

**Kelce College of Business
Chairs Meeting Minutes
April 15, 2009, 2:30 pm**

Present: Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

Student Record of Sichuan Normal University

There have been difficulties with Dr. Dearth having to talk to all international students regarding the applicability of general education prerequisites. International transcripts do not show grades which has been a problem for some students if they have to have a certain grade in a course taken as a prerequisite to another course. Dr. Dearth has spoken to the Registrar's Office about this problem. He was told that any passing grade on a transcript is a "C" grade or better which should solve the problem for most students, and will eliminate these students having to receive special permission from the Dean.

Whiteboards

Results from vote were that 15 faculty preferred to use whiteboards, 10 preferred chalkboards, and 10 were indifferent. There should be funds available from the Student Technology fee account to purchase whiteboards as replacements to chalkboards in Kelce classrooms. There was discussion on how to proceed and which classrooms should have whiteboards. Dr. Dearth will present this information to the Kelce Leadership Council and let them make a decision on purchasing whiteboards. Suggestion was made to install an additional kiosk computer station similar to the one on the 2nd floor of Kelce.

Seating Chart for Banquet

The seating chart for the Banquet was discussed. Chairs should give input to Dr. Dearth after reviewing.

Script for Banquet

The script for the banquet was distributed and discussed. Dr. Dearth asked Chairs to review the script and gave instructions on making Outstanding Senior Awards.

Beta Gamma Sigma

The BGS Initiation Ceremony will take place at 2:00 pm on April 20 in the Student Center. Dr. Cortes, Dr. Dearth and Dr. Fogliasso will be officiating. John Lowe will also be recognized and initiated. Dr. Bryant and Ms. Casey will also be initiated.

John Lowe Visit

Distinguished alum John Lowe from ConocoPhillips will be on campus on Monday, April 20. He will be speaking to classes in Kelce from 9:00-12:00. He will attend the luncheon at the Alumni Center at noon, the BGS Initiation at 2:00, and presenting a Brandenburg Lecture at 3:30 in McCray.

Kelce Board of Advisors Meeting

The board meeting will take place from 9:00-12:00 in 121 Kelce. Board of Advisors, Student Leadership Council, Kelce Chairs, Dean and PSU Administrators will be attending the luncheon on April 20 with Mr. Lowe in the Alumni Center.

Strategic Planning

Discussion followed on the FY 2010 – FY 2015 Mission Statement as it now stands, as well as the draft of the proposed goals. Dr. Dearth asked Chairs to review the draft of the goals and to give him comments. Dr. Dearth would like to have the Board of Advisors input on the Strategic Planning Document as well as the Goals at their meeting on April 20. Chairs provided suggestions for modifications and additions to the proposed goals section of the document.

- Suggestion was made to put Goals in the same order as they are listed on the Mission Statement.
- Goal 4 modification: *“Provide students with a global business perspective and a respect for diversity”*.
- Goal 4 Measures addition: Number of activities designed to promote diversity. Number of times global issues are discussed in class.
- Goal 5 Measures addition: Number of times ethics is discussed in the classroom.

Dr. Dearth will make suggested revisions and will make this part of the agenda for the Board of Advisors Meeting.

Additional Items

- Blake Bard from the PSU Development Office will be distributing information that he has prepared at the Kelce Board Meeting on Monday.
- Input will be asked for at the Board Meeting regarding CSIS reorganization, and what assets might be assigned to different departments and to the College of Technology. The Board will be asked what they see as the relevant thing to do in reorganizing. Mrs. Casey and Dr. Dreher will be asked to give input on the reorganization from the perspective of the Department of Accounting and the Department of Computer Science-Information Systems.
- Two additional Board of Advisors members have resigned – Trish Costello and Marty Bicknell. Additional names for Board Members will be solicited.

Department Concerns

- **Management and Marketing**
 - Concerns about the number of faculty not attending the Presidential candidate meetings.
 - MFT testing is almost done – the last BBA test will be administered this evening. MBA results were spectacular – scores have increased and improved in every area.
 - Concerns over CPT/OPT issues with international students.
 - International Experience will be put on the schedule each semester with stipulations
 - MGMKT is going to be working on revising Tenure and Promotion guidelines, and will be asking for input from other departments.

- **Computer Science/Information Systems**
 - Nothing to report
- **Accounting**
 - Nothing to report
- **Economics, Finance & Banking**
 - Dr. Cortes sent the list of Taiwanese alumni to Blake Bard
 - International Trade Conference will take place on May 27 and will focus on economic development in the 4-state area. Will take place in the Student Center.
 - International student exchange to Taiwan. There are currently 3 PSU students who will be participating in this exchange that will be fully funded.
 - The department will be hosting a Chinese visiting scholar.

Travel Funds

There was discussion on remaining out of state travel funds for fiscal year 2009. Is there anyone else who needs additional funds for travel this year? Chairs should give input to Dr. Dearth as soon as possible.