

## MINUTES

Kelce Leadership Team  
8:00 a.m. – Room #121  
October 1, 2024

**Present:** Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
  - a. Provost's Academic Leadership Council met yesterday
    1. New position in Provost's Office – Mr. Aaron Shockley hired as "Division Staffing Coordinator" for Academic Affairs; will work on searches to improve efficiency and reduce time to hire; currently receiving training from Bryronni, but will assume duties soon: [aaronshockley@pittstate.edu](mailto:aaronshockley@pittstate.edu)
    2. Long discussion on "advising vs. mentoring" as Susan prepares for KNEA negotiations; discussed how ambiguity in faculty expectations and evaluation of mentoring has created anxiety; also examined the "what mentors do and do not do" lists again (see handout)
      - a. KLT discussed responsibilities of faculty mentors vs. advisors with respect to "holistic" care for students; consensus that all faculty and staff should be conscientious to care for students in crisis regardless of role
    3. Debrief last Friday's new building meeting with President Shipp; prepare for next steps
      - a. Discussed meeting and reactions of those attending
        - i. Discussion of Centers vs. Degree Programs; public facing facilities and staffing needs
        - ii. Discussed endowed chair prospect mentioned by President Shipp; how to incorporate into plans
    4. This afternoon, Abby's office will film interview with Dr. Grimes regarding Todd Allison's gift of the "Kelce MBA Stage" for promotional use
- II. Administrative Area Updates
  - a. ADGPB – Chelsey: advising for traditional students starts next week; finalizing PMBA instructor schedule for spring and summer 2025; first health care graduates will go through graduation in December; meeting with Jayden on preparation of brochures for projects for the MBA program; starting to think about the commencement reception and sending invitations; talked about hosting faculty dinner before the 8pm KCOB graduation
  - b. ADMIN – Mimi: discussed meeting with admins this week; date for awards ceremony - might considering having awards ceremony on a Sunday afternoon in the Student Center – Mimi will check on availability
  - c. ADUSB – Lynn: Rumble in the Jungle is this Saturday; need more assistance from faculty; Pitt State is outsourcing the printing and mailing of the diplomas this year – programs will not be mailed this year with the diplomas – one copy for each graduate provided at the ceremony with additional copies of the program costing \$10 from Printing
  - d. DSES – Holly: working on new internship course curriculum legislation, graduate and undergraduate; need to make sure there is a course for each academic discipline; new pens cannot have the split face printed on them
  - f. FC – Alex: working on searches; HRD transition committee met last week and will meet again this week to discuss proposed new BBA program curriculum– need to invite Registrar to a meeting to get directions on how existing HRD courses should be transferred; will work on a road map of all curriculum currently in process; the Kelce golf tournament is next Monday
- III. Gorilla Plan FY25 Q1 updates – debrief any questions or concerns – no discussion; all updates look correct/accurate
  - a. KCOB Mission Statement; need to rollout statement into public spaces; update entrance display
    1. Need to change picture of mural inside the front doors and replace with a graphic of the new KCOB Mission Statement, the Kelce logo, and the AACSB logo (need dimensions)
- IV. Personnel Updates
  - a. Hiring Updates - Faculty

- Assistant Instructional Professor of Marketing (NTE) – will bring candidate in for a visit soon and working on a 2<sup>nd</sup> candidate visit
  - Assistant Instructional Professor of Accounting and Finance (NTE) – Dr. Binder is working on setting this one up
  - Assistant Professor of Economics (TE) – Dr. Binder will chair; econ faculty to serve as committee
- b. Transferring Faculty from COT
- Two senior tenured faculty
  - One junior untenured faculty; requesting to modify from NTE to TE
- c. Hiring Updates – Professional Staff
- Entrepreneurship Coordinator – 7 applicants so far
  - Assessment and Accreditation Coordinator – currently have 5 candidates
  - Econometrician (with EDCE) – Dr. Binder will confirm if he has been appointed chair; will check with Shawn
  - Data Analyst (with EDCE) – committee in place; Dacia Clark will chair with Michael Davidsson serving as a member

V. Old or New Business - none

VI. Adjourn - 9:30 a.m.

**Fall Dates to Remember:**

October 5 – Rumble in the Jungle

October 7 – 15<sup>th</sup> Annual Kelce Golf Tournament

October 14 – Midsemester grades due

October 15 – Economic Outlook Conference

October 18 – KBOA Fall Meeting

October 19 – Homecoming Saturday

November 4 – Last day to drop a single course

November 22 – Last day of classes before Thanksgiving Break

November 26 – Last day to withdraw from semester

December 2 – Classes resume / Dead Week begins

December 9 – Finals Week begins

December 13 – Semester closes

December 13 – Commencement @ 8:00 p.m.

December 17 – Final Grades Due to Registrar's Office