

**Kelce College of Business**  
**Kelce Leadership Team Meeting**  
**2:30 P.M., Friday, September 16, 2011**

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Eric Harris, Dr. Paul Grimes

Absent: Dr. Michael Muoghalu (attending Ingram's meeting)

1. Kelce College Holiday Party – Brock's barn
  - a. Friday, December 9 – Mimi will check with Mr. Brock's office
  - b. Invitees will be: faculty/staff and spouses, student employees, Kelce Board of Advisors - potluck
2. Faculty photos
  - a. Discussed updating all faculty photos so that we can develop a photo directory and to update pictures on web pages to have a more consistent look
    - i. Consensus was that we should update all photos
    - ii. Best way to set up appointments with faculty for our photographer is to set up times on one day. Dr. Grimes will work with Malcolm on times/dates for photo sessions.
3. Rua Sky Box
  - a. COB is scheduled to use the skybox for the Missouri Southern game – Nov. 12
    - i. COB is allotted a certain # of seats to use in the skybox
    - ii. Dr. Grimes asked for input from the KLT on who should be invited. KLT were also asked to get input from their department faculty.
    - iii. Guests can visit the skybox at half-time
4. Development office
  - a. Discussion followed on the necessity for KLT to meet with Development/Major Gifts Officer.
  - b. Dr. Grimes will set up an initial meeting with Development staff.
5. AACSB Issues
  - a. Need to set up a day-long meeting for all KLT to meet regarding AACSB issues
  - b. We have purchased a 3 month subscription to Data Direct – data service available to create comparison reports with other schools (especially competitive and peer schools)
  - c. AQ/PQ criteria
    - i. Dr. Grimes has some concerns about the AQ/PQ criteria.
    - ii. Trying to create a grid with Dr. Harris on AQ criteria to get a better visual on each category and to understand it better.
    - iii. Will try to have the criteria "cleaned up" by the end of this academic year.
    - iv. PQ document also needs some clarification with wording, etc.
  - d. Tables

- i. Discussion followed on consistency with the tables that feed into the AQ/PQ criteria.
  - ii. Tables should be completed for each academic year before AACSB visit.
- 6. Committee "To Do's"
  - a. PR Task Force – Dean Grimes will write a charge for the task force and will meet with the group.
  - b. MBA PAC – need to examine GMAT and other admission/scheduling policies per meeting between Dr. Grimes, Dr. Muoghalu, and Dr. Peggy Snyder. MBA PAC will be charged with creating an MBA Policy Handbook.
  - c. KLT are asked to give any additional input to Dr. Grimes and the MBA PAC
- 7. Updates and Announcements
  - a. Grimes – will attend President's Society dinner tomorrow and will meet with Kansas Board of Regents next week.
  - b. Casey – discussed personnel issues
  - c. Cortes – Advisor search update
    - i. Committee has met and made a decision on whom to offer the position to.
    - ii. Recommendation should be sent to Dr. Grimes from the committee.
  - d. Harris – Dr. Mujtaba Ahsan has resigned as of the end of the fall 2011 semester.
  - e. Muoghalu – representing Kelce at Ingram's event in KC today
- 8. Old Business
  - a. Follow-up on space utilization
  - b. SEKBJ – only 4 faculty volunteers (Maceli, O'Bryan, Box, and Heath)

The meeting dismissed at 3:20. Dr. Harris, Dr. Cortes and Ms. Casey met after the meeting dismissed to discuss spring 2012 class schedule.

Paul W. Grimes, Dean  
Kelce College of Business  
September 16, 2011