



MINUTES

Kelce Leadership Council

8:00 a.m. – Room #121

February 26, 2025

Present: Alex Binder, Lynn Murray, Holly Kent, Mimi Morrison, Anil Lal, Sang Lee, Josh Curran, Wei Sha, Jenni Hall, Holly Kent, Sang Lee, Jennifer Hall, Mary Judene Nance, Wei Sha, Judy Smetana

Absent: Larry Woodward, Mary Jo Goedeke, Melissa Weed

Guests: Lori Scott Dreiling, Rachel Reardon

Lori introduced Rachel Reardon as our new HR Representative, replacing Debbie Amershek when she retires. Short discussion followed and Lori and Debbie answered a few questions about HR.

- I. Disciplinary Program Coordinators Updates
 - a. Accounting – Mary Jo: Dr. Goedeke was absent, but sent her report to Dr. Binder: The accounting faculty met yesterday, February 24, and agreed to reform admissions to the MPAcc program to accommodate the current 4+1 accelerated MPAcc, which can be completed in-person/online, as well as offering the MPAcc online-only within the 7-week session PMBA format. There will be 3 new courses submitted to facilitate the additional program modalities. The legislation paperwork is partially drafted and should be prepared to be submitted on Friday. The VITA program will begin clinic days next Friday, March 7.
 - b. Business Economics/International Business – Anil: discussed LinkedIn to maintain contact with alumni; establishing a LinkedIn account is already a requirement in the Business Professionalism courses
 - c. Business Studies – Holly: Bus Ed Option sent for legislation – Dr. Grimes reported that this will be a track for students who want to teach business courses in high schools (students will earn a BBA in Business Studies by taking two certificates that meet all requirements to sit for the teacher licensing exam) – need to have program in place before seeking licensing approval – the two certificate proposals have now been submitted for faculty senate approval; Jenni noted that a donor is providing scholarship funds through a planned giving agreement to support business education students
 - d. Data Science & Information Systems – Wei: working with Chelsey on curriculum for PMBA and MBA emphases in DSIS- hope for approval this semester; working on four-year plan for majors in DSIS; working with the Math Department regarding their CIS major – they currently require 2 programming classes and we only require one programming course
 - e. Human Resource Development – Judy: BBA in HRD and MSHRD curriculum legislation awaiting KBOR approval in March; HRD conference has been postponed to March 14 due to last week's cancellation and campus snowstorm shutdown
 - f. Finance – Larry: absent; no report
 - g. Management – Sang: no updates
 - h. Marketing – Mary Judene: Marketing faculty met on Feb. 6 – discussed student organizations; conducting a student interest survey concerning the Marketing Association group and the proposed Marketing Honor Society to be led by Chandler Davidson; discussed the forthcoming open faculty position (Dalecki) – job description will be prepared soon and hope to search at AMA meeting; ongoing discussion on knowledge and skills required of marketing majors/minors; plan to combine a couple of the courses that Dr. Dalecki has taught into one Marketing Communication course; discussed adding new courses that faculty are interested in teaching
- II. Engagement and Outreach Coordinators Updates
 - a. Advancement/Development – Jenni: trip to Houston was postponed due to last week's snowstorm; working on March 1 basketball event with Dr. Murray

- b. Assessment and Accreditation – Josh: finishing up the BSQ for AACSB; MFT coming up April 1-3 – sign up sheets should be up next week for students in Business Strategy classes; AOL graduate meeting is upcoming; Dr. Grimes has requested resuming alumni surveys using Qualtrics; Josh has met with Dr. Lee regarding Qualtrics access
- c. Internships and Career Readiness – Holly for Melissa (on parental leave): no report, will return March 10; graduate students keeping Internship Center open in her absence

