

# Pittsburg State University Kelce College of Business Chair's Meeting

## Minutes Wednesday, September 1, 2010 2:30 p.m. - 4:30 p.m.

**Present:** Ms. Becky Casey, Dr. Bievenido Cortes, Dr. Richard Dearth, Dr. Eric Harris

### 1. Updates

#### a. President's Council

1. COCO (Provosts & KBOR) retreat may lead PSU to future projects and issues
2. Foresight 2020 plan may be revisited at PSU
3. Planning issues
  1. Performance Agreement is being finalized at PSU
  2. A new Kansas BOR agenda item is to approve the distance education plan. We should learn more about this plan as time goes on.
  3. Learner outcomes are expected to be clearly defined and identifiable for program review.
4. KBOR is making an effort to promote and support collaborative programs at all regents institutions
5. OIS Review of the internet at PSU (LiveText, Angel, Library, software, videos) shows that some of these items might not be handicapped accessible. Gaining compliance with some of these issues will be guided by OIS. As we go forward, faculty need to be aware that anything put up on the internet be handicapped compliant.

#### b. Provost's Council

1. Library Services are under major revision
  1. Library services changes
    - a. There are significant changes in research techniques
    - b. Summon program (web level discovery tool) replaces AXE360
    - c. Libguides is a new cloud based technology that creates a web based guide for a particular class. A liaison will be created for each department on campus. The new liaison will be invited to the COB for a faculty development seminar.
  2. Library building changes
    - a. The new Center for Student Success will move to Axe Library - includes the Writing Center which will function in the same capacity it has in the past. Writing Task Force will probably become the Student Success Center Board in the future.
2. FY11 stimulus funding
  1. Must be devoted for student technology purchases
  2. \$32,268 stimulus must be spent by December 31, 2010
  3. Dr. Dearth asked for input from Chairs/faculty for these purchases
3. Summer Teaching Enhancement Grants
  1. Proposal on the table is that we look at faculty rank when assigning these grants and pay a flat fee for each rank.
  2. COB faculty probably won't apply if pay for these grants changes to a flat rate.
  3. This year the program will remain as it is.
4. Appointment to Enrollment Management Council
  1. New appointee from the COB is needed for this year
5. University Professor Committee
  1. We agreed in the past not to have Deans or Chairs on this committee
6. Mentoring

1. There is some dissatisfaction / lack of interest on the part of faculty mentor attending New Faculty Orientation.
  2. Trying to expand the program to all new faculty – adjunct, part-time & full-time and instructors/
2. Departmental Issues
    - a. MGMKT
      1. LiveText – several faculty have requested communication from the Provost / PSU to students about having to purchase LiveText.
    - b. ACIS
      1. Ready to make an offer to the candidate that visited PSU on Monday
    - c. ECON
      1. None
  3. Discussion items
    - a. Assessment
      1. The Dean’s office will be sending e-mail out to students letting them know they are required to purchase LiveText.
    - b. Review Spring 2011 Schedule – next Chairs meeting
  4. Chair’s Meeting with the Provost – 3:30 p.m. – Discussion of the Process to Search for a Dean for the COB
  5. Upcoming events:
    - a. Labor Day – Sept 6
    - b. Faculty Meeting with the Provost to Discuss the Process to Search for a Dean of the COB – September 10 @ 3:00 p.m.
    - c. Meet the Firms Day – Sept 13
    - d. FY 11 Staffing Requests Due to Provost September 15
    - e. Executive on Campus – Richard White – Sept 20
    - f. Sp 11 Class schedule due to Registrar – Sept 20
    - g. Career Expo – Sept 21
    - h. Rumble in the Jungle #1 – October 2
    - i. D & F Midterm Grades Due – October 18 – noon
    - j. Fall Break – October 21-22
    - k. Opportunities in Business Day – October 21
    - l. Summer Staffing Requests Due to Provost – October 31
    - m. SPTE Administration – Nov. 1-22 (must be submitted by 11/23)
    - n. Kelce Board of Advisors fall meeting – Nov. 1
    - o. University Professor Reception – November 2 @ 3:00 p.m.
    - p. Rumble in the Jungle #2 – November 6
    - q. Early Enrollment – Week of November 8
    - r. Arrowhead Classic – November 13
    - s. Transfer CARES – November 15 & 16
    - t. SIFE Chamber Coffee – November 18
    - u. Thanksgiving Recess – November 24-26
    - v. Fall Commencement (all colleges) – December 17
    - w. Spring Classes Begin – January 18
    - x. FY 12 Part Time Requests due to Provost – January 31
    - y. Summer and WF schedules due – February 15
    - z. Apple Day – March 3
    - aa. Spring Break – March 21-27
    - bb. SPTE Administration – April
    - cc. Early Enrollment – April 15
    - dd. Kelce Banquet – April 25
    - ee. COB Commencement – May 13