



## MINUTES

Kelce Leadership Council  
8:00 a.m. – Room #121  
August 20, 2024

**Present:** Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
  - a. Provost's Academic Leadership (PAL) met yesterday in Kelce – see attached agenda
    1. Creating a new form for faculty staffing requests – trying to determine what data to capture to support filling a position; lots of debate and discussion on how to capture/justify needs
    2. National advertising for faculty positions – exploring university-wide contract for posting job vacancies to be paid for by the Provost Office (to replace subsidies previously offered)
    3. Overload teaching – new form and reporting mechanism to conform with KNEA contract
    4. Free speech – see attached KBOR policy statement – Dean Grimes will distribute to faculty
  - b. Gorilla Plan Strategic Planning Cycle – see attached calendar – Jamie Dalton will continue to oversee the mechanics of the Gorilla Strategic Planning system – 1<sup>st</sup> quarter updates are due September 30
  - c. Meeting with Mat and Lindell concerning new building program immediately following this meeting
  - d. Meeting with Dan, Susan, and Judy concerning HRD transition this afternoon
  - e. Paul will be gone next Monday and Tuesday for AACSB pre-visit to Northwestern State (LA)
- II. Opening semester workshop debrief - Alex
  - a. Follow-up notes on table discussions – will distribute to faculty
  - b. Feedback from faculty – still waiting on additional feedback forms from faculty; have received 15 so far; KLT discussed responses to date from faculty
- III. Start of fall semester issues?
  - a. College Standing Committees – any changes needed or requested? Remove Dr. Cortes from Undergraduate Curriculum Committee. No other adjustments needed at this time
  - b. University Committees – have we addressed all requests? Any known that are still forthcoming? Still need to elect University Professors Committee representatives. Assignments for Chesley and Paul will be sent to Dr. Binder.
  - c. Offices / Graduate Assistant Spaces – any issues or final adjustments? Using 111 and 211 for GA offices this semester. Faculty adjusting to change.
- IV. Personnel
  - a. Hiring Updates - Faculty
    - Assistant Instructional Professor of Marketing (NTE) – still accepting applications
    - Assistant Instructional Professor of Accounting and Finance (NTE) – will need to secure approval to start process
    - Assistant Professor of Economics (TE) – will need to secure approval to start process
  - b. Hiring Updates – Professional Staff
    - Entrepreneurship Coordinator – applications still being received; will review with committee soon
    - Assistant Dean for Graduate Business Programs – working on revised PD
    - Assessment and Accreditation Coordinator – revised PD submitted
    - Econometrician (with EDCE) – will teach in KCOB but will directly report to Dr. Naccarato
    - Data Analyst (with EDCE) – will report to Dr. Davidsson
- V. Administrative Area Updates
  - a. ADMIN – Mimi: distributed latest course schedule grid and Kelce directory – give Mimi any changes

- b. ADUSB – Lynn: meeting with recruitment and retention committee has been scheduled; Jayden has taken first day of school pictures and posted on social media; will be working on college LinkedIn page.
- c. DGBP – Chelsey: working on GA directory; Administration discussing tuition waiver for PMBA students who are on-campus employees (and their dependents) – new international students enrolled last Friday (from Brazil, India, France); 11 students in PMBA are utilizing VA benefits; 50 PMBA students were dropped for non-payment – most of have been re-enrolled; met with DSIS faculty to discuss DSIS emphasis in PMBA program.
- d. DSES – Holly: 13 students received Kansas Insurance Certificate scholarships this semester; she had good meetings with LaRochelle while in France; currently working on Kelce prerequisite report; will be meeting with Academic Advising staff regularly this semester; will be working on legislation for course updates for internships; her students/GA's will be re-doing all hallway pictures and display outside of 110; starting work on *Kelce Connection* this semester; will meet with Business Studies majors to determine their interests in minors and certificates.
- f. FC – Alex: Dr. Lee and Dr. Choi have indicated interest in sabbaticals for next academic year; Dr. Lee and Dr. Huffman have both submitted requests hard phones – funding was identified; student athletes have a conflict with practices/football meetings and Dr. Maceli's course – Dr. Binder will talk to the coach; he has been working on faculty mentee list – even distribution would give each mentor 22 students, but if distributed by major the allocations would be uneven; will try to spread out mentors to major areas and then if there are additional students, assign to other faculty members; course schedule for spring and summer is due in two weeks; asking other Chairs and Directors on campus if there is interest in Chairs & Directors support group and attending a professional meeting together – he got quite a bit of input in support of these types of meetings.

VI. Old or New Business - none

VII. Adjourn - 10:00 am

**Fall Dates to Remember:**

August 19 to 23 – First week of classes

September 2 – Labor Day holiday

September 3 – Kelce Picnic

October 5 – Rumble in the Jungle

October 7 – 15<sup>th</sup> Annual Kelce Golf Tournament

October 14 – Midsemester grades due

October 15 – Economic Outlook Conference

October 19 – Homecoming Saturday

November 4 – Last day to drop a single course

November 22 – Last day of classes before Thanksgiving Break

November 26 – Last day to withdraw from semester

December 2 – Classes resume / Dead Week begins

December 9 – Finals Week begins

December 13 – Semester closes

December 13 – Commencement

December 17 – Final Grades Due to Registrar's Office