

# Pittsburg State University

KELCE COLLEGE OF BUSINESS

## MINUTES

### Kelce Leadership Team Meeting

9:00 a.m. September 5, 2012

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

- I. Travel Requests – determine allocation limit from dean’s office
  - a. Discussion followed on faculty requests for travel for 12-13.
  - b. Will keep funding at \$600 per faculty member using account 342-1120108.
  - c. Departments are asked to keep a spreadsheet of travel funding used each year which will then be compared with other departments at the end of the year.
  
- II. KBOA Board Meeting – Friday, October 19th
  - A. Outreach from College of Technology Board – Dinner on Thursday, October 18<sup>th</sup>
    - a. KBOA will meet with the COT Board – details will come at a later date
  - B. Agenda – coordinate with outstanding alumni programs
    - a. Need to think about putting a creative agenda together & coordinate with outstanding alumni who will be visiting campus that day.
    - b. Will combine lunch of KBOA with outstanding alumnus
  
- III. Upcoming professional development seminars – who to send?
  - a. Seminar will take place on Thursday, Sept. 13, from 9:00-4:00 in 121 Kelce (Dean’s office will provide box lunches/refreshments)
  - b. Some Kelce faculty/chairs may attend the sessions
  
- IV. Miscellaneous Items
  - A. 35<sup>th</sup> Birthday hospitality tents – are we ready?
    - a. ACIS is hosting the tent on Sept. 8 – 1970’s theme (cupcakes & water will be served)
    - b. Will have tent open from 3:30/4:00 to 6:00
  - B. PLC Retreat debriefing
    - a. Provosts Leadership Council Retreat was held in Hughes Hall on Tuesday, September 4.
    - b. Most of the morning was spent on a video conference call with the state deputy director of education for Kansas.
      - i. Huge tax cuts will be taking place which will affect higher education budgets.

- ii. Discussed implications of tax cuts – there will need to be cuts in the state in order to balance the budget in the future.

C. Computer Replacements

- a. Dr. Grimes has visited with Chris Fleury about what to expect for expenditures for computers in the classrooms and the south lab this year.
  - i. Total is about \$57,000 for the lab and \$8,400 for the classrooms; \$33,000 for lap top cart (need to wait to upgrade laptop cart).
  - ii. Priority needs to be to update the south computer lab which will increase the capacity.
- b. Discussed gaining access to other funds for classroom upgrades/renovations.

V. Updates and Announcements

A. Grimes

- a. Leggett & Platt – faculty have been encouraged to attend this event next week.
- b. Chamber Coffees – a calendar of the scheduled chamber coffees was distributed – Dr. Grimes asked that someone from KLT try to attend each meeting. This will be discussed at the next meeting.
- c. Need a rep for the Faculty Senate UG Curriculum Committee – Linden Dalecki's name will be submitted to Peter Chung.
- d. Need to create a list of all faculty and committees they serve on. Each department will create their own list and submit it to the Dean.

B. Casey

- a. Ad in the Joplin Tri-State IMA Directory – Dean's office usually pays for this ad.
- b. BKD will meet with faculty today before Meet the Firm's day which is on Monday.

C. Cortes

- a. Need to schedule Dr. Bracker to meet with KLT about CFA designation for PSU.
- b. Dr. Cortes will visit with Dr. Grimes about the job ad for the open position in ECON (Ken Smith's position). Classes for spring semester will be covered by adjunct faculty.

D. Harris

- a. Program Assessment for BBA and MBA is due next Saturday.
  - i. Assessment instruments for AACSB can be used to overlay what is done institutionally at PSU.
  - ii. College Assessment Committee meeting will need to be scheduled in September.
- b. Academy of Marketing Sciences has a new President who has published in the JMI.

E. Muoghalu

- a. Working on MBA enrollment statistics for this semester. Down slightly by 5-10%.

VI. Old Business - none

VII. New Business - none

VIII. Adjourn at 10:30