



Minutes

Kelce Leadership Team
Room #121
October 24, 2023

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison
Absent: Din Cortes (excused – in Korea)

- I. Administrative
 - a. Academic Affairs/Governance
 1. Howard away this week and next; no deans meeting or Leadership Council.
 2. See one-page campus update prepared by President's Office for outside constituents (handout)
 - b. Campus
 1. Working group organized to explore academic partnership with KBI; temporary space for KBI now allocated in Tyler Research Center (not Yates); plan to build new joint facility; working group trying to identify long-term university space needs within a new building
 - c. College
 1. Curriculum legislation updates – still working on legislation concerning the new IB emphasis within Business Econ major that was returned for corrections
 - i. Quantitative courses – all in Faculty Senate committee SharePoint folder, ready for the November FS meeting
 - ii. CIS reform and renaming – working on revisions and new courses; a change in the major's name will require additional forms
 - iii. IB phase-out – just needs approvals and then remove from web site and catalog; will work with David in Advising to inform students and assure them of degree completion opportunity
 2. Dean Grimes participated in Small Schools AACB Affinity Group Zoom meeting yesterday; discussion of short-term study abroad trips – joint student group projects whereby students work together remotely and then visit each other's schools; provides recruiting opportunity for dual degree programs
- II. KBOA Fall meeting scheduled for Friday at Noon in Kelce #121
 - a. Review draft of meeting agenda (attached); finalized for distribution to board later today
 - b. Ken Brock and Charlie Myers to be honored as Emeritus Board Members
 - c. Todd Allison nominated for membership
- III. Kelce Personnel –
 - a. Updates on faculty positions approved to fill:
 1. Executive in Residence (NTE) – position filled; ready for official announcement – Dr. Murray will work up an announcement with Marketing
 2. Accounting (TE) – reviewing 3 applicants
 3. Accounting/Finance (NTE) – will review 9 applications soon and bring in candidates to interview
 4. Management (TE) – quantitative/mathematics/analytics; discussed options relative to AACSB standards; may hire an instructor instead of a Ph.D. faculty member
 - b. No movement this week on positions in funding collaboration with Division of Economic Development and Community Engagement; each of below remain under review by VP Naccarato's office

1. Director of BERC – convert Michael to 12-month
2. Economic Data Analyst (Staff)
3. Entrepreneurship (NTE)
4. Director for Forecasting, Special Projects, and Micropolitan Studies (NTE)

IV. AACSB Accreditation Checklist

- a. Dr. Grimes prepared responses to PRT's thirteen queries concerning CIR report; sent to PRT last Friday; no additional items requested at this point; will send these out to faculty as preparation for visit; some faculty need clarification on what might be required of them during the visit
- b. PRT agenda – rooms finalized with some afternoon meetings to be held in OSC; distributed agenda to faculty and everyone listed
- c. Mimi finalizing reception and lunch details; still filling student slots for lunch
- d. Completing documentation of evidence for PRT's work room; finalizing equipment for use in the conference room at hotel
- e. Finalizing display cases and bulletin boards throughout building; mission statement on second floor – checking to see if this can happen before visit; Will put SIFE/Enactus trophies in 224 display case as temporary measure
- f. Update on PowerPoint for hallway displays outside of first floor faculty suite and on second floor – Adam and Holly working on these
- g. What building issues can we address before the visit? Missing two bulletin board signs, posters completed except for Nancy George which will be up next week; need to clean water fountains
- h. Peer Review Team visit date only *two weeks away*; **November 5th throughout 7th**

V. Administrative Area Updates

- a. ADGSB – Din: participating at a conference in Korea
- b. ADMIN – Mimi: continuing to work on preparation for AACSB PRT visit
- c. ADUSB – Lynn: Entrepreneurship task force meeting today
- d. DGBP – Chelsey: currently advising; grad student names confirmed for PRT lunch; all instructors confirmed for HCA emphasis; would like to create an online bookstore for PMBA students through Barnes & Noble – approved by bookstore
- e. DSRE – Holly: KIEF rep coming to Kelce on Nov. 13 to meet with Dr. Grimes and Holly – will be providing additional funds for promotional purposes; *Kelce Connection* is in final stages before printing; 70 students admitted to Kelce as of this week; working with Frontenac high school to host business student visit to campus; GA is working on list of high schools within 60 miles of Pittsburg in order to recruit prospective students at those schools with business/FBLA programs
- f. FC – Alex: Wi-Fi issue in 223 office suite; Grad Council is reviewing bylaws with regard to representation (Dr. Lal) – will be based on number of students; Happy Hour is this coming Friday with faculty, staff and KBOA at 3:30 at 5th Street Bar & Grill; Choi asked about web site/promotional materials for the renamed Data Science major – cannot do anything until changes to curriculum have been legislated; we will have guests from HR in building while their offices are being painted; Henry Stewart, teaching resources company, pitching products to faculty but little interest and too expensive

VI. Adjourn – 12:30 p.m.

Fall Dates to Remember:

- October 28 – Homecoming
- November 5 to 7 – AACSB Reaccreditation Visit
- November 6 – Final drop day
- November 18 – Thanksgiving Break Begins
- November 30 – Last Day to Withdraw
- December 5 to 9 – Dead Week
- December 11 to 15 – Finals Week
- December 15 – Commencements Begin
- December 19 – Final Grades Due

