

MINUTES
Kelce Leadership Team

8:30 a.m. – Room #121

June 17, 2026

Present: Alex Binder, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

Absent: Chelsey Decker (family leave)

- I. Dean's Administrative Update
 - a. PAL Council – did not meet this week; Susan out on personal leave;
 1. In communication with Susan concerning the wording of one of our Kelce Guiding Values – “inclusion” needs to be removed to meet legislative DEI mandate – as this is part of our operating documents this requires a faculty vote to edit the wording; group discussion resulted in recommendation to substitute “acceptance” for “inclusion” – Dr. Grimes will suggest this to the Provost and will send out email to faculty asking for their vote on the options approved by the central administration (note that the Provost is conferring with President Newsom about this issue)
 - b. Academic Affairs Leadership Retreat scheduled for August 2-3 (Paul, Alex, Chelsey to attend; Lynn will likely miss due to previously scheduled vacation days)
 - c. Dean Grimes will attend MABDA in Chicago on July 26-28; first meeting in two years due to AACSB changes in annual Dean's Conference schedule
 - d. Email sent to faculty yesterday with the upcoming dates for our new building public events
- II. New Building
 - a. Punchlist walk through tomorrow – first floor facilities and maybe exterior and second floor furniture
 - b. Parking zone signage – Stu's proposal to place wrap-around signs on parking lot light poles (see attached) – accepted by KLT for now; will need to see if drivers easily understand and comply
 - c. File cabinets for filing rooms – 14 available in the current building, 7 available from Russ Hall
 - d. Desk floor mats – discussion on whether we need floor mats at our office desks – will ask faculty/staff who wants a mat and then place order – will need to wait until everyone has moved in and finalized their office furniture layouts
- III. FY27 Budgeting
 - a. Elimination of traditional Other Operating Expenses (OOE) 1105 accounts and Student Regular Funding 1105 accounts; to be replaced with 1241 accounts funded through our new college credit hour fee revenue (see attached email from Bryonni); result is that this frees up \$120K in General Use funds to cover additional costs of utilities and custodial for the new building; upside for KCOB is twofold – 1) We will have direct control over how much of our fee revenue is allocated to each of our OOE accounts, and 2) Any unused funds at the end of a fiscal year will now automatically rollover to the next fiscal year (allows us to save for large expenditures)
 - b. \$50K reduction from college budget requested by Provost Bon; met through reallocation of staff salary dollars from general use funding to online MBA revenue
- IV. Administrative Area Updates
 - a. FC – Alex: working with ITS to locate additional computer monitors for faculty offices; will finalize the schedule for the upcoming KCOB Fall Workshop (location to be in the upstairs classroom)
 - b. ADGPB – Chelsey: On Leave; Paul met with Jennifer our new Risepoint primary contact yesterday via Teams – will visit campus in early fall; discussion centered on questions Jennifer had to learn more about Kelce and Pitt State
 - c. DSES – Holly: Kelce FBLA student team had a successful national competition in Las Vegas and their results will be officially noted in the media soon; CareerConX Program– first official summer scholarship awarded to internship student; Presidents Society event will take place in the new building this fall; discussed prospect of student welcome event in the new building for the fall; developing a new culture for the building will be very important – discussion about how to instill sense of student ownership to keep new building clean and undamaged

- d. ADUSB – Lynn: this month’s Student Orientation parent sessions have been going well; KCOB enrollment for fall appears to be on track; cancelled prospective student visits for first half of July due to move and poor condition of current building
 - e. ADMIN – Mimi: no report
- V. Personnel Updates – Positions Open/Vacant
- a. Economics (Assistant or Associate) TE position with some duties attached to BERC; 45 applicants so far – goal to have initial reviews completed this week
- VI. Old or New Business
- a. Annual performance reviews for professional and administrative staff members will be due at the end of July – this year’s form was distributed this morning by HR; each member of KLT should complete the process for all of their direct reports; discussion concerning the disconnect of reporting accomplishments based on the Access Pitt State strategic plan when the plan did not exist during most of the review period
- VII. Adjourn - 9:50 am

Dates to Remember:

- August 5 – Downtown Business Community Sneak Peak Reception
- August 6 – Pitt State Employees Open House
- August 10 – Faculty and Graduate Assistants Report for Fall
- August 11 – Ribbon Cutting at New Kelce
- August 12 – Pitt State Professional Development Day
- August 12 – KCOB Opening Meeting – 1:00
- August 13 – Fall Convocation
- August 13 – KCOB Faculty Workshop - Noon
- August 17 – First Day of Classes