



MINUTES

Kelce Leadership Team
Room #121
July 11, 2023, 8:00 am

Present: Alex Binder, Din Cortes, Chelsey Decker, Paul Grimes, Holly Kent, Mimi Morrison
Absent: Lynn Murray

- I. Administrative
 - a. Academic Affairs Retreat
 1. VP Ball presented updated ROI Model results to deans; several notable findings; KCOB was in the red on net revenues for 2022 – appears to be due to shift in student mix (more part-time graduate students and fewer full-time undergraduate students than in the past), plus cost of the 4 TE faculty hired last year; KCOB still has lower cost per credit hour than both COT and COAS; COE has lowest cost per credit hour and highest revenue per credit hour
 2. New proposed plan for Program Review process – programs failing to meet criteria will be identified this fall by KBOR and campuses must respond. Anticipate that IB and ECON BBAs and the MPAcc will be targeted. All programs to be reviewed under new criteria in a future year.
 3. Commencement this fall will involve six programs all in the Bicknell; we will need to identify faculty and students to help with our program currently scheduled to be on Friday evening; also, may need to identify a keynote speaker. Multiple programs will be needed for spring numbers.
 - b. Campus
 1. No University Leadership Team meetings held since Commencement Week; scheduling one next week; see yesterday's email from Andra concerning multiple changes in campus leadership roles
 2. Gorilla Rising Project – no update since our meeting in June; will hopefully find out something soon; meeting scheduled for next week
 3. New Student Affairs VP hired – Karl Stumo (starting by 7/23)
 - c. College
 1. Discussion on date and time for opening lunch and faculty meeting – university-wide faculty meeting to be held over lunch time on PD Day (Wednesday), President not speaking.
 1. **Kelce meeting will be on Thursday, August 17th beginning at noon with lunch (Mall Deli); meeting at 1pm**
 2. Navigate CRM system – need to identify 3 faculty members to learn the system and help roll it out to the college (Holly, Lynn, Alex, and Chelsey if it applies to graduate students)
- II. Kelce Personnel –
 - a. KLT performance evaluations; will be following University Leadership Team model; see attachment for prompts. **Due by July 31st** to Dean Grimes; discussions first week of August
 - b. Updates on positions approved to fill:
 1. Accounting – okay with plan to keep tenure earning position and reformat MPAcc
 2. Management – Quantitative Analysis or Data Analytics – need finalized approach; working on survey – Alex will send trial run to KLT this week
 3. Executive in Residence – initial steps underway to hire for possible Spring '24 start
 4. Accounting/Finance non-tenure earning line; need to start process; start date (Dr. Murray will start search)
 5. Entrepreneurship; part of proposal to Shawn; may be able to restructure; Dr. Grimes met with Shawn and Provost – Center will stay within college even with funding from Shawn's group

6. Kelce Development position (Holly's old position) – still interviewing applicants

III. AACSB Accreditation Checklist

- a. First draft of CIR ready for review – will send out to KLT today
 - 1. Need to edit AOL reports prior to inclusion
 - 2. Need work on risk mitigation – Alex will provide help
- b. Peer Review Team visit date, **November 5th throughout 7th**
 - 1. Mimi will make hotel arrangements for the team as well as talk to the food service people at Sunday Reception

IV. Current Items:

- a. Hold summer virtual meeting of KBOA next Monday; – potential agenda items:
 - 1. Internships/Connections – Melissa
 - 2. Business Professionalism participation
 - 3. MBAA networking event
 - 4. CIR Executive Summary to review – questions
 - 5. FBLA
 - 6. New positions
 - 7. KBOA role for AACSB visit
 - 8. Next KBOA will be on Friday before Homecoming – Oct. 27
- b. Computer labs consolidation and relocation of CIS specialty lab underway
- c. Plan for Fall opening college-wide meeting agenda
 - 1. Present formal proposal to phase out IB BBA and conduct vote – Alex and Paul to coordinate

V. Administrative Updates

- a. ADGSB – Cortes – leaving for Paraguay tomorrow to teach; returns 8/15; will recruit for our programs, especially PMBA; Taiwan trip went very well – they were very impressed with our students; met with college dean and they are very interested in working on a dual degree program with us.
- b. ADMIN – Morrison – distributed faculty listing and current schedule of classes for fall
- c. ADUSB – Murray - absent
- d. DGBP – Decker – online PMBA: admissions standards are still not live on the web page as ITS is behind on their projects; meeting with Freeman today and Paula Baker next week; HCA emphasis has many people interested; still need to review catalog copy changes; discussed bringing Alana Mueller back to speak to classes in the fall; international recruiting ideas from Aaron Hurt in; discussed AP recruiting efforts.
- e. DSRE – Kent – FBLA students did very well in Atlanta; student admittance letters will go out tomorrow; meeting with IT to try to procure digital storage for files; Melissa W. is working on overhauling entire internship program – many meetings with on campus and off campus constituents; prospective student visits – have a more defined plan for the visits – need to continue to maintain communication with these students; student organizations fair is first week of classes – need to get word out to college student orgs; will have Kelce organizations table at the Kelce picnic; want to plan an event with student leaders; PD/Engagement for students – do more networking; ways to incentivize engagement for students to encourage participation; graduate student work load enhancement; *Kelce Connections* newsletters – will have GA's work on completing an issue prior to AACSB visit in November; putting together list of guest speakers for classes to be made available to faculty
- f. FC – Binder – working with program coordinators to update prerequisites and co-requisites with respect to the new Gen Ed requirements' effect on programs of study; moved Wachter's Intro to Business course to Grubbs because of high enrollment (122 students)!

VI. Adjourn – 10:00 am