



Minutes

Kelce Leadership Team
Room #121
December 05, 2023

Present: Alexander Binder, Bienvenido Cortes, Chelsey Decker, Paul Grimes, Holly Kent, Mimi Morrison, Lynn Murray

- I. Special Announcement: Howard will be stepping down as Provost; President's Office will conduct a national search; stay tuned

- II. Dean's Update from EVPP and SAEM Joint Meeting
 - a. President's Cabinet progressing with discussions concerning centralized coordination of common event spaces; What to keep off availability list? Who to oversee? - Maybe Bicknell or Advancement
 - b. After Student Success goes to Axe, Campus Police will utilize their current space in Horace Mann; KBI will share some offices short-term; long-term plan is for new \$40M facility in research park
 - c. Two finalists for Admissions Director – interviews this week
 - d. Legislative Research Office – asking about DEI again and also a “foreign contributions” audit
 - e. Scott Speaker Series; this year's speaker to be announced soon; scheduled for April 4th
 - f. Gorilla Plan training for Leadership Team this Thursday; all of our initiatives must be linked to only one university goal and one initiative; progress measured only in %, #, or \$. Provost office is entering these into the system. Deans will enter progress reports – first report due in January.
 - g. Faculty Senate to work on revising syllabus supplement and recommended syllabus template
 - h. MLK Day of Service; student breakfast and program in morning followed by afternoon work events; partnering with a dozen or so service organizations across SEK; Dean of Students Bartlow organizing
 - i. **Excused Student Absences;** no formal notification policy parallel to “representing the university at events” exists for significant life events that prevent students from attending classes; one will be developed; SAEM will provide notice to instructors when they are notified of verifiable significant events; faculty will still make final decision, but there is need for expressing human compassion and offering grace to students in times of great personal difficulties
 - j. **Scholarships;** Due to reforms, FAFSA will not open to students until end of December; data on identified student financial need will not be transmitted to schools until February; our local processing then must occur; goal to have everything ready for schools and departments by March 1st; we will need to meet before spring break to make our decisions in order for the University Scholarship Committee to make their awards; timeliness is of the essence; all universities in the same position; recommend putting our meetings on the calendar immediately

- III. Administrative Area Updates
 - a. ADGSB – Din: he has been in discussions with the leadership of the Construction Management program in COT to create an emphasis for our MBA Program; Construction Management department is willing and on board to work with us on this emphasis (Jim Otter and Don Colegrove); Erin Sullivan and her team are helping to work on U.S. News & World survey
 - b. ADMIN – Mimi: no report
 - c. ADUSB – Lynn: Basketball Event this Saturday – Football recruiting has started and continues; Sunday will be Axe library give away for students during break time; meeting with Student Affairs about Kelce visit days; working on setting up new Entrepreneurship certificate program and minor; Entrepreneurship certificate program and minor program info will be distributed at faculty meeting on Monday; discussed using disciplinary prefixes for Entrepreneurship courses.

- d. DGBP – Chelsey: working on enrollment for spring; noticeable increase in transfer students into the PMBA (mainly from Emporia and Wichita); may consider seeking an extension of the number of semesters that a student is not enrolled before the readmissions requirement kicks in (currently 3 semesters); discussed the issue of students not being allowed to pay for courses until 30 days before courses begin – this needs to be reconsidered – Dr. Grimes will discuss with VP Ball; prepping for graduation reception next Friday; 40 graduate students are scheduled to graduate in December; graduating GA reception is tomorrow
- e. DSRE – Holly: will begin using the title of Director of Student Engagement and Support to align with name of the center; Enactus reception is Thursday afternoon in 104 Kelce; Basketball event is being promoted – drawings for 2 gift baskets and 2 scholarships at men’s and women’s games this Saturday; next week will give out hot chocolate and snacks to students during finals week; newsletter is currently being distributed and working on sending out electronic version; GA survey is being conducted to get feedback from GA’s on how they spend their time – interest in surveying faculty as well; discussed stacking micro-internships for course credit
- f. FC – Alex:
 - 1. Faculty Hiring Updates – Mike McKinnis accepted offer to be new Instructional Professor of Accounting and Finance; this shifts open instructor-level position to economics; Interviewing four candidates for Accounting TE position prior to break; Quant position has been given a code and search can begin – Alex, Shipra, and Mary Kay to serve on search committee ; Dr. Grimes discussed that position descriptions for new positions shared with Division of Economic Development will not be completed and in the system until end of the semester – but need to start thinking about search committees
 - 2. Curriculum Revision Updates – new Quant courses are approved; ~~DSIS course prefixes approved~~; approval granted to change the course prefix for both Introduction to Business and Business Professionalism to BUS from MGT; CIS program name change to DSIS will be discussed at FS meeting this month
 - 3. List of current students not enrolled for spring semester – Holly will work on the list by contacting these students

IV. End-of-semester College Meeting (following Holiday Luncheon next Monday)

- a. Encourage participation in Toys for Tots campaign
 - b. Encourage participation at college Commencement (still need a banner marshal)
 - b. Agenda Items
 - 1. Recognition of fall retiring colleagues (Steve Horner and Theresa Presley)
 - 2. Announcements; what should we include? Committee reports? Entrepreneurship Task force announcement (Murray). Supply chain management task force (Lee). Curriculum changes (Binder). Searches (Binder). Friday Recruiting events (Murray)
 - 3. Priorities for Spring 2024
 - i. Strategic Planning for this Accreditation Cycle
 - ii. New Mission Statement
 - iii. Plan that incorporates both AACSB recommendations and Gorilla Plan initiatives
 - Three “Must Do Items”
 - 1. Develop a college-wide “micro plan” for societal impact
 - 2. Remedy the building situation
 - 3. Revise the AOL system to ensure continuity
 - Three “Suggested Items”
 - 1. Develop faculty qualification standards for graduate faculty
 - 2. Track research quality and incentivize higher standards for faculty research
 - 3. Revise and restructure the membership of our AOL committees
- Fourteen initiatives submitted for Gorilla Plan – 2-year and ongoing goals
- 1. Reaffirm AACSB Accreditation

2. Phase Out of International Business Major
3. Develop Entrepreneurship Program
4. Create Micropolitan Institute
5. Explore Micropolitan Studies Degree
6. Enhance College Culture and Collegiality
7. Reinvigorate Undergraduate Recruiting
8. Modernize Undergraduate Quantitative Courses
9. Strengthen Professional Sales Center
10. Grow MBA Program
11. Move Masters of Professional Accountancy Program Online
12. Build a Strong Internship Program
13. Develop a Supply Chain and Logistics Program
14. Develop an Entrepreneurship and Small Business for Artists Academic Program

iv. What else? Building update and university news

V. Old or New Business

- a. Reviewed tables that Dr. Grimes distributed regarding research publications by faculty; Dr. Grimes will share with PRT.

VI. Adjourn – 1:00 p.m.

Fall Dates to Remember:

- December 5 to 9 – Dead Week
- December 11 to 15 – Finals Week
- December 15 – Commencements Begin
- December 19 – Final Grades Due

Two tables were shared with our PRT in response to their suggestions to measure and monitor research quality. For a copy of the tables, contact the Dean's Office.

- **Number of ABDC and ABS Ranked Journal Articles Published by KCOB Faculty: 2008 to 2023**
- **Number of Journal Articles Published by KCOB Faculty with Impact Factor: 2008 to 2023**