

Pittsburg State University

KELCE COLLEGE OF BUSINESS

MINUTES

Kelce Leadership Team Meeting

2:30 p.m. June 12, 2012

Present: Ms. Rebecca Casey, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

Absent: Dr. Bienvenido Cortes (in Iraq)

Guests Present: Dr. Lynn Murray, Dr. Kristen Maceli

- I. Kelce 35th Birthday Celebration (Homecoming)
 - A. Lynn Murray and Kristen Maceli
 - a. Distributed a calendar of events for the celebration
 - i. August-September – welcome back picnic for students
 - ii. Host tailgating tent at gorilla village at every football game
 1. Will talk to KBOA to see if their companies wish to sponsor/support these events.
 - iii. Sponsoring/co-sponsoring volleyball event
 - iv. Working with Holly and staff on annual the Golf Tournament in Kansas City
 - v. Arrowhead game
 - vi. Homecoming
 1. Host birthday celebration
 2. Tailgating at football game
 3. Will not do the pre-parade breakfast
 - vii. November – last football game
 - viii. Additional events through the fall semester
 - b. There will be a student assisting Dr. Murray and Dr. Maceli on a historical timeline to be viewed in the building, etc.
 - c. Distributed proposal by Alexia (student who is working on the historical timeline, etc.)
 - d. Discussed the proposed schedule of events – is it too ambitious?
 - B. Events and costs
 - a. Pitt State Magazine – story and ad with listing of all events; ad in Collegio, post card mailing, banners, special web page, Facebook, social media, Crimson & Gold story in KRPS
 - b. Costs for advertising in the Pitt State Magazine are expensive. Funding?
 - i. Ask KBOA about sponsoring?
 - ii. Pay from college/departmental funds?
 - iii. Discussion – definitely worth the investment
 1. Will try to place a full page ad (around \$1,300)
 - c. Need to finalize dates for the ad
 - i. All football games/tents will be hosted by student organizations or departments and Kelce Board of Advisors companies (MGMKT – October 6, ACIS – last game, ECON -)
 1. Dr. Murray will visit with SIFE and MBAA student reps.

- a. PSU is required to have a process in place that verifies that faculty that are hired have the right credentials/qualifications for their jobs. Document needs to be in place when faculty are hired.
 - H. Contact hours and non-standard class time slots
 - a. HLC re-accreditation issue
 - b. Departments are able to schedule courses in non-standard time slots and must be sure that the number of contact hours meets the required number of hours.
 - I. Faculty evaluation of Chairs
 - a. Discussion
 - i. Not much participation by faculty
 - ii. Chairs do not currently have access to these surveys – Dr. Grimes will give pertinent information from the surveys to the Chairs
- IV. Updates and Announcements
 - A. Grimes – Out 2 weeks, vacation leave and to Las Vegas for AACSB New Dean’s Conference;
 - B. Casey – working on putting together IAEP program since Dr. Heath will be leaving PSU – need to have at least 10 internships a year and have not been meeting this level.
 - C. Cortes –
 - D. Harris – submitted the BSQ to AACSB last week. Discussion followed on research emphasis for faculty. Will be gone this Friday and next Friday as well as 1 ½ weeks in July.
 - E. Muoghalu – still admitting students for the MBA program next semester; Mini-MBA concluded on Friday with 5 graduates; additional Mini-MBA will be offered in July.
- V. Old Business
 - a. Will discuss departmental Promotion and Tenure documents at next KLT meeting.
- VI. New Business
 - a. Dwight Strong is currently researching providing certification to students in place of CIS 130 course. He will present his findings at the Kelce meeting in the fall.
 - i. Discussion followed on what requirements would be for students to gain this certification.
 - ii. Will try to get input from schools that currently have this certification in place.
- VII. Adjourn