

**Kelce College of Business  
Chairs Meeting Minutes  
December 1, 2010, 2:30 p.m.**

**Present:** Ms. Rebecca Casey Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris, Ms. Cassie Mathes (visitor).

Ms. Cassie Mathes, University Communications, attended the beginning of the Chairs meeting as a visitor to acquire updates from College of Business departments.

- Dr. Cortes informed her that the College of Business recently had visitors from Taiwan.
- Korean University officials will be visiting PSU on December 2 to visit with OIS about technology issues. (Dr. Lee is facilitating the group).
- Outstanding Alumnus & Meritorious Achievement Award Winner, Daniel Mildfelt (BBA in Finance), will be visiting PSU and the College of Business on December 17 and will attend commencement.
- Cassie is currently working on a story on fraud/computer forensics/student casino visit and discussed her progress on these projects.
- LaRochelle information session for SU 2011
- Dr. Murray's class designed the new logo that has been adopted by the University Sustainability Committee.
- Discussed potential stories (about faculty, alumni and current students).

Updates:

- Melinda Roelfs met with Dr. Dearth to discuss Hobsons software that is currently being used to track information about students (demographics, etc.)
- The recent OIS computer transfer update occurred without any problems.
- Chris Kelly will be conducting a series of training sessions on "Response to Media" during the spring semester.
- Reorganization of a college was a topic of discussion at the recent Provosts Leadership Council Meeting. The College of Education is currently seeking to be renamed and is under the process of being reorganized.
- Faculty Senate has approved the 2<sup>nd</sup> Bachelor's degree program.
- As of spring 2011 semester, it will be mandatory that faculty report mid-term grades. Down slip information will go to the student's advisor and the freshman experience instructor if students are freshmen. C, D & F grades will all be reported on mid-term grade reports.
- PLC discussed deferring tenure. Most of the faculty who are eligible for tenure this year have asked for deferrals (from Colleges other than the College of Business). Provost Olson has stated that she will consider deferrals only under Board of Regents policy. The Provost wants to eliminate the concept that everyone is entitled to one free deferral. Every department at PSU will need to revise and review their tenure policy based on the Board of Regents standards. The request must be based on "Unexpected, special and extenuating circumstances" and the burden of proof is on the faculty member. Those faculty members that have been granted credit toward tenure cannot use the lack of time as a reason for the failure to be prepared for tenure.

Summer School:

- The proposed 2011 summer school budget for the COB was rejected. \$190,000 is the budgeted amount for the COB for SU 2011.
- Only \$6,174 will be allotted from CGS for on-line courses.
- Dr. Olson is not interested in funding adjuncts or instructors to teach summer school.
- Cuts will need to be made to the COB summer school schedule. Need to look at what is really necessary to be taught. Chairs should report to the Dean what courses are really necessary.
- Ken Smith's proposed LWOP may not be considered.

Department Reports:

- MGMKT – none
- ACIS – none
- ECON – none

The meeting dismissed at 3:30 p.m.

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Richard Dearth, Dean

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