

**Kelce College of Business  
Chairs Meeting Minutes  
May 27, 2009, 2:30 p.m.**

**Present:** Ms. Rebecca Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Richard Dearth

Dr. Dearth informed Chairs that Dr. Lynette Olson will be taking the Interim Provost position at PSU. There has not been a decision made as to who will fill the Arts & Sciences Dean position.

1. Provosts Leadership Council
  - PSU is attempting to fully implement E-Commerce at PSU, so that all fees can be paid on-line. VISA will not be usable.
  - Utility bills at PSU have been lower
  - Cargill Center will be named in the Tyler Research Center.
  - Speculation is that the Student Health Center will be named "Bryant Hall".
  - Facilities Master Planning Committee
    - Baseball stadium – to be built and named in honor of Al Ortalani. Fundraisers are being planned.
    - President's house – there is an internal study underway at this time and a professional will be hired to look at the structure of the current home. The probability is that a new home will probably be built at the location of the current house.
    - Opening of the student health center will be on Family Day in the fall.
    - The PSU Foundation is looking at purchasing the apartments at the corner of Ford and Joplin streets to make additional parking.
  - Kelce Window/Door Replacement project meeting will take place on June 2. Dr. Dearth will be in the Provost's Leadership Council at that time and asked if any of the Chairs would volunteer to attend the meeting. Dr. Harris volunteered to attend.
2. 2010 Budget
  - There was discussion on projected budget reductions and tuition revenue for FY 2010 as proposed by the Kansas Board of Regents. More than likely that there will be a minimum 4% tuition increase for students. This should generate some additional revenue assuming that enrollment remains the same. In preparing for next year, Dr. Dearth suggested that departments purchase items they need this year, if the funds are available, since there may not be funds for those items next year.
  - There are projections that the state may have rescissions early in 2010.
3. Legislative Post Audit Results
  - Preliminary conclusion of the post audit were discussed.
  - This is the first time that specific recommendations have been made in a legislative post audit.
4. New Faculty Workshop Attendance
  - New Faculty Workshop attendance for 2008-2009 was distributed and discussed.
5. Employer List
  - Employer list from Career Services to be used for the employer survey was distributed. If there are additions to the list, please let Dr. Dearth know.

6. Kansas State Academic Chairpersons Conference information was distributed. The Conference will be held February 10-12, 2010 in Orlando, Florida.
7. 2010 Summer Stipends Awards from the National Endowment for the Humanities was distributed.
8. PSU Percent Student Wages Spent Per Unit was distributed to Chairs for informational purposes.
9. Graduate Assistant Allocations for next fiscal year will be exactly the same as 2008-2009 for all Kelce Departments.
10. Invocation for Public Occasions at PSU
  - o Dr. Ivy distributed a suggested invocation for public occasions at PSU at the Provost's Leadership Council.
11. Higher Learning Commission of NCA
  - o Suggests that 5 people will be sent to meetings twice per year for four years in order to obtain this accreditation.
  - o Chairs will hear more about this topic from Dr. Wilkinson
12. Dr. Snyder stated that there are a lot of Graduate Assistant's on Academic Alert. Dr. Dearth suggested that Chairs check to see if any of their GA's are on Academic Alert, and make accommodations.
13. Mini-MBA Program, Workshops, etc. (programs where fees are charged and PSU facilities are used)
  - o The program has come under some scrutiny with some PSU officials, and may cause increased oversight by central administration PSU.
  - o These types of workshops have to be approved by the President's Council from this point on. Joan Cleland is the contact person for the President's Council.
14. Departments
  - o Management and Marketing – Dr. Harris informed Chairs that Assessment Results are due to Charlotte Barnett in the Analysis, Planning & Assessment Office by this Friday, May 29. Discussion on Academic Training which occurs after graduation, OPT, CPT, etc. The new International Experience policy will be distributed to all departments.
  - o CSIS – none
  - o Accounting – none
  - o Econ – discussed policy on changing F and INC grade changes after they are posted.

The meeting dismissed at 3:45 p.m.

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Richard Dearth, Dean  
Kelce College of Business