



MINUTES

Kelce Leadership Council
Room #121 and via Zoom
June 20, 2023

Attendance: In Person: Din Cortes, Chelsey Decker, Paul Grimes, Holly Kent, Mimi Morrison
Via Zoom: Alex Binder (Hays), Lynn Murray (Paraguay)

I. Administrative

a. System

1. KBOR approved 5% tuition increase (PMBA included)
 - a. Chelsey will make sure PMBA web pages are updated with new tuition information
2. KBOR approved President Shipp's AA (Associate of Arts) plan; will begin this fall with currently enrolled students; a plan will be developed to award degree retroactively to those who qualify but have dropped out of school in the past
3. New proposed plan for Program Review process – see handout
 - a. Has not been formally adopted by the board yet
 - b. New elements of documentation will be required by programs
 - c. Dr. Grimes and Dr. Binder will review new guidelines and communicate with faculty in order to protect programs vulnerable under new rules
 - d. First programs to be reviewed under the new system will be flagged based on data collected and managed at the board level

b. Campus

1. No University Leadership Team meetings held since Commencement Week – no updates
2. Only one Deans Meeting with the Provost since Commencement Week
 - i. Judy Smetana appointed COT Interim Dean
 - ii. Discussion of integrating new Economic Development VP's initiatives with Academic Affairs – proposal offered to partner with Shawn to further the Micropolitan Center initiative. Shawn's office has received \$4M in state appropriations split between the Reading Center and STEM programs
 - a. Proposals made to have 3 positions attached to the BERC that would be split financially with Economic Development/Block 22. This would be a joint venture between them and Kelce.
 - b. Working on the details involved with this type of joint venture; e.g. reporting and supervision issues – who has oversight and responsibility?
 - c. KLT discussed BERC's need to have autonomy under the Kelce College – need to maintain academic integrity
 - d. Would need more personnel over time to grow the center's outreach, especially someone to aid in administering projects as envisioned by Shawn
3. Gorilla Rising Project – still working on property rights for bank building lot; theater board has agreed to work with university
 - a. Theater board vote – met with Rick Webb to discuss working with the university on the building project
 - b. Trying to work with bank to secure property rights to the corner lot
4. New Student Affairs VP interviews this week; 5 candidates!
 - a. Dean's are interviewing candidates at 5 separate after/before hours events
 - b. Five Days/Five Candidates (Sunday through Thursday)

- c. College
 - 1. Silas Bowler our AP rep visited campus May 23rd - met with Doug and Howard concerning tuition and future university/corporate sponsorship initiative; and with Aaron in International Programs – also met with Gregor in University Marketing regarding web and social media
 - 2. Paul, Din, and Chelsey met with Community Health leadership about MBA partnerships; excellent meeting with Community Health; will help market health care emphasis to employees; Chelsey will produce and deliver onsite recruitment information sessions later this summer

- II. University Catalog – review and approve copy; Holly needs to turn in our edits today
 - a. Will ask to review before catalog after our edits are incorporated; numerous formatting and updates needed throughout
 - b. Dean Grimes provided updated information on faculty departures/promotions/new hires/etc. for the catalog

- III. Kelce Personnel –
 - a. Melissa Weed onboard as new Internship Coordinator
 - b. Howard has approved our hiring plan; need to keep moving
 - 1. Accounting – okay with plan to keep tenure earning position and reformat MPAcc
 - a. Search committee to replace Dr. Presley discussion – needs to include all Accounting faculty including instructors; discussed process for selecting co-chairs for committee
 - 2. Management – Quantitative Analysis or Data Analytics – need to finalize curricular updates in this area prior to hiring
 - a. Data visualization appears to be an important area according to input received to date; Dr. Binder will be sending out survey to faculty for additional ideas
 - b. Want to hire by Fall 2024 – will hold up on search until we know how courses will be reformatted and structured (by end of fall and open search spring 2024)
 - 3. Executive in Residence – initial steps underway to hire for Spring '24 – Dr. Murray is chairing committee and has reached out to potential candidate interested in position – need to write position description and will begin search from there
 - 4. Accounting/Finance non-tenure earning line; need to start process; start date?
 - a. Original plan was for a start date of spring 2024
 - b. Will ask accounting faculty and finance faculty to serve on search committee; Dr. Binder will serve on committee
 - 5. Entrepreneurship; part of proposal to VP Naccarato; may be able to restructure responsibilities
 - a. will hold off on search until we have a firm agreement with Shawn
 - c. Office swaps and relocations – Alex – need to determine office for Phillip Frank, Sang Lee is moving to Dr. Khan's old office (201D), Kay Kim is moving to 211C, Dacia Clark's office (201E) may be available; discussed future needs

- IV. AACSB Accreditation Checklist
 - a. Dean Grimes deep into writing CIR
 - 1. Help needed from Alex on societal impact and risk mediation narratives
 - 2. AOL insert and report needed from Din and Mary Jo
 - 3. Table 3-1 Completed – see handout; all ratios met except for International Business qualifications; will be able to explain and present phase out proposal
 - 4. Need to complete other required tables
 - 5. Need to construct Google Scholar citation analysis
 - 6. Distributed college expenditures table to be used in report (2018-2023)
 - c. Peer Review Team visit date, **November 5th throughout 7th**

- V. Current “to do” items:
 - a. Hold summer virtual meeting of KBOA; – agenda items? Need to send “hold the date” soon
 - b. Computer labs consolidation and relocation of CIS specialty lab; will occur in July

- c. Plan for Fall opening college-wide meeting
 - 1. Present formal proposal to phase out IB BBA and conduct vote

VI. Administrative Updates

- a. ADGSB – Cortes – finishing up AOL report; leaving for Taiwan and Paraguay; back in Pittsburg on 8/14 (back briefly from July 10-14)
- b. ADMIN – Mimi – no report
- c. ADUSB – Murray – looking for a larger classroom for Gorilla Gateway course in the fall (more than 100 new first year business majors pre-enrolled already); will be back in town by next Friday
- d. DGBP – Decker – 70 students were dropped for non-payment from the 23SU session; Financial Aid issues sorted out with help from the Registrar; Melinda Roelfs and Chelsey called every student in the class to apologize and let them know what was going on; need to set up meeting with AP, Financial Assistance, Registrar, and Chelsey to make sure this doesn't happen again – problem was with the enrollment app, students must "verify" their enrollment in order to trigger payment of financial aid. Meeting with Paula Baker regarding the health care course she will teach in the spring. Discussed ordering tumblers - \$10-11 per tumbler. Discussed Enactus and needing possible new advisor for the group. Chelsey does not have time to continue as advisor. Dr. Grimes will put out a call for a new Enactus advisor.
- e. DSRE – Melissa is doing an awesome job so far; Holly is meeting with students and working on how to follow-up with them; no longer using HOLDS on student accounts; new process in place for students to sign their admission to Kelce paperwork; will be discussing graduate assistant work loads with Chelsey.
- f. FC – Binder – no updates

VII. Adjourn – 11:15 am