

**Kelce College of Business
Chairs Meeting Minutes
Tuesday, April 20, 2010
2:30 p.m., 101 Kelce**

Present: Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

Absent: Ms. Rebecca Casey (excused – Attending an AACSB Conference)

- Comments for Facilities Planning Committee (handout)
 - Plans for sidewalk repair on campus will take place
 - A new Comprehensive Master Plan will be created.
 - A consultant will be hired to collect data to create this new plan (during the fall 2010 semester) with the final plan created by March 2011
 - Student Center extension was discussed
 - Design plan has been selected to start the design phase of the new Fine Arts structure
 - PSU has submitted plans to receive a grant to design a “Green” living structure at PSU
 - Currently working on an Assessment plan for the Weede. A campaign has begun sponsored by athletics.
 - There has been some interest in making changes to the library and Grubbs
 - Kelce will get the remainder of the windows installed this summer.
 - The contractor for the Kelce bathroom remodel has been selected. This will be completed summer 2010.

- Scott Roberts has accepted a position as Associate Vice President for Advancement at the University of Las Vegas – Nevada.

- Assistant to the Provost/VPAA for Accreditation - draft of the position description was distributed and discussed. This will be a .5 time, 10 month position. The plan is to appoint Jan Smith to this position, in addition to her regular duties.

- June 4 – International Conference attendees will be at PSU. Dr. Dearth asked for assistance with this group of people on June 4 as he will not be available. Dr. Cortes and Dr. Harris will be available to the group if needed.

- Associate VP for Marketing search is underway. There are currently 51 applicants, the pool has been narrowed to 10 and it is hopeful that 3-5 candidates will be brought to campus for interviews.

- There are four applicants for the PSU Honors College Director. All are internal applicants. The Dean’s will interview all applicants next week.

- Gorilla Advantage for NW Arkansas and the Legacy Project will be voted on by the Board of Regents in May.
- Input should be given to Dr. Dearth on the Initial Brainstorming on Goals and Performance Indicators (will be discussed at the next Chairs meeting).
- Academic Fresh Start Program
 - The proposed policy removes Deans and Chairs from the process of admitting a student to academic fresh start. This would allow the Registrar to re-admit someone on academic fresh start. Proposed policy will not work as Deans want to have input.
- Kansas Legislative Report Document was distributed and discussed.
 - There is no expectation that budgets will be any more or any less than last year.
 - It is anticipated that salary increases will not be in the budget.
- There is a recommendation that publicly used rooms in buildings be available to reserve in Oracle Calendar. The Chairs oppose the method.
- Discussion on the use of Tegrity and the use of the Center for Teaching and Learning Technology (lecture capture).
 - A tri-caster has been purchased – allows for live streaming video. This will be used at commencement.
 - Visiting lecturers, etc. could be recorded and then posted on the web site, using tegrity and new video equipment. They can also post from private video recordings.
- New Director of OIS will begin on April 29 – Angela Neria
- PSU now has 19 ‘official’ FaceBook accounts. There is a total of 5000 friends on these facebook accounts. There are also 5 Twitter accounts. Chairs were told to expect regulations regarding the establishment of FaceBook accounts.
- Windows domain server allows auto updates at any time. OIS knows that there is a problem with this are they are working to remedy the problem.
- Proposal for 1% tuition increase for Academic Affairs was submitted with an additional 4-5% for additional items at PSU.
 - The proposed Student Success Center has the biggest support of PSU Administration. This would be a tutoring, counseling center, etc. Start-up would consume the 1% increase.

- This would not leave funding for a new Accounting teaching position and other faculty across campus. Dr. Dearth stated to the PLC that the COB would not receive accreditation based on the current # of qualified faculty in Accounting.
- Academic Deans suggested that academic faculty should be hired first before the Student Success Center is funded. With a deadline of hiring from the Provost of August 15, there may not be time to hire needed faculty.

Department Reports:

- Management and Marketing – Dr. Harris
 - Candidate for Operations Management position is set to arrive at PSU from Nebraska this afternoon and will interview tomorrow.
- CSIS – Dr. Dreher
 - Nothing to report
- Economics – Dr. Cortes
 - The Chinese Visiting Professor has returned to China
 - Need to begin selecting criteria for selecting students to go to Taiwan this summer. Dr. Cortes and Dr. Harris will begin the process and will bring information back to the Chairs meeting for approval. Dr. Harris will be the instructor of record.
- Accounting – Mrs. Casey, absent

The meeting dismissed at 4:00 p.m.

April 20, 2010

Richard Dearth, Dean