Dr. Din Cortes (excused-Taiwan trip)

- I. Budget Discussion (from PLC meeting on 3/26/13)
  - A. Debrief of OOE take-backs
    1. Dr. Olson had asked the colleges and departments to review what could be returned from OOE to cover budget shortfalls this academic year
    2. There was no discussion if these shortfalls for colleges/departments were equitable, etc.
    3. We do not know if we are close to replenishing the reserves for this year.
    4. We need to be very cautious about spending OOE next year.
    5. There are no funds left this year to purchase faculty computers.
  - B. Possible legislative actions – a potential compromise will be reviewed in the Kansas legislature this week.
  - C. Plans for open positions in college
    1. Met with MGMKT search committee yesterday
      - a. Ms. Casey will move to 9 month position
    2. Will meet with ACIS search committee today
    3. 70% of open positions may be taken back by the state on July 1 under Senate's bill
      1. Will use MGMKT line as line to hire for Chair from ACIS
      2. Ms. Casey will then be converted back to the 9 month position
      3. Dr. Harris and Dr. Grimes will meet with Michele Sexton in HR to find out how to set up these positions
- II. Part-time Faculty Allocation
  - A. Review budget provided by Provost – distributed and discussed part-time allocations for FY 14 from Provost.
  - B. Plan for next academic year
    1. The bottom line is that we will be receiving a little less funding for FY 14
    2. Discussed part-time sections that need to be offered
- III. Catalog Copy – revisions needed
  - a. Need to re-write the College opening page – Dr. Grimes will work on revisions
- IV. Updates and Announcements
  - A. Grimes – debrief Paraguay trip; magazine copy pages; meetings on Thursday and Friday; Fastenal

- a. Current Kelce PSU alumni magazine pages were distributed for review.
  - b. Provost meetings with PSU Deans, Directors and Chairs will be Thursday afternoon at 3:30 in CTLT.
  - c. Kelce College meetings with President and Provost will be Friday, March 29 with Dean, KLT and faculty (2:00, 2:30 & 3:30).
    - i. Reviewed possible discussion points for meeting.
      - 1. Water & sewage back up in basement.
      - 2. On-track for accreditation – discuss accreditation expenses.
  - d. Fastenal – Horner, Dalecki, Harris, Sha will be attending to represent the COB at the Fastenal Expo in Indianapolis next week.
  - e. Paraguay Trip – Dr. Grimes had a good trip over spring break with Dr. Kunkel, Dr. Winters and Dr. Sagehorn.
    - i. Met with people at institutions that help support the PSU in Paraguay program.
    - ii. PSU in Paraguay Program – PSU offers 8 courses per year (general education).
    - iii. There are opportunities for PSU COB in Paraguay to offer an executive MBA.
      - 1. Need to conduct a survey to see how much interest there is in offering this program.
      - 2. Dr. Murray will be teaching in Paraguay in the fall and she could follow-up on individuals who might be interested in the EMBA program.
- B. Casey
- a. Update on energy competition – tied for first place on campus
  - b. Dr. Roush – still receiving treatments for his cancer; sick leave will be running out and HR has recommended that he apply for disability. We have to offer him a contract for next year. Position could be filled temporarily.
  - c. Dr. Fay's sabbatical report is in the process of being prepared.
- C. Cortes – in Asia
- D. Harris – MFT; BSQ
- a. Business School Questionnaire (BSQ) – due in May every year; Dr. Harris will begin working on this AACSB report in April.
  - b. Major Field Test – results from MFT that was administered this semester were distributed for discussion and review by KLT.
    - i. Dr. Grimes asked that a table be created as a comparison for last five years MFT results to include with accreditation information.
- E. Muoghalu
- a. Debrief Nigeria trip –
    - i. Dr. Muoghalu had a successful trip to Nigeria.
    - ii. He covered about 1,200 miles driving in Nigeria to visit schools and potential students.
    - iii. There is a big problem with terrorism in Nigeria.
    - iv. Visited about 20 prospective students interested in the MBA and Mini-MBA. Lined up about 15 students who will plan to come to PSU. PSU requires \$12,000 deposit from Nigerian students before they arrive for classes.
    - v. Met with 3 Vice-Chancellors (Presidents) at Nigerian Universities.

- V. Old Business
- VI. New Business
  - a. Chairs were asked to have faculty provide dates that they will be needing the reserve the lab for next fall.
- VII. Adjourn – 10:40