



MINUTES

Kelce Leadership Team
9:15 a.m. – Room #121
February 13, 2024

Present: Alex Binder, Din Cortes, Paul Grimes, Holly Kent, Mimi Morrison, Lynn Murray

Absent: Chelsey Decker

- I. Dean's Update
 - a. EVP Council and Leadership Council – Meet & Confer has started and KNEA wants to discuss “Advisor vs. Mentor” duties as well as other topics in addition to salary and budgets; Inclement weather – reminder that for weekend events the sponsor should communicate with attendees if campus is not officially closed; General Studies proposal to offer online degree option (see handout from Jamie Oliver); Fact Book from Institutional Effectiveness – will contain basic statistics to assist in planning (see first draft) – KLT asked to review and give suggestions/feedback for changes to Dr. Grimes; University has signed 3-year deal with LinkedIn Learning (Professional Development Platform)– more to come later; Millennium database to be phased out and replaced with Salesforce CRM
 - b. Executive Vice President and Provost Search – reminder to encourage colleagues to submit names to search committee representatives or to Paul and Mary Carol
 - c. Dean's Conference – Paul leaves for AACSB's annual meeting in Barcelona on Thursday; will be out of office all of next week; submit timecards early this week

- II. Administrative Area Updates
 - a. ADGSB – Din: he may have to leave town because of a family emergency and could be out for a couple of weeks.
 - b. ADMIN – Mimi: no report
 - c. ADUSB – Lynn: MFT scheduled March 5 & 6 – 5 sections scheduled – 2-hour test – 99 students are scheduled to take the test; will need proctors for MFT; meet with CIS faculty about promotion for the new DSIS program.
 - d. DGBP – Chelsey: absent - no report
 - e. DSES – Holly: Elementary Stats is now officially being combined with College Algebra in the Kelce curriculum; 48 students to be admitted to Kelce this semester; ordered cords and medals for Kelce scholars and outstanding seniors; MBAA Souper Bowl party was a success.
 - f. FC – Alex: went to AACSB Chairs Conference last week; discussed starting a Chair's support group; Accounting search committee will meet Thursday to discuss evaluations of candidates and to make an offer to preferred candidate

- III. Personnel
 - a. Ongoing Searches
 1. Accounting (TE); finalists campus visits completed; committee recommendation forthcoming
 2. Analytics (NTE); posted online and in the *Pittsburg Morning Sun*; next steps. 3 applicants so far – first review date is next week.
 - b. Forthcoming Vacancies Replacements
 1. Economics (NTE); Visiting one-year position; visited with Howard this morning; Bryronni will use position number originally assigned to the Accounting and Finance search; McKinnis stays in current position number with transfer of title and responsibilities

2. Marketing (NTE); Temporary two-year position; visited with Howard this morning; approved
3. Economics (TE); on hold until next year; visited with Howard this morning
- c. Revised and New w/EDCE – Bryronni is finalizing the paperwork with HR to move forward; Kelce will be responsible for completing Dr. Davidsson new appointment and for conducting the Entrepreneurship Coordinator search with EDCE input; Shawn’s office will be responsible for the other two with our input
 1. BERC; formalization of Director’s position to 12-month appointment; decision made to implement with start of new fiscal year – July 1st
 2. BERC; Data Analyst; awaiting PD approval (new)
 3. BERC; Econometrician; awaiting PD approval (new)
 4. Entrepreneurship Coordinator; PD approved and position number now assigned

IV. Curriculum

- a. CIS to DSIS; update from Alex – will be discussed with KBOR Provost group tomorrow – Dr. Grimes will attend online; not sure when changes will be made to DSIS course prefixes
- b. Entrepreneurship: update from Lynn – working on syllabi and course forms for fall submission
- c. Supply Chain and Industrial Distribution; Judy has submitted the COT courses to fill out the BST curriculum plan; finalizing with John Iley; need to work on next steps; degree proposals paperwork
- d. Internship Courses; Dr. Grimes is working to harmonize all KCOB internship course descriptions so that they are consistent with each other and reflect new institutional arrangements

V. KCOB Strategic Planning

- a. Next meeting scheduled following today’s KLT

VI. Old or New Business - none

VII. Adjourn – 10:30

Spring Dates to Remember:

- March 2: Spring Rumble in the Jungle
- March 10: Spring Break begins
- March 11: Mid-term grades due
- April 1: Deadline for spring and summer graduation applications
- April 1: Last day to drop a course
- April 7: First day of pre-enrollment for summer and fall
- April 25: Last day to withdraw from school
- May 3: Kelce Awards Ceremony – 6pm
- May 6: Kelce Faculty Meeting/Faculty Awards
- May 6 through May 12: Finals Week
- May 10 and May 11: Commencements
- May 15: Final grades due