



## Minutes

Kelce Leadership Council  
April 24, 2023

**Present:** Alex Binder, Din Cortes, Chelsey Decker, Mary Jo Goedeke, Paul Grimes, David Hogard, Anil Lal, Holly Kent, Wei Sha, Larry Woodward, Sang Lee, Mimi Morrison, Lynn Murray, Mary Judene Nance

### I. Program Updates

- a. Accounting – Goedeke – wrapped up VITA last week – did 99 tax returns altogether; will work on getting better signage up next year; Dr Presley is going on phased retirement in the fall and will be done next spring (no classes); reviewing accounting curriculum as it relates to the CPA exam
- b. Business Economics – Lal – he and Dr. Binder are working on a flyer for the Business Economics majors for international and domestic students – hope to have it ready next week
- c. Business Studies – Kent – transitioning from David to her with Program Coordinator duties; working on promoting the BS major
- d. Computer Information Systems – Sha – CIS will be looking at curriculum starting next week (course offerings, etc.); CIS faculty will meet next week to discuss curriculum and other instructional methods/issues; Dr. Choi is working on brochure with four-year plan for students
- e. Finance – Woodward – data analytics program discussions has led to possibly changing courses within the finance program; very pleased with the Research Colloquium last week – there were several finance students involved; will be discussing rotation of courses within the finance program for those faculty who teach; adding more finance scholarships
- f. International Business – absent – no report
- g. Management – Lee – submitted new course creation form for Supply Chain Management courses
- h. Marketing – Nance – marketing faculty will meet socially in the fall; Applied Marketing capstone course will be delivering final presentation to client next Thursday (University Athletics)

### II. Administrative

- a. Campus
  1. Legislative uncertainty continues – however, no current talk of budget cuts and tuition increase is likely
  2. Final Gift Policy – provided with last KLT Minutes; please distribute to student organization advisors
  3. CARES enrollment up over last year, however, overall early enrollment for summer and fall still down;
  4. Care for our spaces; custodial concerns due to decrease in workforce; group functions and special events placing pressure on ability to perform routine tasks; President asks that we pick up after ourselves after events and gatherings; deploy student workers to assist; need a cultural shift in perceived responsibility
- b. College
  1. Revised Kelce Organizational Chart – reviewed chart – let Dr. Grimes know if there is input

### III. Kelce Personnel – Administrative Assistants

- a. New hire Kaitlynn Finley; target start date May 15<sup>th</sup>
- b. Review Administrative Assistant Assignment sheet – input to Mimi

IV. AACSB Accreditation Checklist of Upcoming Items

- a. PRT Chair's pre-visit; Dean Robin Sronce rescheduled to Wednesday, **May 3<sup>rd</sup>**
  1. Reviewed agenda for visit
  2. Lunch with students and GA's
  3. Will try to schedule 30 minutes with President – discuss Gorilla Rising project
- b. Faculty Survey on teaching and engagement – due on **Friday, May 5<sup>th</sup>**
- c. Peer Review Team visit date, **November 5<sup>th</sup> throughout 7<sup>th</sup>**

V. Current “to do” items:

- a. Hold General Faculty Meeting and Annual Faculty Awards reception; **May 8<sup>th</sup>**
- b. Hold spring meeting of KBOA; **Monday, May 15<sup>th</sup>**
- c. Schedule computer labs consolidation and relocation of CIS specialty lab; date after CARES
- d. Revise College Bylaws to reflect new DSRE instead of DAACR; in progress

VI. Administrative Updates

- a. ADGSB – Cortes – busy with search committee duties for COT Dean; Graduate AOL activities – have sent out graduate surveys and getting responses; employer surveys will go out soon
- b. ADMIN – Morrison – students are submitting scholarship thank you notes.
- c. ADUSB – Murray – hosting BGS ceremony on 5/12 – 49 students to be initiated; working on a forms form and will be using graphics student to put these together for us. She will be sending out a sign up list for the spring picnic which is **May 2<sup>nd</sup>**
- d. DGBBP – Decker – 12 of 14 GA's have been hired for the fall; will be visiting classes to talk about GA positions; 69 MBA graduation permissions this semester; graduation reception will be in the Bicknell on 5/12 after the BGS ceremony; PMBA – health care administration emphasis has been passed by graduate council – 1<sup>st</sup> course to be offered Spring 2024 with Paula Baker teaching; online program is now open to international students.
- e. DSRE –Kent – has received 8 applications for internship position so far - to start mid-June; working on conditional acceptance for students; Women at Work organization was honored at PSU Leadership awards as best new student organization and received a monetary award.
- f. FC – Binder – discussed handouts and how the systemwide general education framework (buckets) is going to work; there have been lots of instances of students cheating this semester; faculty have freedom to handle how misconduct is handled; will have a session with faculty on preventing and catching cheating, hopefully in the fall; KBOR passed the gen eds for 2024-25 catalog; not allowed to “require” any gen ed courses – they can be recommended but not required; course schedule continues to change; all summer courses are going to make; dead week is a week when classes meet – no unscheduled assignments not already on the syllabus; all are encouraged to attend commencement on 5/12.

VII. Adjourn – 12:15

**Spring 2023 Dates to Remember:**

- April 27 – Last day to withdraw
- May 1 – Dead Week begins
- May 2 – Kelce Picnic
- May 8 – Finals week begins
- May 8 – Kelce General Faculty Meeting
- May 8 – Kelce Faculty Awards
- May 12 & 13 – Commencements
- May 17 – Final Grades due

