Pittsburg State University Kelce College of Business Chair's Meeting Minutes Tuesday, March 23, 2010 2:30 p.m. – 4:30 p.m.

Present: Ms. Becky Casey, Dr. Dean Cortes, Dean Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. **Updates**
   a. Kansas Board of Regents
      1. PSU's Performance Agreement will be presented to the Board of Regents in May
      2. KBOR has suggested that all Regents institutions implement tuition increases to develop academic programs and not just backfill from budget cuts.
   b. President's Council
      1. PSU's Polymer Research Center has been awarded a new $1.8 million research grant
      2. Basketball coach screening committee will commence a search for the men's head coach
      3. One house has been purchased behind the Newman Center that will be razed and additional parking added
   c. Spring Deans, Directors & Chairs meeting agenda – Wednesday, March 24
      1. Agenda was distributed
      2. Meeting will be held in Hartman
   d. Provost's Council
      1. Associate VP University Marketing/Communication search committee assignment
         1. Dr. Eric Harris will be a member of this search committee.
         2. Position requires a bachelor's degree and salary begins higher than most marketing Ph.D. positions.
      2. Honors College Director search
         1. Search is underway for this position
         2. Position will be an academic faculty member with probably only 1 course release allowed
      3. Hutchinson Community College Visit - March 30, 10:30 a.m. – 2:00 p.m.
         1. List was distributed of representatives from HCC who will be visiting PSU
      4. Budget
         1. A discussion about FY 11 budget was held. No conclusions yet about the result.
      5. Phonathon – began in February and will end in April. The College of Business will not be allowed to participate this year.
      6. Tornado Protocol
         1. New protocol will be established to deal specifically with events that are in progress during tornado warnings
      7. Optimal Size Committee
         1. This committee has met and will plan to meet with academic administrators to get input on optimal size of classes
         2. Dean Dearth has done some research on this topic
         3. Chairs are encouraged to talk to faculty about optimal class size and be prepared to report if the committee asks for input.
      8. CLA Results for PSU (WF 09) were distributed and discussed. A marked improvement over last year was noted.
      9. New Faculty Orientation session on Diversity will be presented this week
      10. Commencement Reception
         1. No reception was held last year

2. Each college was offered some funds from the Registrar to hold a reception for their college. COT was the only college that participated.
3. Question has been asked about whether there is any interest in setting up tents on the oval to have separate college receptions for this year.
4. Chairs indicated no interest in a reception due the fact that people will want to go to the Weede early due to lack of seating.

2. **Departmental Concerns:**
   a. MGMKT
      1. Will begin telephone interviews for Operations Management position this week
      2. MFT results will be distributed to Chairs soon. The MBA results are being realigned.
   b. CSIS - none
   c. ACCTG
      1. A copy of Ms. Casey's preliminary plan for combining office space for the future Department of Accounting & Computer Information Systems was distributed and discussed.
      2. Additional possibilities will be discussed for office space when CSIS is disbanded.
   d. ECON
      1. Dr. Cortes Will be gone to Taiwan starting this Thursday, March 25 until April 3

3. **Discussion Items:**
   a. SIFE Regional's – The team will leave Monday for Dallas Regional's and will return late Tuesday night. Dr. Art Fischer will provide assistance to student team if Robyn Hess cannot attend due to the funeral of her grandfather.
   b. College Brochure
      1. Kelce College of Business brochure needs to be updated
      2. Chairs are asked to give input to Dean Dearth on any additional changes needed
   c. Board of Advisors Meeting – May 3, 2010
      1. Need to plan for the next Kelce Board of Advisors meeting. Chairs are asked to think about what items need to be discussed.   This will be discussed later.
   d. MC for College of Business Banquet – Jason Landrum, Andrea Cole and Jeni Casey were suggested names for emcee.
   e. Update Contact List
   f. LiveText
      1. We are now on-board to proceed with LiveText. If students don't purchase LiveText software and participate in the project, they will lose points in their class. This has not been a significant incentive.
      2. Next year it will be mandatory that students purchase the LiveText software or they will be dismissed from to the course.
      3. At some point in the future purchasing LiveText will be a University admission requirement for all students and the problem will be avoided.
   g. Legislation – need to get started on legislation changes
      1. CSIS Changes to "CIS"
      2. Math 153 Changes – suggested starting point for legislation is to develop a business math course that replaces MATH 153 to commence Spring 2011
   h. Scholarship write-ups
      1. Discussed whether to include these in the banquet program – will try to include info about scholarship donor and not criteria for each scholarship

4. **Upcoming events:**
   a. Executive on Campus, Gene Baldwin – March 25

b. Junior Jungle Day – March 27 (Dean Dearth will participate)
c. China trip (Dr. Olson) – March 28-April 4
d. SIFE in Dallas- March 29-30
e. Faculty Senate – March 29
f. Tilford Lecture Series (Bill Thornton) – April 8
g. HLC Assessment in Chair's Meeting – April 13 (Dr. Lynn Murray)
h. KBOR @ PSU – April 16, 2010
i. College of Business Banquet – April 26
j. Kelce Board of Advisor's Meeting – May 3
k. Dr. Crouch Retirement Reception (Room 121) – May 5 – 2:30 – 4:00
l. Dr. Dreher Retirement Reception (Heritage Room) May 7 – 3:00 – 4:00
m. Beta Gamma Induction – May 14 (Balkans) 3:00 – 4:00
n. Spring Commencement – May 14 (COE, COT), May 15 (CAS, COB)
o. Construction of Windows, Doors and Restrooms Starts – May 17

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Richard Dearth, Dean   March 23, 2010
Kelce College of Business