

**Kelce College of  
Business Pittsburg  
State University  
Chair's Meeting  
Minutes April 6, 2010**

**Present:** Ms. Becky Casey, Dr. Dean Cortes, Dean Richard Dearth, Dr. Felix Dreher

**Absent:** Dr. Eric Harris (excused)

Dr. Harris is picking up the candidate for the open Management Assistant/Association Professor position at the Tulsa Airport this afternoon. The candidate will be interviewing at PSU on Wednesday, April 7.

1. **Severe Weather Emergency Plan**
  - a. A copy of the new Severe Weather Emergency Plan was distributed and discussed
  - b. All activities occurring within buildings or university grounds will cease immediately and remain suspended until such time as the tornado warning has ended. This includes classes and meeting in progress.
  - c. The Severe Weather Emergency Plan is to be distributed to all faculty by Chairs in each department
  
2. **Proposed revision of smoking policy**
  - a. The state law banning smoking in certain areas will become effective as of July 1, 2010
  - b. The proposed PSU regulation will provide that smoking will not be allowed within a 10 foot radius of any outside doorway
  - c. Smoking urns will be moved 10 feet from entrances and that will designate the smoking areas for each building
  - d. Campus Police are to be informed if someone is smoking in an undesignated area. Faculty and staff are not to try to enforce the policy.
  
3. **Textbook Rental Program – Barnes & Noble**
  - a. A copy of the program proposed by Barnes and Noble was distributed and discussed. Little cost savings will be realized by students.
  - b. Approximately 13% of textbook titles will be available to be rented from the bookstore (266 out of 1001 total titles).
  - c. A new federal law will take effect this summer which will make titles of all textbooks available on-line so that students can opt to purchase textbooks at the most reasonable price from other sources.
  
4. **PSU Clothing Policy (Purchased with University funds)**
  - a. A draft of the proposed clothing policy was distributed and discussed.
  
5. **Performance Agreement**
  - a. Due to KBOR by July 15, 2010
  
6. **Headcount for Community Colleges**
  - a. Headcounts at community colleges have significantly increased
  - b. Transfer enrollments at PSU are expected to increase

7. **Summer 2010 Continuing Studies teaching budget**
  - a. A copy of the budget for summer 2010 Continuing Studies funded courses was distributed and discussed
  - b. Dr. Snyder has asked to have a comprehensive policy for summer school to pay faculty to teach summer courses. She is asking that CGS no longer fund any summer teaching.
8. **HLC representative Dr. Lynn Murray will meet with the Chairs and Dean at the next Chairs meeting**
9. **Graduate numbers at PSU have increased – the MBA Program is the largest graduate program at PSU.**
10. **New Research Foundation**
  - a. This is being proposed by Dr. Brad Hodson to handle all faculty research
  - b. This foundation will manage all grants and all copyrights
11. **Homecoming Yard Art**
  - a. Yard Art will no longer be allowed during Homecoming week
  - b. Painting the sidewalks near the stadium will be substituted for Yard Art (using water soluble paints)
12. **Facility use policy and external speaker policy**
  - a. External speaker policy will apply to student groups and teachers having guest speakers at PSU
  - b. Facility use policy will be enforced by the entire university
13. **Proposal for a Reorganization for the College of Arts & Sciences**
  - a. This policy is supposed to be distributed soon and PLC will discuss at a meeting in the near future
  - b. Dean Dearth will share the proposal with Kelce Chairs when he has it
14. **Legislative Post-Audit**
  - a. This committee has returned to PSU to conduct additional audits
  - b. They are trying to determine how many hours an undergraduate student needs in order to graduate with a bachelor's degree
15. **Commencement** will be streamed on the internet again this year. A DVD will also be available.
16. **KBOR Distance Education Policy** has not been instituted.
17. **City of Pittsburg Planning Council**
  - a. \$4 million reserve is available from this council
  - b. Plan is to give \$200,000 each year toward scholarships for PSU students who will come to Pittsburg and plan on staying in Pittsburg
  - c. PSU Administration is leaning toward using all of these funds for technology students, attracting NW Arkansas student, and also to use for recruiting technology students from out of state.

18. **Jungle Journeys postcard**
  - a. Dr. Murray has had a postcard made for the program and has asked that they be distributed during open enrollment by advisors
  - b. The program is a very good program and needs to be developed further
  - c. Dr. Murray does not receive any additional compensation to coordinate the program
  
19. **Mini-MBA Program**
  - a. No decision has been made about the program for Summer 2010
  - b. Dr. Box has designated a hard deadline of April 15 to see whether the program will be offered or not
  
20. **Taiwan Trip (Dr. Cortes)**
  - a. Dr. Cortes discussed the program that allows students to go to Taiwan to study and is funded by a Taiwan university
  - b. PSU sent 3 students to Taiwan last summer and is planning to send 3 students during SU 2010. Everything will be paid except for airfare
  - c. The new program that is offered this year is primarily for business students – mostly looking for seniors and first year MBA students
  - d. Southern Taiwan University is encouraging PSU students to attend their summer study abroad program – no business content is involved and there is a fee for attending. They would also like to have faculty come to teach.
  - e. The COT signed some agreements with one university for degree specific programs and possible future employment opportunities
  - f. Taiwanese universities are very interested in AACSB accreditation.
  - g. President Wang will be retiring (visited PSU several times)
  - h. NAFSA conference in Kansas City will be attended by several Taiwanese university officials
  
21. Leadership at PSU
  - a. College of Education is conducting an internal search for their new Dean (1 applicant - Dr. Howard Smith).

April 6, 2010

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Richard Dearth, Dean  
Kelce College of Business