

Kelce College of Business Chair's Meeting

2:30 pm – March 12, 2008

Present: Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris.

The Chairs and the Dean discussed scholarship awards. Dr. Dearth will decide on one Doyle Morton scholarship that still needs to be awarded.

Dr. Dearth discussed the following items with the Chairs:

- McCray Recital Hall. Activities in this building will need to be relocated while they are remodeling the building. No activities will be scheduled in Kelce at this point.
- New Business Building – this proposal has surfaced again with the committee who evaluates these types of projects. There had been discussion about adding on to the Student Center by adding a conference center. Dr. Dearth had suggested at some point that the College of Business have a conference center with food services available. This is now under consideration too. BTI is also interested in participating in a new building to be housed with the College of Business.
- Campus Security Consultant – A person will be brought to campus to consult on security issues.
- Spring Break Week – a lot of administrators will be out next week.
- Summer School – a critical analysis from SU 08 will be made for SU 09 to be taken into consideration for what will take place next summer.
- Dr. Dearth stated that a Grade Appeal Policy needs to be in place in each department at PSU and within the College of Business. There was discussion that it would be better to have a standardized policy within Kelce. Dr. Dearth will appoint an ad hoc committee to make a recommendation on a uniform policy for the College of Business.
- New position – using existing personnel – Director of Transition under Dr. Ivy (Freshman Experience, Advising, Learning) – Heather Eckstein will take this position.
- There is no uniformity on Curricular Practical Training (CPT) and OPT at this time. The international office has handled this in the past, but that is changing so that the Chair's of each department will now be responsible for signing these requests. Dr. Dearth suggested to the International Office that a manual should be made available, or training should be made available to the Chairs.
- 1-2-1 and 2+2 programs will no longer be recognized at PSU after existing students have gone through the program. PSU now has transfer or articulation agreements in place instead of those 2 programs.
- Pat Cantrell called Dr. Dearth about coming to PSU on March 26-28. Dr. Dearth would like input from Chairs on what type of information should be discuss with her while she is here. Dr. Dearth will put together a tentative schedule for her visit. One evening Dr. Cortes has offered to host a dinner at his home – probably on March 26. Ms. Casey offered to have a catered dinner at her home one evening.
- Dr. Dearth stated that the College of Business needs additional work in the areas of financial strategy and continuous improvement. The areas of curriculum and assessment

have been looked at and it was determined that there is a need to have a Business Communications course in line. Also discussed were the areas of Faculty Fellowships, Business Education, Mini-MBA, Information Security, Fraud, etc.

- The Department of Accounting is ready to make an offer to the most recent candidate. The official offer (in writing) will come from the President.
- The Department of Accounting will be advertising for Mr. Hines position.
- Economics has closed the search for their open position and the search committee is reviewing the applicants.
- Dr. Dreher asked for the old computers that are being replaced in the Kelce Computer lab. He will talk with Chris Fleury about this request.
- Changes by Assessment for AY 07-08 are due as soon as possible to Dr. Dearth.
- The Kansas Board of Regents requests uniformity of general education courses when considering transferring courses for transfer students to 4 year institutions. Dr. Dreher stated that CSIS has historically been asked for input in this area for their general education courses.
- Dr. Dearth informed Chairs that the College of Business currently has on staff faculty who have public speaking, drama and English degrees who could teach Business Communications very effectively. The other option would be to hire someone to teach 3-4 sections of this class each semester. Chairs discussed other options which would enable the College of Business to add the Business Communications course to the curriculum.

The meeting dismissed at 4:00 p.m.

Richard C. Dearth, Interim Dean