



MINUTES

Kelce Leadership Council
8:30 a.m. – Room #121
January 14, 2025

Present: Alex Binder, Paul Grimes, Lynn Murray, Mimi Morrison

Absent: Chelsey Decker, Holly Kent

- I. Dean's Administrative Update - Paul
 - a. PAL met yesterday with no set agenda. Discussion focused on Provost's goals for the semester and items for priority negotiation during meet and confer with KNEA. Dean Grimes provided a summary of the goals.
 - b. The dean prepared and submitted the FY25 Q2 quarterly updates for our Gorilla Plan initiatives last Friday. Will copy to our KCOB annotated strategic planning document to reflect the updates and distribute in the near future.
 - c. Josh Curran, the new Coordinator for Assessment and Accreditation, started work last week. Position will be added to the Kelce Leadership Council. The Entrepreneurship Coordinator to be hired will also be on KLC.
 - d. KLT is meeting with the architects tomorrow to continue discussion of new building floor plans.
 - e. Everyone is encouraged to participate where appropriate in the upcoming campus interviews of finalists for the two open college dean positions – Crossland College of Technology and College of Arts & Sciences.
 - f. Discussion of proposed changes to distribution of student scholarships; plan to centralize distribution of existing college scholarship under the Great Gorilla plan; discuss how to transition without jeopardizing student support.
 - g. Revised KCOB organizational chart; see handout and discuss any needed tweaks. Will need to make changes to bylaws based on changes to the organizational chart. Discussed need to add the Entrepreneurship Coordinator position to be shared with Research and Economic Development to the chart.
 - h. Given the upcoming addition of HRD to the college and the new Coordinator for Assessment and Accreditation and the Entrepreneurship Coordinator, we will need to revise (once again) the college bylaws document. Please send the dean any known changes needed or areas for improvement.
 - i. Discussed when to hold spring faculty meeting depending on what we learn about building plans.
- II. Accreditation
 - a. With AACSB's move from a five-year to a six-year accreditation cycle, we need to revise our faculty sufficiency and faculty qualification documents. How should the cumulative expectations change given the extra year? Group discussed that the next PRT will expect to see changes but that one additional year should only require minimal changes to the overall expectations placed on faculty.
 - b. Need to start acting on the recommendations from last year's review. Must document our response.\
 - c. Based on the discussion of the above two items, the group agreed that KLT should hold a morning retreat this semester to work on revising the faculty sufficiency and faculty qualifications and to develop a plan that addresses the recommendations from last year's review.
- III. Administrative Area Updates
 - a. ADGPB – Chelsey: Shared her updates via email which Mimi read to group: Completed the AACSB compensation/demographic survey over break; working on *U.S. News* survey (deadline 1/29) – *then hopefully handing off the baton to Josh*; Completed a review of PSU/Risepoint Communication Plan over break; Meeting with Risepoint team soon to discuss the approaching tuition payment deadline for Spring 1 session of PMBA – prepping for communication with students; International Advising taking place on Friday morning; GA orientation taking place on Friday afternoon; Implementing a new role of "KLT Floater" GA for 10 hours per week (Adyson Peck). Will explain details at next meeting.
 - b. ADMIN – Mimi: Irene, Kait, Melissa and Mimi attended the Professional Staff Professional Development Day yesterday – learned about new Microsoft Co-Pilot and Teams Shifts functionalities, it was a good experience for all; working on student employee schedules, classroom schedules, etc. for spring 2025.

- c. ADUSB – Lynn: Leaving for AACSB’s AOL Workshops on Sunday (Paterni, Pursley and Curren also attending) – group will return Thursday; working on Entrepreneurship Coordinator interviews; Chandler Davidson, new Marketing Assistant Instructional Professor started last week – working with CTLT on her classes; discussed that the new Entrepreneurship Coordinator position needs to keep a presence on campus when we move downtown
- d. DSES – Holly: no report – absent
- e. FC – Alex: Course schedule for fall is due next week – Choi and Lee will be on sabbatical; fall is Dr. Dalecki’s last semester on phased retirement; schedule will need to account for hiring of the Econ Assistant Professor and Accounting & Finance Instructional Professor as well as the Entrepreneurship Coordinator; the schedule will also need to include the HRD courses; advising for fall starts in February; MPAcc – Acctg faculty prefer the 15-week format for offering the MPAcc – discussed need for Acctg faculty to prepare a formal proposal for new curriculum and a plan for implementation of the program; annual faculty performance evaluations are due Monday, January 27; HRD faculty are now housed in the building; the first Econ position candidate will be coming to campus for interview next week; conducting distance interviews for Forecasting Director position; Accounting/Finance search will come next; all of our submitted curriculum updates (course, programs, etc.) are working their way through the pipeline; (Dr. Grimes noted that we need to finalized submission of the teacher ed certificates after meeting with Jean Dockers and John Opplinger in COE.)

- IV. Old or New Business – Lynn and Alex
 - a. Personnel – no additional; see above
 - b. Curriculum – no additional; see above

V. Adjourn – 10:30 a.m.

Spring Dates to Remember:

January 21 – MLK Holiday
 January 22 – First day of classes
 February 3 – Last day to drop without a W
 March 17 to 21 – Spring Break Week; no classes
 March 17 – Mid-term grades due to Registrar
 April 6 – Early enrollment begins
 April 14 – Transfer CARES
 April 24 – Last day to withdraw from university
 May 5 to 9 – Dead Week
 May 12 to 16 – Finals Week
 May 16 & 17 – Spring Commencement
 May 21 – Final grades due to Registrar

June 2 to 25 – Summer I
 June 30 to July 25 – Summer II