



MINUTES

Kelce Leadership Council
Room #121
October 31, 2023

Present: Alex Binder, Din Cortes, Chelsey Decker, Mary Jo Goedeke, Paul Grimes, Anil Lal, Lynn Murray, Sang-Heui Lee, Mimi Morrison, Lynn Murray, Mary Judene Nance, Wei Sha, Larry Woodward

Absent: Holly Kent

- I. Dean's Update
 - a. Howard out for vacation; no Leadership Team meetings this week; Dean Grimes focusing on upcoming AACSB visit

- II. Administrative Area Updates
 - a. ADGSB – Din: He met this past week with Career Services and Institutional Effectiveness regarding data collection for surveys.
 - b. ADMIN – Mimi: no report
 - c. ADUSB – Lynn: She is asking for feedback for the revisions to the Introduction to Entrepreneurship course. Distributed info for all to review on new and proposed changes to open discussion. Group's questions focused on how to best legislate the revisions. Working on the legislative review paperwork to change the name and description of course. Beta Gamma Sigma received honors for chapter this year. The national BGS organization is asking chapter to nominate individuals for two Outstanding Achievement Awards - Business Achievement and Entrepreneurial Achievement Award. On November 30 – Frontenac High School students will be visiting Kelce and campus.
 - d. DGBP – Chelsey: She is requiring all MBA students to meet with her face to face for preregistration advisement and still has several to enroll. This is Week 3 of 2nd fall semester PMBA session. Planning to hire 3 replacement GAs for spring – good pool of candidates for the positions. Health Care Administration emphasis in PMBA program already has 17 students enrolled for next semester. Working with B&N Bookstore so students can purchase Kelce shirts, tumblers, etc. through a College of Business Barnes & Noble web page. Commencement Reception for MBA grads is from 2:30-4:00 p.m. on graduation day – still looking for a campus location due to unavailability of Bicknell Center. Group discussed various options around campus. Chelsey will explore and decide on best location.
 - e. DSRE – Holly: absent
 - f. FC – Alex: Discussed the several curriculum changes going through legislative process to Faculty Senate. Proceeding with name change of CIS to Data Science & Information Systems (DSIS). Happy Hour on Friday turned out well – would like to do other types of social events – coffees, lunches, etc. Working on hiring Assistant Instructional Professor for Accounting and Finance – will begin interviews soon. Currently we have 8 applicants for Assistant Professor of Accounting; still working on approval for changing the proposed management/quantitative analysis professorial position to a non-tenure earning position. Henry Stewart talks have been tepid – will not pursue. There will be a Grad Council meeting to discuss bylaws related to participation – Dr. Lal will be on the committee. Summer schedule needs to be set soon. Will be sending reminders about Dead Week and Finals Week policies – classes must meet!

- III. Academic Area Updates
 - a. Accounting – Mary Jo: working on two faculty searches in accounting right now; all else is well

- b. Business Economics – Anil: No report
- c. Business Studies – Holly: Absent/No report
- d. Computer Information Systems – Wei: working on name change for CIS program to DSIS – discussed Mike Foster’s suggestion of DSS as name, but conclusion was it did not fit with current academic trend; working on changes to curriculum by offering new courses in data visualization, data mining, artificial intelligence, etc. Student organization is being revived- David Sikolia will be the advisor. Working on changes to the CIS program web page and hoping to add short video to assist in explaining the program. Discussed need to work with CS to provide students with distinguishable alternative degree paths.
- e. Finance – Larry: No report
- f. International Business – Anil: No report
- g. Management – Sang: Dr. Nae has gotten a positive report and should be back to in-person teaching in the spring
- h. Marketing – Mary Judene: Drs. Murray and Frank have been meeting regarding reinstating the AMA student chapter; trying to plan an agency tour in KC area; researching whether peer institutions are requiring Principles of Marketing as a prerequisite for Consumer Behavior course – conclusion is that they do and, therefore, we will not pursue the idea of dropping our prerequisite any further.

IV. Final AACSB Accreditation Checklist

- a. Dr. Grimes spoke with PRT Chair Robin Sronce yesterday regarding our responses to the team’s thirteen queries; two remaining areas of concern:
 1. Quality standards for research. – group discussed our approach to standards and how to address team questions during the visit.
 2. Graduate program standards for faculty appointments. – group discussed HLC “tested experience” criteria for faculty qualifications and our local Graduate Council enforcement policies. Discussion of how to best communicate Pitt State and KCOB policies and procedures.
- b. PRT agenda – reviewed final agenda – group went through each session and discussed if we had the right participants and if any adjustments were needed. Decisions will be reflected in the final agenda and sent to the PRT tomorrow
- c. Reception and lunch details; guest lists for both meals finalized – about 30 for reception and 21 students for lunch
- d. Completing documentation of evidence for PRT’s work room.
- e. Building displays completed. Dean Grimes and Grad Asst Andrew Johnson removed screws from first floor hallway wall – painter will fill holes.
- f. PowerPoint for hallway displays completed – up and running now.
- g. What other building issues can we address before the visit? Will ask for deep cleaning of restrooms and water fountains. Thorough vacuuming of carpets in #121 and #112.
- h. Peer Review Team this coming week; **Sunday, November 5th through Tuesday, November 7th**

V. Old or New Business - None

VI. Adjourn 3:40 p.m.

Fall Dates to Remember:

- November 5 to 7 – AACSB Reaccreditation Visit
- November 6 – Final drop day
- November 18 – Thanksgiving Break Begins
- November 30 – Last Day to Withdraw
- December 5 to 9 – Dead Week
- December 11 to 15 – Finals Week
- December 15 – Commencements Begin
- December 19 – Final Grades Due

