



MINUTES

Kelce Leadership Team
8:00 a.m. – Room #121
October 15, 2024

Present: Alex Binder, Chelsey Decker, Paul Grimes, Lynn Murray, Mimi Morrison

I. Dean's Administrative Update

- a. Provost's Academic Leadership Council met yesterday
 1. A&S and CCOT Deans Searches – candidate visits for both searches to be held starting first week of Spring 2025 semester; COE and Library interims will remain in place through end of Spring 2025
 2. Long discussion on Meet & Confer process; determining administrative priorities for bargaining with KNEA
 3. Gorilla Plan; President Shipp expressed concern about no new initiatives for colleges; communication issues as AA units were instructed to write 2-year initiatives
 4. Deans asked to provide priorities to Susan to share with Development Staff; Faculty, Programs, Facilities, and Scholarships
- b. Economic Outlook Conference – in cooperation with Wichita State; later this morning in OSC (10:30 a.m.)
- c. KBOA Fall Meeting on Friday – will finalize agenda on Wednesday; focus on building and curriculum
- d. KCOB Credit Hour Generation – discuss table distributed earlier and attached; used for staffing request; discussed inequities in faculty load across campus

II. Administrative Area Updates

- a. ADGPB – Chelsey: catching up on emails; WF2 PMBA session began on Monday; had GA meeting with Holly and Kait last week and discussed new processes for hiring GAs; looking for someone to teach ACCTG 814 in the PMBA in the spring; scheduling class visits for MBA/PMBA/GA recruiting; discussed if there is a policy on missing class to go home and vote – will need to; discussed need to align the undergraduate business administration minor with the MBA prerequisite list and the MBA admissions criteria – make it seamless for bus admin minors to be admitted to the MBA program – will visit this next KLT meeting
- b. ADMIN – Mimi: distributed thank you notes from late scholarship recipients; discussed meeting with Kelce admins last week – will distribute new list of duties
- c. ADUSB – Lynn: no report
- d. DSES – Holly: Dr. Sha will come to Academic Advisor meeting this week to talk about DSIS; prepared feedback for faculty to address concerns with GA's; working on the new Kelce mentoring program ("Bridge"?) to be piloted in the spring semester; serving on committee to review curriculum for Gorilla Gateway course content and will then meet with faculty in Kelce who teach the course; just had Business Professionalism luncheon – discussed having a course fee to support these lunches and other events; fall career fair is this Thursday in the Student Center
- f. FC – Alex: yesterday was deadline to submit legislation for FS meeting in December; prepared flow chart of undergraduate legislation processes – GA will work on designing a formal document; need to prepare curriculum updates for the university catalog - will inactivate CIS courses, add new HRD major and courses, and minors need to be described better; also, need to add internship courses to official program curriculum listings for those majors and minors where they do not already appear - will ask PC's to review their programs in the catalog for any additional issues that we can clean up; HPSS has approached us about using several KCOB courses for an undergraduate Public Policy minor – Alex will work with them to narrow down the best list

III. Curriculum Updates

- a. Programs (Degrees, Majors, Minor, Emphases)
 1. Human Resource Development BBA and MS – task force has met and found some good solutions; new BBA proposal submitted to legislation

2. Supply Chain Management BBA (in cooperation with CCOT's BS in Industrial Distribution) – has been entered into legislation; we assume that CCOT has done the same
 3. Entrepreneurship Minor within Management BBA – will be submitted within the next couple of weeks for legislation; does not need KBOR approval if minor is offered under the Management program
 4. Business Education pathway within Business Studies BBA – Education has to notify teaching council that pathway is forthcoming before we can submit for legislation
 5. Regional Economic Development emphasis for MBA – HPSS faculty and Professor Davidsson are working on new syllabi for proposed courses
- b. Courses
1. Internship (multiple) – revisions/updates and new; submitted for approval
 2. Entrepreneurship (multiple) – new; submitted for approval

IV. Personnel Updates

- a. Hiring Updates - Faculty
- Assistant Instructional Professor of Marketing (NTE) – candidate visit last week; discuss options and impact; committee recommends offering the position to the candidate; on long-term staffing needs; concerns with temporary nature of the position; candidate is aware but college will seek to turn it in to long-term as retirements and departures likely to occur (salary pool and earning available as stop gap if necessary)
 - Assistant Instructional Professor of Accounting and Finance (NTE) –
 - Assistant Professor of Economics (TE) – submitted this position on Staffing Request to Provost; dean will request decision from provost
- b. Transferring Faculty from COT
- Two senior tenured faculty
 - One junior untenured faculty; requesting to modify from NTE to TE
- c. Hiring Updates – Professional Staff
- Entrepreneurship Coordinator –
 - Assessment and Accreditation Coordinator – need to pull committee together to review applications this week
 - Econometrician (with EDCE) – working on prepping interview questions, etc. for HRS
 - Data Analyst (with EDCE) –

V. Old or New Business - none

VI. Adjourn - 9:45 a.m.

Fall Dates to Remember:

October 14 – Midsemester grades due
 October 15 – Economic Outlook Conference
 October 18 – KBOA Fall Meeting
 October 19 – Homecoming Saturday
 November 4 – Last day to drop a single course
 November 22 – Last day of classes before Thanksgiving Break
 November 26 – Last day to withdraw from semester
 December 2 – Classes resume / Dead Week begins
 December 9 – Finals Week begins
 December 13 – Semester closes
 December 13 – Commencement @ 8:00 p.m.
 December 17 – Final Grades Due to Registrar's Office