

**Kelce College of Business**  
**Chairs Meeting Minutes**  
**April 28, 2011**

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris

1. Provosts Leadership Council
  - a. 2013-2016 university calendar has been set but is not yet approved – KBOR may still make changes to the calendar
  - b. Performance Agreement Satisfaction document was presented to the KBOR – it received approval, but no additional funding is available
  - c. WSU has advanced an Engineering Tech program that is similar to the one at PSU. PSU E-Tech department is not happy about this.
  - d. Regents approved an Engineering Program for FHSU in Computer Engineering
  - e. Anti-bullying project at PSU will be led by Jamie Jones and Michele Sexton. A consultant will be hired to assist with the project. This will extend to faculty/student bullying.
  - f. New position will be created in the President's Office – Director of Government and Community Relationships. The advertisement will be posted soon.
  - g. Tuck pointing and painting projects in Kelce were all cancelled. Late stimulus funds might be made available to do these projects.
  - h. Report on saving money through consolidations, etc. in academic units will be required by PSU administration. Chairs were advised to think of things for a report concerning cost savings in Kelce. John Patterson will be calling for the report soon.
  - i. New program has been developed called E-Proxy. Parents will now have access to notices, records, etc. regarding financial obligations of their student. There is a proposal to open that up to academic records in the future.
  - j. Course overload official rule
    - i. Students may enroll in up to 21 hrs without permission
    - ii. Course overloads are permitted by the Dean in an unlimited capacity, but must provide justification for these permissions. Usually this will require a 3.0 GPA.
  - k. PSU Scholarship Policy (for awarding scholarships)
    - i. New target date for entering scholarships for new students is March 1
    - ii. New target date for continuing students is April 1
  - l. By October 2011, the PSU web site will have a "net price calculator" included. One of the things that will be shown is that Gorilla Advantage will be shown as

complete out-of-state tuition with a scholarship to give them the equivalent of in-state tuition.

- m. Statewide transfer and articulation agreement is being pursued for all Kansas higher education institutions. General education courses are the starting point. Caution should be exercised going forward because of AACSB accreditation. Some community colleges want the ability to transfer upper division major courses from a two year college to Kansas four year colleges. This could cause some concern with AACSB.
  - n. MSEP draft is in the process of being drawn up. The dean has advised the Provost that the COB at PSU does not wish to participate. If Chairs wish a different result the Dean should be notified at once.
  - o. IDL room in Hughes will be remodeled during SU 2011. Hughes will be closed all summer for remodeling, window replacement, etc. An IDL room in KTC will also be added this summer.
  - p. Equipment requests for spending year end stimulus funds were submitted to the Provost. The list contains mostly computers for faculty.
  - q. Gen Ed equivalencies and substitutions – Chairs will evaluate equivalencies as usual and the Deans will grant all course substitutions for their majors without limitations.
  - r. May 10 – Ms. Casey will attend PLC for Dean Dearth while he is in Minneapolis
  - s. Dean Dearth has been asked to stay at PSU until July 15. Dr. Grimes will take over on July 18. If this happens, there will be no interim period. If this cannot be worked out, Dean Dearth's last day will be June 10 and Dr. Olson will assume the role of Dean until Dr. Grimes comes on board.
2. Dr. Grimes
- a. Dean Dearth met with Dr. Grimes on Monday when he was visiting campus
  - b. Dr. Grimes will rely heavily on the Chairs for assistance on institutional knowledge, etc.
  - c. Chairs will be involved in future meetings with Dr. Grimes.
3. Kelce Board of Advisors Meeting Agenda (May 2)
- a. Dean Dearth (meet & greet) – 9:00-9:30
  - b. SIFE presentation – 9:30-10:00
  - c. Jungle Journeys Development – 10:00-10:30
  - d. MBAA/Student Organization - 10:30-11:00
  - e. ACIS update on merger – 11:00-11:30
  - f. Lunch - 11:30-12:30
4. Department issues
- a. MGMKT

- i. Dr. Harris received a call from the Collegio regarding LiveText. He referred the call to the Provost.
    - ii. CPT issues
  - b. ACIS
    - i. Ms. Casey asked when faculty contracts for fall are due – sometime later in May.
    - ii. Discussed level of enrollment in classes and when a course should be cancelled if enrollment is low. There is no policy on this issue at PSU yet.
  - c. ECON
    - i. None
- 5. Discussed issue of inebriated individual in the building on Tuesday – University police responded and escorted the individual out of the building.
- 6. Discussed Summer International Mini-MBA and whether there will be enough enrolled to attend as well as other issues.

The meeting ended at 10:00 a.m.

April 28, 2011

---

Richard C. Dearth, Dean  
Kelce College of Business