

MINUTES

Kelce Leadership Team
8:30 a.m. – Room #121
April 22, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
 - a. No Provost Academic Leadership (PAL) meeting this week – nothing to report
 - b. KBOR monthly meeting last week on Pitt State campus; Supply Chain and Industrial Distribution degree proposals passed COCAO unanimously with final board approval expected next month; Dean Grimes attended update meetings with board members all day Thursday
 - c. Differential tuition; fee proposal for KCOB presented to Tuition Committee; CFO Ball preparing proposal based on CCOT model for KBOR consideration
 - d. No response from Internal Auditor on Dr. Grimes' memo regarding Repair and Replacement policy
- II. Discussion of new building
 - a. Discuss latest interior renderings; see Mat's email (attachment on next page) regarding reception spaces and fireplace design considerations
 - b. Owner-Architect-Contractor (OAC) meetings to begin tomorrow, April 23
- III. Administrative Area Updates
 - a. ADGPB – Chelsey: Monday is reception for GA's and graduating seniors; all 15 GA's for next fall have been hired; requested transfer of HRD GA to Kelce is unknown at this time; will hire one more GA and determine final funding source at latter date; MBA Reception invitations went out last week – over 100 graduate students on graduation list for May; Risepoint team will be here next week (Wednesday, 04/30) to meet with Chelsey and Dr. Grimes – meetings scheduled with Provost Bon and CFO Ball
 - b. ADMIN – Mimi: Complete and submit funding request form before charging to college accounts or procurement card; asked KLT to review script for Friday's KCOB Scholarships and Awards ceremony
 - c. ADUSB – Lynn: KCOB spring picnic is coming up on May 6; Matthew Ackridge will be taking over social media accounts from Jayden next AY; distributed MFT results from this year and discussed downward trend on scores for us (will share with faculty and PC's) – results are a "call to action" – first step for Lynn, Alex, and Jennifer (AOL Chair) to meet with PCs to discuss strategies
 - d. DSES – Holly: internship reception is this Thursday – 16 student interns will be honored; will be asking for student organization updates for end of semester general meeting; will start using Sarah Clausen to prepare logos for all the student orgs; Friday is last day to give her clothes for embroidery with Kelce logos; Kelce AOL workshop is May 19; medallions and cords are ready for the awards ceremony; will add AOL workshop and the BGS induction ceremony, May 17, on this calendar
 - e. FC – Alex: Faculty Research Workshop is this Friday with lunch at noon; announcements, small group breakout sessions to share ideas and then meet in larger group to discuss; presentations from both Dr. Grimes and Dr. Binder; end with Q & A session; will discuss making course # for Business Professionalism an upper-level course
- IV. Personnel Updates
 - a. Entrepreneurship Coordinator – Jane Talkington; appointment letter sent yesterday!
 - b. Forecasting Director (with RED) – one late application being reviewed
 - c. Data Analyst (with RED) – committee still reviewing late applications; no update
 - d. Accounting & Finance Assistant Instructional Professor – Lakshmi Chennupati; appointment in process
 - e. Assistant Professor of Marketing – committee formed and starting paperwork
 - f. Visiting Assistant Professor of Economics – D.J. Jiang; one-year reappointment in process; visa app started
 - g. HRD Faculty Transition to KCOB – new position numbers acquired; searches have been started on the power grid; gave online courses to HRD – expecting totals to go up from 40's to 50's – need to secure online seats
- V. Old or New Business
 - a. Catalog updates – in progress
- VI. Adjourn: 10:00 am

Spring Dates to Remember:

April 24 – Last day to withdraw from university
April 25 – KCOB Faculty Research Workshop
April 25 – Kelce Scholarships and Awards Reception
May 5 to 9 – Dead Week
May 6 – Kelce Spring Picnic
May 12 – Kelce End-of-Semester General Meeting
May 12 to 16 – Finals Week
May 17 – BGS Induction / Spring KCOB Commencement
May 19 – AOL Workshop / KBOA Spring Meeting
May 21 – Final grades due to Registrar
June 2 to 25 – Summer I
June 30 to July 25 – Summer II

Attachment: Email from Mat Burton 04/21/25

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Kelce Revised Interiors Follow-Up

Mat Burton<burton.mat@gmail.com>

To: Paul Grimes, Lindell Haverstic

Hi Paul,

Hope you had a nice weekend.

Wanted to follow-up from our last Kelce group call and revised interior images that Tessere reviewed and then sent out after the call for further review. Specifically, the revised reception areas and fireplace inspiration images.

Not sure if you and your team have had a chance to discuss further but I think it would be good to have any feedback organized by the next call / meeting this week.

From my perspective, I think they understood our initial feedback and the recommended renderings of the reception areas are much improved.

The only real issue I have, and that I would want to address, is the use of the logo. Not only was the execution of that logo not done well (or consistent with any standards) I don't know at this point (without having addressed all of the other graphics) if we'll even want any logos in that area. I definitely don't think we should be designing the space around them.

I would strongly suggest we remove the split from both renderings and make sure the spaces work without them and everyone is still happy then I would move forward with the proposed changes.

For the fireplaces, I also like the one you focused on the far bottom right during the call - at least in spirit. I think Lindell's comments about that actual image feeling out of place in our building given tone, materials, etc. Is correct. So, I would reserve my final feedback to seeing how they translate that inspiration into an actual design. If that doesn't prove successful, I also think the original image you guys found is still a good reference.

Let me know what you think and if there are items you guys disagree with and want to strike or items to add. I'd be happy to jump on a quick call to discuss in more detail with you and/or the team in advance of Wednesday so we can give some clear direction.