



MINUTES

Kelce Leadership Team
8:30 a.m. – Brock Boardroom
October 13, 2026

Present: Alex Binder, Chelsey Decker, Paul Grimes, Lynn Murray, Mimi Morrison
Absent: Holly Kent (FMLA)

- I. Dean's Administrative Update
 - a. Provost's Academic Leadership Council – did not meet yesterday
 - b. Request from KNEA President Norm Philipp concerning KCOB election policies and procedures (see attachment); other college deans received same request; apparently driven by issues elsewhere on campus. Discussed by KLT – liaison will be appointed for each college; all requests for information concerning these topics will go through Mark Diacopolous for KCOB.
 - c. HLC Remote Site Visit – Wednesday, November 4th; KLT meets with Dr. Ben Wolfe, Dean and CEO of K-State Olathe campus at 10:15 a.m. in Brock Boardroom – faculty group (names TBD) will meet at noon with lunch.
 - d. Dean Grimes has started his one-on-one meetings with faculty; Mimi is scheduling starting with newcomers.
- II. Homecoming Events
 - a. Alumni Award Recipient Sabuhi Sardarli
 1. Coffee and Connections with Sabuhi Sardarli – Five students and a faculty member at 8:30 a.m. in OSC ballrooms; Lynn arranging students
 2. Host visit to Kelce between 10:00 a.m. and 11:00 a.m. – Kevin Bracker & Richard Dearth will be attending
 3. Reception in Atrium with faculty and students and guests at 11:00 a.m.
 4. Speaks to the KBOA at noon in the Brock Boardroom
 - b. Kelce Board of Advisors
 1. Fall meeting begins with lunch at noon and visit with Sabuhi Sardarli; Discuss Agenda items – KPQ; new micropolitan area website created by James Howey/Michael Davidsson
 2. Brunch on the Balcony event to watch the Homecoming Parade on Saturday at 8:30 a.m. – 25 attending
 3. Game tickets are provided for those who wish to attend
- III. New Building
 - a. Debrief about implementation of building hours and lock-up procedures
 - b. Multiple tours this week; Leadership Kansas on Thursday morning; Pitt State Alumni Award Recipients on Thursday afternoon; Principals and Counselors Day on Thursday (optional – no one has requested to date) – 50+ will be attending – self-guided tours; Overman Center Anniversary group on Friday afternoon; 90s Group Reunion on Friday afternoon
- IV. Personnel questions and issues
 - a. Executive Session to discuss current personnel issues / status of P&T process-Dr. Binder – he & faculty have received letters regarding current promotion and tenure status to those eligible
 - b. Update Admin Position Descriptions – to reflect recent shuffling of responsibilities – these position descriptions are currently being worked on by KLT.
- V. Administrative Area Updates
 - a. FC – Alex: he has received program review data from KBOR – flagged international business program was flagged – since program has been discontinued, this won't be an issue; discussed problems with sensors (in combined mode) in classrooms/meeting rooms – working with IT
 - b. ADGPB – Chelsey: started traditional MBA & MPAcc advising yesterday; asked Abby Fern about outside holiday banners for building – Abby stated that the President doesn't want us to do this this year, but possibly in the future; ; KGSA met yesterday; Risepoint – they have 2 new SMS messages ready to go to PMBA students about graduation, etc.

next week; we need to get additional computers installed by print station; she received email from FBLA president asking about new advisor for group

- c. DSES – Holly: not present
- d. ADUSB – Lynn: t-shirts will arrive today or tomorrow; many visits coming up; Rumble in the Jungle – tours and academic fair; Kelce Visit Day went well – will make some changes next year; next Kelce visit day is 10/30; Marketing faculty met last Friday – working on recruiting new students and coming up with ideas to do so
- e. ADMIN – Mimi: informed KLT of events in the building on Friday – Kansas Bar Association-BOG; Outstanding Alum Reception for Sabuhi Sardali; Kelce Board of Advisors lunch and meeting in the afternoon, plus numerous tours and visits on Thursday and Friday

