

**Kelce College of Business
Pittsburg State University
Chairs Meeting Minutes
May 11, 2010, 2:30 p.m.**

Present: Ms. Becky Casey, Dr. Dean Cortes, Dean Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Director of OIS – Angela Neria
 - a. Working on coordinating information/communication between OIS, academic techs, and Center of Teaching & Learning Technology
 - b. Concerns over decentralization of licensing
 - i. Chairs are asked to give Dean Dearth information about what licenses are paid by each department
2. Outstanding Senior Man and Woman at PSU
 - a. No one received this honor in 1964, 1965 & 1966
3. New dormitories on Joplin Street
 - a. First structure will be occupied by June 1, 2010
 - b. Quincy Street will be widened to 3 lanes from Broadway east to the railroad tracks
4. Gold Parking Lot
 - a. Lot will be resurfaced and fence removed – hopefully during SU 2010
 - b. Entrance and exits may be moved
 - c. Lot will be closed during construction
5. Kansas Board of Regents May Meeting
 - a. A 5.5% tuition increase for PSU will be requested next academic year.
 - b. This increase will help pay for anticipated increase in costs of health insurance, utilities, unemployment compensation, etc.
 - c. Academic Affairs should receive 1% of this increase to be used during AY 2010-2011.
 - d. It is anticipated that Accounting & Construction professors will be hired at PSU if the economic situation stays as it is.
6. Barnes & Noble Bookstore Hours
 - a. The bookstore states that it doesn't make any money after 5:00 p.m., and therefore, they don't want to be open later than that
 - b. The compromise for the bookstore is to close at 6:00 p.m. and they will look into putting a vending machine with scantrons and #2 pencils in the building so that night school students would be able to get these supplies.
7. Reorganization of the College of Arts & Sciences
 - a. This reorganization will be announced next week
8. Commencement
 - a. Expectations of faculty attendance at commencement (according to the Provost) are that faculty attend one commencement in regalia per academic year.
 - b. Chairs should communicate this expectation with their department faculty
9. Vacation Schedule

- a. Chairs are asked to give Dean Dearth a list of days they will not be on campus this summer so that the Provost will have this information
 - b. Dr. Harris will be the building representative while Dean Dearth is gone on vacation in May-June
10. Chairperson Administrator Performance Review Instruments
 - a. Performance Review Instruments for 2009 and Goals for next year are due from Chairs to Dean Dearth
 - b. Dean Dearth will give the Chairs a letter of review in July and will report progress to the Provost in August
11. The current Facilities Master Planning Committee Report was distributed
 - a. Architect for the Fine & Performing Arts Center will be selected soon
 - b. Architect for the Comprehensive Master Plan has been selected
 - c. Working on a plan to build on to the Student Center into the oval area
 - d. Apartments across from the Alumni Center have been purchased and will be demolished to make more parking areas
 - e. 2nd floor of Hartman Hall and the old Student Health Center both have extra space available for additional uses. There is uncertainty of how these spaces will be used.
12. “New Faculty Workshops Attended” by college for FY 2010 was distributed for Chairs to review
 - a. Dr. Olson is not happy with the turnout at these workshops for new faculty
 - b. New faculty will be highly encouraged to attend these workshops
13. Summary Information on 2009 Appraisal of Faculty was distributed for Chairs to review
 - a. If/when merit increases are re-implemented than some of the appraisals may change
14. Department Reports
 - a. Management and Marketing (Dr. Harris)
 - i. Sang Lee, new hire, has been in Pittsburg looking for housing
 - ii. Dr. Crouch is working on cleaning out his office
 - b. Economics
 - i. Taiwan Summer Program information has been distributed
 - ii. Internships are available for summer
 - c. CSIS – none
 - d. Accounting – none
15. Window installation
 - a. Order of proposed window installation:
 - i. Room 207 on May 17 – should be a 1-2 day project
 - ii. East side of the building – women’s bathroom and north toward CSIS complex
 - iii. Management and Marketing offices
 - iv. Windows that face Broadway at the back of room 224
 - v. North side of building
 - vi. Windows should be installed by sometime during the first summer session
 - vii. Doors will be installed after the window installation is complete
16. Bathroom remodeling

- a. Could begin as early as May 17 in downstairs restrooms
 - b. All toilets will be re-used and reset
 - c. New urinals will be installed in the men's bathrooms
 - d. Marble stalls in all bathrooms will be salvaged for other purposes
 - e. Bathroom remodeling will take most of the summer when classes are in session
 - f. Electrical re-wiring may be taking place during the bathroom remodeling
17. New generator will be installed for OIS this summer
 18. Parking area behind Mgt & Mktg complex will be closed all summer to be used for storage for windows, remodeling items, generator installation, etc.
 19. Green trim on building will be re-painted if an appropriate color can be found

The meeting dismissed at 3:40 p.m.

Richard Dearth, Dean

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