



MINUTES

Kelce Leadership Team
July 13, 2022 – Second Summer Meeting

Present: Alex Binder, Din Cortes, Chelsey Decker, Paul Grimes, Steve Horner, Lynn Murray, Mimi Morrison
Absent: David Hogard (vacation)

- I. Administrative
 - a. COVID Issues - No news to report.
 - b. KBOR and Governance
 1. Tuition and Fees Schedule distributed. Legislatively prohibited from tuition increases this year. Only minor fee adjustments approved.
 2. System-wide review by rpk Group; advisory committee met last week; still in data collection stage (Brooksher, Grimes & Smith participating in committee)
 - c. Campus
 1. President Shipp holding regular meetings on our building project. Committed to getting us out of the building. Working on options and strategies to make this happen. Meeting at least weekly with President, Development, etc.
 2. Provost Smith asked to stay on. He has agreed to do so.
 3. Deans asked to join Presidents Council, now renamed University Leadership Team (ULT); also adding HR Director and chief Diversity Officer
 4. The ULT will be notified of all requests to fill positions; university to hire new Title IX/EEO officer; internal auditor position is vacant as well as assessment/program review director position
 5. ULT working to establish list of top development fundraising priorities
 6. HLC Accreditation visit in late October; AALC will be reviewing draft of our arguments
 7. Renewal of interest in coordinating external engagement visits (e.g. Corporate Partner Engagement Com.)
 8. Rethinking use of skyboxes during football games
 9. Summer enrollment down nearly 10% over last year. Fall enrollment now trending down by about 3%.
 10. DFW Report on Fall 2021 Gen Ed courses – see handout; retention issues
 - a. Provost wanted all academic units to be aware of DFW rates and to encourage greater success of students taking these courses.
 - b. Heather & Melinda prepared report. Data has been collected for about 10 years ago and problem courses are consistent over the years.
 11. Roe v. Wade briefing document being prepared to provide answers for students if they have questions. Document not yet finalized.
 12. Call for State Fair volunteers – September 8 to 18. Has anyone from Kelce volunteered? (Hogard)
 - d. College
 1. Fall Schedule; are all courses covered and appropriate class enrollment limits set?
 - a. Still need instructors set for 2 courses (FIN & MGT)
 2. Bringing Classroom #215 back online for Gorilla Gateway courses; tables will be moved; capacity = 38
 3. Annual performance reviews; goals for FY23; Dean Grimes will share his review documents as a template
- II. University Budget
 - a. Significant permanent budget reductions to OOE accounts (Dean's Office and KUSB). Expecting need to cover some expenditures with college earnings (PMBA). Academic Affairs had to come up with \$1.5 million to cover losses. Total KCOB share of cuts in excess of \$62K
 - b. Reminder to minimize adjunct lecturer expenditures for next year; new hires should reduce needs
- III. College Personnel
 - a. Review handout introducing new faculty members

- b. Status Updates
 - 1. Business Law – Jamie Brooksher asked to continue General Counsel role; President asked us to explore option of adding teaching role to her portfolio; decision to grant her non-tenure earning appointment with responsibility for a 2/2 teaching load (as opposed to a 3/3 tenure earning load as previously planned); will save us salary dollars; may need adjunct. Will try this for one year and then re-evaluate.
 - 2. Marketing – search started with goal to hire for January 2023; Kristen Maceli chairing search; discussed need to get advertisements out ASAP.
- c. Phased Retirements
 - 1. Management – Steve Horner’s approved; appointed back to faculty; 2-year phased
 - 2. CIS – Maeve Cummings; ends at conclusion of Fall 2022
 - 3. Business Law – Chris Fogliasso; only teaching in Fall 2022

IV. College Governance Issues

- a. KBOA Summer Meeting; next Monday at 1:00 p.m. via Zoom; review draft of agenda
- b. New PCs – Larry Woodward, Finance; Hamid Khan, International Business, and Mary Jo Goedeke, Accounting; Need to revise Program Coordinators document to reflect new organization of administrative positions
- c. Fall Opening College Meeting; President will host a campus-wide picnic instead of a meeting on the Thursday evening the week before classes begin)
 - 1. Introduction of new faculty members
 - 2. Vote on Bylaws revisions to establish Program Coordinators Council; need to determine meeting schedule
 - 3. Assignment of College Standing Committee memberships; incorporate new faculty members; try to maintain consistency in membership for accreditation year of record by extending current terms (Drs. Grimes & Binder will set up a meeting to discuss faculty participation in college committees for 2022-2023.

V. Curriculum

- a. Health Care Administration MBA Emphasis – follow-up steps needed
 - 1. Will meet with Susan in CTLT this afternoon to choose Canvas course as illustration of an effective PMBA online course and then will reach out to Freeman to set up demonstration

VI. AACSB Accreditation – ongoing

- a. KLT to attend fall Accreditation Conference in Atlanta – September 13 to 15. Dr. Grimes will try to reach out to the head of our visitation team while there to arrange meeting with our team.
- b. CIR Visitation Team – approved appointment of the team; still awaiting confirmation and proposed dates
 - Marilyn Macik-Frey, Nicholls State University (LA)
 - Latisha Settlege, University of Arkansas at Fort Smith
 - Marilyn Helms, Dalton State College (GA)
- c. Issues with data in Faculty Success; still unresolved; Bill Hoyt working as consultant for IT; missing data had been sent to the cloud
- d. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
- e. Societal Impact – next steps; refinement of statement concerning “economic growth and development”

VII. Updates

- a. ADGSB – Din Cortes – met with AP last month regarding expanding the geographic market of PMBA to include international students; working on instructor schedule for PMBA; working on Pitt State agreement with Uzbekistani university for 2+2+1 program
- b. ADMIN – Mimi Morrison – hired Derek Yuza to work in Dean’s office starting in the fall, still looking for an additional student employee; vacation dates August 12-15
- c. ADUSB – Lynn Murray – working on social media for fall semester; discussed Gorilla Gateway class activities
- d. DAACR – David Hogard – absent (vacation)
- e. DGBP – Chelsey Decker – getting caught up from maternity leave; finishing up GA assignments
- f. FC – Alex Binder – working on course scheduling and faculty qualification determinations

VIII. Old Business

IX. Adjourn – 11:00 am

Fall 2022 Dates to Remember:

August 17 – Professional Development Day

August 18 – Opening Campus Meetings

August 22 – First day of classes

September 5 – Labor Day Holiday

September 6 – Kelce Fall Picnic

October 17 – Midterm grades due

November 7 – Final drop day

November 21 to 25 – Thanksgiving Week Holiday

December 5 to 9 – Dead Week

December 12 to 16 – Finals Week

December 16 - Commencement