



MINUTES

Kelce Leadership Team
March 21, 2023

Present: Alex Binder, Din Cortes, Paul Grimes, Holly Kent, Mimi Morrison, Lynn Murray

- I. Administrative
 - a. Campus
 1. New web design rolling out this week; main landing page and Student Success will be first followed by Academic Affairs; rolling back editor permissions to maintain consistency (Chelsey will give heads up to AP for PMBA pages)
 2. Realignment of Student Life due to Steve Erwin's upcoming retirement; VP position to be broadened into "Student Life and Enrollment Management" which will report to the provost
 3. University Strategic Plan; has reached V19 – President writing "strategies" to be filled in by "initiatives"
 4. Current university-wide initiatives from TAC input already starting; see handout – we are able to recommend adding faculty/staff members to these committees if desired
 5. Issues with W-2 tax forms for non-resident full-time employees – discussion on who was affected
 6. Complementary tickets for faculty will not be taxed next year (unless event is sold out)
 7. Sustainability Council; Jon Bartlow stepped down and president is looking to reformulate group (see handout) – discussed potential representation from Kelce to replace Matt Lunde
 8. KBOR Campus Visit, see handout – April 19 & 20; Dean Grimes and Dr. Davidsson will have roles in making presentation to the board
 9. Provost Smith – walk-in visits on Fridays at 7:30 to 9:00 a.m.; all are welcome
 10. President Shipp to bike across Kansas for scholarships; will begin week after commencement – very ambitious fund-raising goal for his trip
 - b. College
 1. Welcome Holly Kent our new Director of Student Relations and Engagement; moving in and starting up this week; need to hire internship coordinator and student workers
 2. Provost Smith requesting the number of failed faculty/staff searches over past few years
 3. Gorilla Rising Project; this week's planned meeting canceled due to KBOR monthly meetings
- II. International Business Program
 - a. Update from subgroup working to bring back proposal for further consideration?
 1. Dr. Binder reported that they are working toward building an IB concentration under the Business Economics major – strategy is to use STEM designation to recruit international students; will continue to offer IB minor for all majors and explore option for a certificate.
- III. AACSB Accreditation Checklist of Upcoming Items
 - a. Finalize each faculty member's AACSB Qualifications and time devoted to mission; part-timers still to do (meeting will be set between Dean, AD's & Faculty Chair to finalize)
 - b. PRT Chair's pre-visit; Dean Robin Sronce agreed to April 13th and 14th (Thursday and Friday). Need to finalize schedule for her visit.
 - c. Peer Review Team visit date, November 5th through 7th
 - d. Risk Assessment – mitigation plans; Alex meeting with Nancy George to construct planning document – Alex is working on finalizing the document and will review with KLT next week.
 - e. Societal Impact – next steps; refinement of statement concerning "economic growth and development"

- f. Continuing work on Continuous Improvement Review (CIR) Report; working on updating tables – systems and data issues have slowed down writing

IV. To do items:

- a. Schedule spring meeting of KBOA and develop agenda; spring meeting will be hybrid
- b. Schedule computer labs consolidation and relocation of CIS specialty lab; will schedule these moves for July to be in effect for the fall
- c. Revise College Bylaws to reflect new DSRE instead of DAACR
- d. Development of Health Care Administration Emphasis for PMBA – proposed course descriptions have been sent to AP, creating three new courses which need to be legislated through Graduate Council – all will be 800-level courses – Paula Baker, Shelly Schorer, and Nicholas Baldetti are probable instructors
- e. Annual Faculty Awards determination – will discuss eligible recipients at next meeting
- f. Faculty Meeting/Faculty Awards Reception – May 8, 2023 (first day of Finals Week)

V. Administrative Updates

- a. ADGSB – Din Cortes – submitted AACSB BSQ survey last week – got assistance from Melinda Roelfs and Tammy Higgins with numbers/tables; Business Analytics task force -- employer survey deadline was yesterday; Taiwan summer camp is moving forward – will invite 4 students from those who've applied (dates of camp - 6/26-7/13); COT Dean Search – first 20 applicants have been reviewed
- b. ADMIN – Mimi Morrison - Awards ceremony on April 7; discussed signature on Outstanding Senior Certificates
- c. ADUSB –Lynn Murray – recruiting dates – Lindsey Young will be here as an Outstanding Alum in April; 03/30 HS FBIA state conference in Topeka - sponsoring 4 events; 04/06 Olathe South visit; 04/15 Gorilla Showcase is Gorilla Rumble – Junior showcase; BGS induction ceremony on 04/07, Kelce picnic on 05/02
- d. DGBP – Chelsey Decker – working with AP on new brochures for PMBA; MBA reception will be 05/12 in the Paul Bergant lobby at the Bicknell – invitations to go out this week; MBA advisement is ongoing; 13 GA openings for fall – 6 have already been hired; will be holding MBA info sessions on 04/03 & 04/04
- e. DSRE – Holly Kent – she is getting settled into the office and will be making appointments with others on campus; will do training with David Hogard as time permits
- f. FC – Alex Binder – meeting with faculty regarding annual performance appraisals; working on personnel matters; will start reviewing applicants for Admin position opening; working on risk mitigation for IB; taking economics students to Ottawa University for competition on 04/05/23

VI. Adjourn – 10:45am

Spring 2023 Dates to Remember:

April 2 – Early Enrollment opens
April 3 – Deadline for graduation applications
April 3 – Last day to drop w/W
April 7 – Kelce Awards Ceremony
April 10 – Transfer Enrollment opens
April 27 – Last day to withdraw
May 1 – Dead Week begins
May 2 – Kelce Picnic
May 8 – Finals week begins
May 8 – Kelce General Faculty Meeting
May 8 – Kelce Faculty Awards
May 12 & 13 – Commencements
May 17 – Final Grades due