



## MINUTES

Kelce Leadership Council

May 5, 2023

Present: Alex Binder, Din Cortes, Paul Grimes, Holly Kent, Mimi Morrison, Lynn Murray

Absent: Chelsey Decker

- I. Administrative
  - a. Campus
    1. Legislature approved the equivalent of 1¼% “merit pay” increase for university employees
    2. Appropriations bill included funding for 2 Pitt State centers (STEAM Center and Reading Center); Micropolitan Center left out, however, some resources from STEAM may be made available – will work with Shawn Naccarato to explore possibilities
  - b. College
    1. Silas Bowler our AP rep will be on campus May 23<sup>rd</sup> to meet with Doug and Howard; will arrange meetings with college personnel as needed – discussion items – possible corporate sponsorships and tuition increases
    2. AACSB dues and CIR costs; Pitt State Foundation reducing accreditation support; cut this next year and then possible phasing out; next year our expenses will exceed \$13K plus visit expenses
    3. Scholarships for high demand / low supply programs; identify for Heather; Accounting and CIS will be submitted
    4. Form of notification to students of admission to KCOB – Holly – options: (1) in past students were only sent an email telling them they’ve been admitted; (2) considering possibility of sending out a nice letter and/or a certificate of admission; consensus decided to send a formal letter at this time; also discussed when to distribute Kelce-branded padfolios to new admittances; when and how to collect signatures on student code of ethics; will move to electronic filing of all college admissions paperwork. College will purchase a large ipad to ease electronic signatures.
    5. Agenda for Monday’s College Meeting; reviewed and finalized items for meeting
- II. Kelce Personnel –
  - a. Review of budgeted lines; ≈ \$470K available in lapsed salary pool (inclusive of benefits)
  - b. Need to determine relative priority of hiring needs; schedule KLT retreat to discuss; will be held Tuesday May 16th
  - c. Internship Coordinator; interviews now underway
- III. AACSB Accreditation Checklist
  - a. PRT Chair’s pre-visit; debriefed Dean Robin Sronce visit on Wednesday; discussed AOL concerns
  - b. Faculty Survey on teaching and engagement – due today **Friday, May 5<sup>th</sup>**
  - c. Peer Review Team visit date, **November 5<sup>th</sup> throughout 7<sup>th</sup>**
- IV. Current “to do” items:
  - a. Hold General Faculty Meeting and Annual Faculty Awards reception; **May 8<sup>th</sup>**
  - b. Hold spring meeting of KBOA; **Monday, May 15<sup>th</sup>**
  - c. Schedule computer labs consolidation and relocation of CIS specialty lab; date after CARES

- d. Revise College Bylaws to reflect new DSRE instead of DAACR; in progress; to be voted on at Friday's college meeting

V. Administrative Updates

- a. ADGSB – Din Cortes (see below) COT dean search offer has been made; met with students who are going to Taiwan this summer.
- b. ADMIN – Mimi Morrison – no report
- c. ADUSB – Lynn Murray – Beta Gamma Sigma initiation ceremony is next Friday; currently meeting with adjunct faculty; discussed the possibility of offering an HRM certificate program with Lori Dreiling – would need to involve COT's HRD faculty
- d. DGBP – Chelsey Decker – absent; PMBA course carousel error was amended; working on staffing for HCA; Steve Zornes will be teaching for the PMBA program; discussed MPAcc program.
- e. DSRE – Holly Kent – working on catalog updates; conducting interviews for Internship Coordinator position; 20 students are expected to complete the Kansas Insurance Certificate program this term; discussed FIN 208 & 210 and when they'll be offered (certificate program)
- f. FC – Alex Binder – working on Post Tenure Review of faculty; conducted exit interview of departing faculty; still looking for qualified instructors for some courses for fall; discussed conducting survey of math-related content that is taught and what should be included in our courses

VI. Adjourn – 3:50pm

**Spring 2023 Dates to Remember:**

- May 8 – Finals week begins
- May 8 – Kelce General Faculty Meeting
- May 8 – Kelce Faculty Awards
- May 12 & 13 – Commencements
- May 17 – Final Grades due