



Minutes

Kelce Leadership Team
8:30 p.m. – Room #121
February 04, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Lynn Murray, Mimi Morrison

Absent: Holly Kent (sick)

I. Dean's Administrative Update

- a. PAL – met yesterday; the three school directors are representing CCOT until a new dean is on board; expect announcement concerning CAS dean decision later today or Wednesday; VP Ball presenting the university financial standing to KBOR – revenues and spending on track to remain in balance – our financial rating index is up due to above average returns on Foundation endowments; Academic Affairs spending is up by \$5M over the past two years while institutional support is up over \$3M; Susan noted that some regional schools are seeing an uptick in fraudulent admission applications designed to scam financial aid offerings; group discussed Campus Master Planning process and the need to get classroom utilization rates closer aligned to KBOR targets; discussion on upcoming forum with chairs and directors – key working topic will be faculty goal setting and annual performance appraisals – much discussion on long-term need to reform the annual faculty evaluation process; Susan is finalizing her Academic Affairs master planning review and will conduct listening tour later in the year (enrollments, identify programs that are strong and those that are weak and figure out how to reinvest those assets)
- b. New process for onboarding full-time faculty with academic year appointments but who start at the beginning of the Spring semester; designed to eliminate disparity in the number of paychecks and the inequitable basis for raises
- c. Meeting with front-line student employees in Kelce today to discuss last week's recommendations from Russ Hall concerning possible ICE enforcement activities on campus; encourage student employees and graduate students to attend at 3:30 p.m. in Room #121
- d. KLT meeting tomorrow with ITS and CTLT personnel to discuss tech and electrical needs in the new building;
- e. Dean Grimes will be out of the office next Monday and Tuesday (02/10 and 02/11) leading an AACSB PRT visit to Northwest Louisiana State University in Nacogdoches. Back in the office on Wednesday.
- f. Faculty Chair Binder will be attending an academic chairs conference in Indianapolis this Wed through Friday with three other Pitt State chairs. Presenting a paper on leadership in times of change.
- g. HRD colleagues are sponsoring Chamber Coffee on Thursday morning at 8 o'clock.

II. Administrative Area Updates

- a. ADGPB – Chelsey: met with DSIS faculty to work on curriculum legislation courses for new emphasis DSIS in traditional MBA; met with RisePoint yesterday regarding recruiting and retention; meeting with RisePoint Marketing Team to work on 50th anniversary of the MBA program later today – will move celebration to fall semester, possibly during Homecoming; meeting with Jenni on Thursday; 3 GA's are working on a new video project to explain how Ga's can assist faculty members in their work.
- b. ADMIN – Mimi: will set up scholarship meeting for KLT – late February is the target; scholarship earnings have not yet posted to accounts, so scholarship recipients can't be selected yet.
- c. ADUSB – Lynn: will be out 14th-24th to France – will visit with our partner schools about undergraduate exchanges and programs; Rumble sign-ups sent out yesterday; will participate in Kansas FBLA; partnering with Admissions for Missouri FBLA; starting to work on March 1 event (Athletics Sponsorship – Kelce Day at basketball games); began planning with Chandler on setting up Sales Center visits to other universities for later this semester
- d. DSES – Holly: no report
- f. FC – Alex: John Kuefler agreed to teach 2 DSIS classes this fall; also, T. Dellasega will teach Operations Management course for us; still have some scheduling slots to fill; off-loaded 3 classrooms from Kelce inventory (auditorium, 221 and 223); working on faculty performance appraisals

- III. Personnel Updates – Alex and Lynn
- a. Econ Assistant Prof – offer accepted – Braxton Gateley will be starting in the fall; working on paperwork and background check
 - b. Entrepreneurship Coordinator – on-campus interviews upcoming – working on date to bring finalist to campus – target is late February due to Lynn’s travels and candidate’s schedule
 - c. Forecasting Director – committee recommending failing the search and reworking position description; possible candidate recommendation from Braxton – Alex will follow through to get application in the system
 - d. Data Analyst – committee reviewing late applications for possible additional interviews – 30+ late applications have been received; reviewing to see who meets qualifications; committee will decide if they wish to interview any of these candidates
 - e. Forthcoming searches – replacements for McKinnis (Accounting & Finance) and Dalecki (Marketing) to start soon. Need to get Marketing position posted by the end of the term – first consideration date should be July/August, job will start Fall 2026. The marketing faculty are meeting on Thursday and will start discussion about forming search committee.
- IV. Old or New Business
- a. Lots of curriculum in the pipeline; Provost Office requested electronic files for Supply Chain major this week for KBOR meeting – should be acted upon by board next week
 - b. Catalog updates forthcoming - work already started on updating catalog copy; additional work is needed to fix issues with the catalog web pages; will probably meet as KLT to do this
- V. Adjourn – 10:00 a.m.

Spring Dates to Remember:

March 1 – Kelce Basketball Sponsor Day
March 8 – Rumble in the Jungle
March 17 to 21 – Spring Break Week; no classes
March 17 – Mid-term grades due to Registrar
April 6 – Early enrollment begins
April 14 – Transfer CARES
April 24 – Last day to withdraw from university
May 5 to 9 – Dead Week
May 12 to 16 – Finals Week
May 16 & 17 – Spring Commencement
May 21 – Final grades due to Registrar

June 2 to 25 – Summer I
June 30 to July 25 – Summer II