

**Pittsburg State University  
Chair's Meeting  
Kelce College of Business  
MINUTES  
Tuesday, October 20, 2009  
2:30-4:30 p.m.**

**Present:** Ms. Becky Casey, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

**Absent:** Dr. Dean Cortes (excused)

1. Administration and Campus Life update – John Patterson informed the PLC:
  - a. Will be expanding procurement card usage. All administrators can apply for procurement cards.
  - b. The state is also considering revising the purchasing of state equipment and possibly doing away with state contracts
  - c. There will possibly be another allotment (recission) to state budgets this fiscal year. State revenue collections are below estimates. Fiscal year 2011 will be down from 2010.
  - d. Dr. Dearth asked chairs to think about and plan for what might happen if there are additional budget cuts.
2. Updates
  - a. President's Council
    1. Inclement Weather policy is being discussed again. The Inclement Weather Leave Policy is finalized however the actual closing policy has not yet been made final. Dr. Scott will make the final decision about whether the university will be open or closed.
    2. Inauguration
      1. There are concerns about faculty attendance at the inauguration. A count of faculty attending will ensure that there are no empty seats, but concern has been raised about the faculty viewing this as a day off.
      2. Thursday Seminar – involving Aaron Walsh on Immersive Education. Mr. Walsh was selected by Dr. Scott to present this seminar. Faculty are highly encouraged to attend the seminar. Dr. Dearth asked Chairs to remind faculty about the seminar.
  - b. Kansas Board of Regents
    1. Retention and Graduation Rates – this is considered by the Board of Regents to be the real measure of success for Regents universities. PSU will be rated on the same standards as KU and K-State. We are currently discouraged from remediating our students. Students can be counted if they are "counseled" to attend another college – i.e.: Fort Scott Junior College.
    2. Qualified Admissions Standards
      1. Standards are becoming more liberal for regional universities
      2. K-12 wish to liberalize standards even more
    3. The scope of Program Review at regents institutions will be revisited
  - c. Provost's Council
    1. College of Arts and Sciences Reformation
      1. PLC Looked at 5 models for reformation of the College of A&S
      2. Reformation probably will not occur until there is a permanent Dean of A&S and a permanent Provost
3. Departmental Concerns
  - a. MGMKT
    1. Course sequence flow chart was discussed
    2. Analytic Processes course

1. Students are having more and more problems in the course and Dr. Harris is continuing to get complaints from students.
  2. The Kelce Curriculum Committee will meet this Thursday about the course and will have a response to the Dean before next week. At that point Dr. Dearth will try to find some way to waive the course for students if the curriculum committee recommends that the course be removed.
  3. Discussed faculty who have decided not to teach during SU 2010 and how this will affect course offerings.
- b. CSIS - none
  - c. Accounting
    1. Ms. Casey suggested putting video cameras in classrooms in order to monitor students when taking exams. Discussion followed on the legality of this issue and whether or not it is an invasion of privacy. Ms. Casey will get quotes on costs for surveillance cameras.
    2. Opportunities in Business Day tentative agenda was distributed and discussed.
  - d. ECON - none
4. Discussion items
- a. Time Keepers memo for inclement weather
  - b. Intensive English
    1. This program has been concerned that they have no academic/instructional support and no technical support and are asking for assistance in these areas.
  - c. Math 153 – Curriculum Committee
  - d. Assessment
    1. Assessment Committee meets again on Oct. 30 to finalize the assessment plan. Minutes from October 19 meeting will be distributed soon for review. Willing faculty will need to participate in the LiveText process.
  - e. Faculty Qualifications – Standards 2, 9 & 10 needs to be reviewed as far as faculty qualifications and AQ/PQ status are concerned.
  - f. Global Strategic Planning – AACSB has now placed the word “global” in most of its standards. PSU’s College of Business next step needs to be to create a strategic Global plan or philosophy. There was discussion on who should be responsible for creating this plan – the Dean and Chairs, or appoint an Ad Hoc Committee? Dr. Dearth will appoint a committee.
  - g. No Chair’s Meeting November 24, 2009 - Thanksgiving
  - h. Working During Christmas Break
    1. The university will be closed; however, 12 month classified/unclassified employees will be required to take vacation or other leave if not working.
    2. Window installation will occur during Christmas break and spring break. It will not be necessary for Chairs to be in their offices while windows are being installed. Individual faculty will be required to move items in offices (at least 3 feet back) or out of offices during the installation. The contractor is planning to start on the 2<sup>nd</sup> floor windows first.
  - i. All 4 bathrooms in Kelce will be renovated during summer 2010
5. Upcoming events:
- a. Presidential inauguration – October 23
  - b. Deans, Directors, & Chairs fall meeting – October 29 @ 2pm – will deal with instructional effectiveness – very important for Chairs to attend
  - c. Summer 2010 staffing requests due to Provost – October 31
  - d. Faculty Authors reception – November 5
  - e. Kelce Faculty Development Seminar (with John Patterson) – November 5
  - f. Summer 2010 allocations to Deans from Provost – December 1
  - g. Fall commencement – December 18

- h. FY11 part-time funding requests to Provost – January 31
- i. FY11 part-time funding allocations to Deans from Provost – February 15

The meeting dismissed at 4:30 pm.

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Richard Dearth, Dean  
Kelce College of Business