III. Administrative Area Updates

- a. ADGPB – Chelsey: DSIS curriculum should go to graduate council at their next meeting; enrollment advising this week and next; started international webinars again and will occur every month with International Programs leading them; working on an update for spouse and employee tuition waiver which will now include the PMBA (1/2 tuition); May is 50th anniversary of MBA program, celebration event will take place this fall, 2,300 living alums have been invited; working on new ad with Chiefs and Cardinals (no longer with Royals); summer camp (CYCU) in Taiwan will be offered again this summer in June – will send email to faculty to discover interest in attending
- b. ADMIN – Mimi: scholarship dividends have not been posted to accounts yet; discussed janitorial resources and responsibilities
- c. ADUSB – Lynn: 2 events: Kelce at the Weede – will distribute t-shirts, food, free for Kelce – 2 \$500 scholarships will be drawn for Kelce students, encourage faculty to incentivize students to attend with extra credit; Rumble in the Jungle is March 8 from 10-12; searches: meeting with first Entrepreneurship Coordinator candidate today, and will bring in at least one additional candidate
- d. DSES – Holly: rescheduling meeting with Academic Advisors from last week because of inclement weather; FBLA students went to state competition and all are eligible for Nationals; latest *Kelce Connection* has been published; looking for future articles for the next edition
- f. FC – Alex: working on fall schedule; summer schedule is published; handling permission requests; discussed challenges of modifying course schedules for new building – may not be able to duplicate the current schedules but will put students 1st; working on performance appraisals and meeting with every faculty member; Business Economics BBA responding to program review requests and will submit report to the committee this week (this is the Pitt State Internal Program Review – not a KBOR review)

IV. Dean's Administrative Update

- a. Two meetings with faculty held to review new building layouts; feedback forwarded to the Tessere Architects group for Teams call later this morning; see attachment for feedback sheet
- b. New CCOT Dean announced; Dr. Lisa Riedle, currently at University of Northern Iowa
- c. Presidential search for Dr. Shipp's replacement underway; Rick Webb to chair the committee again; goal to have finalist named by June 1st

V. Personnel Updates – Alex and Lynn

- a. Econ Assistant Prof – hired Braxton Gately; in town looking for housing last week
- b. Entrepreneurship Coordinator – on-campus interviews ongoing
- c. Data Analyst (with RED) – reviewing additional candidates
- d. Director of Forecasting (with RED) – failed; reworking PD
- e. Forthcoming searches
 1. Accounting and Finance; Instructional Assistant Professor (NTE) – underway with ads placed
 2. Marketing; Assistant Professor (TE) – starting soon

VI. Old or New Business

- a. Lots of curriculum in the pipeline
- b. Catalog updates forthcoming – have made initial corrections/updates and updating templates for each area

VII. Adjourn - 9:30 a.m.

Kelce College of Business New Building: Faculty Comments/Suggestions/Concerns

From meetings held 02/21/25 and 02/25/25

- Handicapped Parking – current location requires walking half-way around the building in either direction to reach an entrance. Could those be moved to the northern row of spaces adjacent to the plaza area? Or, to Broadway near the front entrance?
- Coffee Bar – strong preference that coffee area be capable of providing some food options similar to what is now located in Axe Library (do NOT model after CCOT current arrangement)
- Could the current two large classrooms become three classrooms with two partition walls instead of just one partition wall? This would increase the number of classes that could be held in the building during any period. Would this cause sound leakage problems? How many seats would we lose with an extra partition wall? (We currently have very few classes with 80 students – and many of those are lower-division which will likely be held on campus.)
- Preference for another smaller classroom (20 seats or so); could large tutor room be expanded east (remove the small open study area) to double as a schedulable small classroom?
- Team Rooms; desire for magnetic glass writing boards and flat video screens with easy laptop/phone connections
- Study spaces; ensure accessible electrical connections and charging ports
- Classroom furniture; more mobile in smaller classrooms than larger ones
- Technology in classrooms
 - flat video panels preferred over projectors in smaller and mid-sized classrooms
 - laser projectors for larger classrooms
 - “confidence panels” at back of larger rooms for instructors
 - desire for video capture capabilities in classrooms
 - easy controls over lighting options in all classrooms
 - no strong desire for fixed smart presentations boards in classrooms (perhaps portables)
 - high quality and plentiful white board space is essential
- Recording studio; green screen and video editing technologies required
- Building security; questions about access on north and south sides of building – restricted or open to public? Expressed desire for security cameras throughout building
- Will roof of one-story southeast corner of building offer opportunity for future expansion to two stories to accommodate growth? If so, could it be built now as shelled space?
- Desire for more secure mailboxes. Consider moving to copy room or break room.