



MINUTES

Kelce Leadership Team Meeting
8:30 a.m. March 6, 2013

Present: Rebecca Casey, Din Cortes, Paul Grimes, Eric Harris

- I. Miscellaneous
 - A. Fastenal Expo Trip – Need faculty applications to Jason soon
 - a. Trip will take place April 2-3 to Indianapolis
 - b. Please give names of interested applicants to Dr. Grimes as soon as possible - Dr. Harris will attend. Other names suggested were Dr. Horner, Dr. S. Lee and Dr. Choi. Chairs will check with potential attendees.
 - B. Junior Jungle – Are we ready for this Saturday?
 - a. Need to keep everything in 224 Kelce this time
 - b. ACIS will have Dr. O’Bryan, Ms. Polfer, Dr. Sha and Dr. Cho attending; EFB will have Dr. Shum and Mr. McKinnis attending; MGMKT has not yet chosen assistants.
 - C. United Way – sponsorship opportunities
 - a. discussed whether Kelce should participate as a sponsor – Dr. Grimes will pursue
 - D. Travel using foundation accounts – Mimi
 - a. must have receipts for meals if using foundation accounts (142 or 342 accounts)

- II. BUDGET
 - A. Must determine how much OOE we can cut NOW!
 - a. Dean - \$1,500 (still have AACSB fees to pay)
 - b. MGMKT - \$1,000
 - c. ECON – -\$5,000; JMI - \$1,000
 - d. ACIS - \$1,000
 - B. What can we offer now?
 - a. Discussed what possible expenses could be cut
 - i. copier
 - ii. telephone
 - b. Instructional Equipment Fee funds
 - i. these funds have already been earmarked for computers and equipment in the lab
 - C. Open positions – strategies
 - a. Dr. Grimes will be discussing open faculty positions with the Provost next Tuesday
 - b. Dr. Grimes needs arguments from chairs regarding why these positions need to be filled
 - i. overcrowding in capstone courses
 - ii. PSU record enrollments
 - iii. ECON – outreach and Money & Banking courses
 - iv. MGMKT – Business Strategy capstone courses
 - v. possible retirement of faculty
 - vi. converting positions to masters positions
 - vii. accreditation timing should work toward our advantage regarding positions
 - viii. possible department consolidations
 - ix. need to find ways to generate our own revenue

- III. Updates and Announcements
 - A. Grimes – none
 - B. Casey - none
 - C. Cortes – search is on hold until they hear from Provost about positions
 - D. Harris - none
 - E. Muoghalu – n/a

- IV. Old Business - none

- V. New Business - none

- VI. Adjourn – 9:40 a.m.