



MINUTES

Kelce Leadership Team
8:30 a.m. – Room #121
August 19, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Lynn Murray, Mimi Morrison

I. Dean's Administrative Update

- a. Provost Academic Leadership (PAL) – Susan met with the deans yesterday:
 1. President's Cabinet update: President Newsom wants to schedule college visits for "get to know you" interactions; format and length of time not known yet; Susan will keep deans informed as more is learned
 2. LONG discussion about KNEA meet and confer upcoming discussion concerning work load; sticking point is the tradeoff between undergraduate and graduate courses; deans recommended throwing out current proposals and simplifying to three options – all undergrad (4/4), mixed (3/4), and all grad (3/3) – and sticking with catalog definition of how 700-level courses are counted; Susan will make the pitch
 3. Discussed summer school budget; Susan encouraged all units to consider demand for courses before scheduling summer sections; major disparity in the importance of summer school across the different colleges – COE relies heavily on summer pay to recruit faculty
 4. Dean committee rotation assignments; reviewed this year's assignments – Faculty Senate appears not to be following our rotation in asking for dean representatives; Stephanie will work on this and also try to determine which committees are defunct or not meeting regularly
- b. Fourth revision of RFP for coffee bar/c-store now being finalized; adding Wes Streeter's comments; also, based on comments at the coordination task force at last Friday's meeting, we will change wording in RFP to "snack bar" from "coffee bar" – this is based on negative feedback from vendor on Broadway who heard an RFP would be forthcoming. KLT discussed wording in a few areas and will make some minimal changes to evaluation criteria.
- c. Capital Equipment Repair and Renovation Policy document; approved by Jaime Dalton; she enquired if the Faculty Chair position turned over frequently and was aware of the responsibility – Dr. Grimes' responses, "No" and "Yes"
- d. Dr. Grimes is providing a college update and presenting a slide show of new building renderings at the Noon Rotary meeting later today at Block 22

II. Debrief last week's opening college meeting and faculty workshop

- a. Faculty Meeting – discussion
 - Determine Task Force appointments and specific charges about making recommendations concerning revisions to the AACSB Faculty Qualifications and Engagement document – need a mix of faculty from SA, PA, SP, IP
 - Task force should be made up of those in all the qualifications. Discussed potential names of task force participants - Mary Jo Goedeke, Braxton Gately, Jamie Brooksher, Mary Wachter, and Dwight Strong will be asked. Dr. Grimes will work on their charge and appointments. They are to have recommendation back to faculty before the end of this term.
- b. Faculty Workshop – discussion – please give typed summary of group interactions to Dr. Binder; meeting with PD committee tomorrow (Chandler and Mark will be co-chairs this year) – GA's will do an AI workshop again this semester

III. Administrative Area Updates

- a. FC – Alex: HRD courses got gated by Kelce upper division prerequisite (400 and above after admittance)
 - Dr. Binder has approved waiving this blanket prerequisite for HRD as they teach out their CCOT-based

- degree. Will ask to have it removed from the system for HRD; faculty office selection for the new building is almost ready; Katie Swezey wants her CV removed from our web pages (currently posted as an AACSB 5-year CV for last accreditation visit)
- b. ADGPB – Chelsey: still enrolling grad students; to date, nearly 20 alums have RSVP'd for Sept 13 event; GA orientation was last Friday; working on finalizing the new GA directory
 - c. DSES – Holly: still working on prereq report; getting ready to do new Kelce spotlight posters; most of the student org logos are done; will also do one for each of the centers; building committee will come up with recommendations\guidelines for moving offices and building spaces, etc., GA Matthew Schmidt scheduled to guest lecture in Holly's Professionalism class
 - d. ADUSB – Lynn: GA working on new T-shirt design; getting close to being done with the View Book
 - e. ADMIN – Mimi: will be out for two days with grandson
- IV. Personnel Updates – Positions Open
- a. Forecasting Director (with RED) – applications being accepted (Alex) – only 1 application to date
 - b. Data Technician (with RED) – Michael Davidsson reviewing/revising PD; will need to restart search; decision to rename position from “analyst” to “technician”
 - c. Assistant Professor of Marketing – applications being accepted (Lynne) – 34 applicants
- V. Old or New Business - none
- VI. Adjourn 10:10

Fall Dates to Remember:

August 18 – First day of classes
 September 1 – Labor Day holiday
 September 2– Kelce Picnic
 September 13 – 50th Anniversary Celebration for the Kelce MBA
 September 18 – Majors Fair
 October 6 – 16th Annual Kelce Golf Tournament
 October 11 – Homecoming Saturday
 October 13 – Midsemester grades due
 November 1 – Rumble in the Jungle
 November 4 – University Authors Reception in Axe Library
 November 4 – Last day to drop a single course
 November 21 – Last day of classes before Thanksgiving Break
 November 27 – Last day to withdraw from semester
 December 1 – Classes resume / Dead Week begins
 December 8 – Finals Week begins
 December 12 – Semester closes
 December 12 – Commencement
 December 16 – Final Grades Due to Registrar's Office