VI. Personnel Updates – Positions Open/Vacant;

- a. Economics (Assistant or Associate) TE position with some duties attached to BERC
- b. Finance (Larry Woodward's TE position); Staffing request approved by Provost; working to get position set up on the PSU jobs site; 1st consideration is Nov. 13

VII. Old or New Business - none

VIII. Adjourn – 10:30 a.m.

Dates to Remember:

1. Principal and Counselor lunch – Thursday, October 15, optional tours of Kelce
2. Fall KBOA Meeting – Friday, October 16
3. KBOA Brunch on the Balcony – Saturday, October 17
4. Homecoming Saturday – October 17
5. AI Competition, Friday, October 23
6. Wicked Problem Trade Show – Thursday, October 29, 12 noon, Kelce
7. Kelce Visit Day #2 – High Schools – Friday, October 30
8. Last day to drop a single course – Thursday, November 2
9. HLC remote site visit – Wednesday, November 4
10. Rumble in the Jungle – Saturday, November 7, optional tours of Kelce
11. Enrollment for spring begins – Sunday, November 8
12. University Authors Reception – Axe Library – Thursday, November 12
13. Internship Reception – Thursday, November 12, Kelce Atrium
14. Last day of classes before Thanksgiving break – Friday, November 20
15. Last day to withdraw from semester – Wednesday, November 25
16. Thanksgiving Break, No Classes – November 25, 26, 27
17. Classes Resume/Dead Week Begins – Monday, November 30
18. Tentative date for Kelce holiday lunch – Monday, December 7
19. Finals begin – Monday, December 7
20. Semester closes – Friday, December 11
21. Commencement – Friday, December 11
22. Final grades due to Registrar – Tuesday, December 15

From: Norman Philipp <mnphilipp@pittstate.edu>

Sent: Thursday, October 8, 2026 6:20 PM

To: Paul Grimes <pgrimes@pittstate.edu>

Cc: Susan Bon <sbon@pittstate.edu>

Subject: Request for Promotion Committee Selection Procedures and Election Records – Kelce College of Business

Dear Dr. Grimes,

In my capacity as PSU/KNEA president, I am reviewing the procedures used across PSU's colleges to select College Promotion Committee members and University Promotion Committee representatives, particularly the eligibility rules governing service on more than one promotion committee.

Please provide the following records for the Kelce College of Business:

The constitution, bylaws, policies, and adopted governance procedures governing these selections, including the versions in effect for the fall 2026 elections.

Any written rules concerning simultaneous service on school or departmental promotion and tenure committees, College Promotion Committees, and the University Promotion Committee. Please clarify whether any restriction applies to nomination or ballot eligibility, simultaneous committee service, or recusal from reviewing a particular candidate.

Records documenting adoption or amendment of those rules, including approved minutes, motions, effective dates, and communications informing faculty of the requirements.

The fall 2026 nomination announcements, eligibility criteria, blank ballot versions, voting instructions, final election results, and any written guidance or communications explaining candidate exclusions.

Equivalent nomination announcements, blank ballots, election instructions, and final results for the fall 2024 and 2025 elections, to the extent retained.

Electronic copies or links to the applicable records would be appreciated. Please confirm which procedures governed the fall 2026 elections and identify any supplemental instructions used in administering those elections.

This request concerns committee selection and election administration; it does not seek individual promotion dossiers or confidential committee deliberations.

Please also identify the faculty governance officer or committee responsible for these procedures. If another office maintains any requested records, please forward this request or identify the appropriate contact.

I would appreciate receiving the available materials within five business days. If additional time is needed, please acknowledge the request and provide an anticipated response date.

Thank you for your assistance.

Norman H. Philipp President, PSU/KNEA Professor, School of Construction Pittsburg State University