

# Kelce College of Business Chair's Meeting MINUTES

Wednesday, November 17, 2010

2:30 p.m.-4:30p.m.

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris

1. Math Task Force survey
  - a. Will examine the general education requirement for math
  - b. Task force will be asking for input from faculty and administrators
2. Updates
  - a. President's Council
    1. The PSU Tax ID# has not been active for the last several years. There is a new valid tax id# which was distributed to the Chairs for departmental use.
    2. OCR visit to campus occurred recently – there is a Title 9 problem. May entail adding an additional women's sport.
    3. Arrowhead stadium has been reserved through 2013 for PSU vs. Northwest game.
    4. Handicap access on the internet has become a big issue.
  - b. Provost Council
    1. Teleconferencing Bridge Information was distributed and discussed.
    2. New Rules & Regulations / Reservation form for the Alumni Center were distributed for informational purposes.
    3. PSU Inclement Weather Procedures Final copy was distributed
    4. Notification of Non-Renewal of Contract – 2<sup>nd</sup> Year of Service notification was distributed.
    5. Executive Summary – PSU KBOR Performance Agreement was distributed. Input has been asked for from faculty and administrators on various committees.
    6. New Faculty Orientation – very serious about new faculty attending these meetings – may be part of performance appraisal in the future.
    7. Faculty are required/obligated to attend at least one graduation ceremony per year.
    8. Graduation in December will be only one ceremony. May graduation might include 4 ceremonies at separate times for each College, and hopefully will continue this way in the future.
3. Departmental Issues
  - a. MGMKT
    1. Dr. Harris will be on vacation from December 20-31.
  - b. ACIS - none
  - c. ECON
    1. Visitors from Taiwan will be at PSU tomorrow.
4. Discussion Items
  - a. General Faculty Meeting
    1. A rough draft of the agenda for the November 19 General Faculty meeting was distributed and discussed.
    2. President/Provost meetings with the Dean, Chairs & Faculty have been scheduled for March 2 beginning at 3:00 p.m. in 121 Kelce. Dean – 3:00 pm, Chairs – 3:30 pm, Faculty – 4:00 pm.
  - b. Catalog copy format change
    1. Concerns are that all college pages look different. College of A&S have asked for uniformity among all colleges. COB will not make a change in format.
  - c. AQ Committee Report/AQ status was discussed
    1. Discussed being realistic and stringent at the same time with the standards.
    2. Faculty should be able to identify their category with ease (13 categories).

3. Schools may be called to task on appropriate AQ status of faculty by AACSB.
- d. PQ Committee Report
- e. Scholarship issues
  1. University Development Scholarship Campaign
    1. A copy of the University Development-Scholarship Campaign for the College of Business as prepared by Blake Bard was distributed.
    2. Emphasis over the next 3 years will be on increasing scholarships, not on building a new building.
    3. COB scholarship needs are not based on recruiting more students. (COT scholarship needs are for recruiting).
    4. Several of the scholarships that are currently given are very small. Goal might be to increase the amount of these current scholarships.
    5. Need to look at awarding scholarships to those students who are good students, but might not have a 4.0 GPA.
    6. MBA program – need to put some funds into supporting scholarships for the MBA program
  2. Streamlining College and Departmental Scholarship Awards
- f. Maintenance of Accreditation Seminars – Feb. 8 in Phoenix and June 10 in Tampa
  1. Dr. Cortes will attend in February
  2. Dr. Harris will attend in June
  3. Ms. Casey will attend in June
- g. Kelce Faculty Meeting – SP 11
  1. Discussion followed on the date to have the meeting.
  2. Meeting will be on Thursday, January 13 beginning at 11:00 with pizza at noon.

5. Upcoming events:

- a. SPTA Administration – Nov. 1-22 (must be submitted by 11/23)
- b. SIFE Chamber Coffee – November 18
- c. Thanksgiving Recess – November 24-26
- d. Fall Commencement (all colleges) – December 17
- e. Spring Classes Begin – January 18
- f. FY 12 Part Time Requests due to Provost – January 31
- g. Summer and WF schedules due – February 15
- h. Apple Day – March 3
- i. Spring Break – March 21-27
- j. SPTA Administration – April
- k. Early Enrollment – April 15
- l. Kelce Banquet – April 25
- m. COB Commencement – May 13 (may have commencement ceremony for each college)

The meeting dismissed at 3:30 p.m.

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Richard Dearth, Dean  
Kelce College of Business