



MINUTES

Kelce Leadership Team
May 16, 2022

Present: Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (sabbatical), Chelsey Decker (maternity leave)

1. Commencement debriefing
 - a. Many positive responses from parents and those who sat in auditorium at the Weede
 - b. Discussed structure of ceremony and request to allow faculty to be part of the processional into the gymnasium prior to lining up to greet students
 - c. Ad-libbed announcing the graduate school graduates separately as they entered after the undergraduate students during the ceremony
 - d. Need to have more and better signage
 - e. New air conditioning in the Weede is a major plus
 - f. All graduates will be formally surveyed to collect their reaction to format and procedures
2. KBOR
 - a. Tuition and fee proposal will be there for first reading (1.3% increase for most categories)
 - b. 4.75% pay increase will be considered for approval
 - c. Reorganization of COT and COAS will be considered for first reading at KBOR (did not have to do this with KCOB reorganization)
3. Student Health Center is moving to “mask optional”
4. KBOR’s Required General Education package
 - a. We will be required to go to the new gen ed package “no later than” 24WF semester – KBOR approval process will likely make some final changes before implementation
 - b. Business programs will be affected – if gen ed course is a prerequisite for another required college course then it must be listed as part of the program of study. We will need to add courses to our official program listings – cannot count on gen ed courses to be taken by transfers who satisfy the approved package at other state schools.
 - c. Package includes six hours of discretionary courses – we may choose to add the Gateway to this category of the gen ed package
5. Annual performance reviews should be completed in June
 - a. Job Aid to be shared with KLT by the dean
6. Pitt Cares dates were distributed
 - a. Enrollment in Pitt Cares is down by 10% from last year for the university – not a good sign of maintaining enrollment
 - b. Aaron Hurt reported that international applications are up significantly; however, visas to the U.S. are still difficult to obtain
7. Dr. Shipp begins talking with President’s Council members and Deans this week via Zoom meetings
8. Latest forecasted revenues for FY 2023 – projections are still \$1-\$2 million down
9. Program Reviews on UG programs have been returned – need to be reviewed; Dr. Grimes will send electronic copies to KLT

10. Dr. Horner returning to faculty very soon
 - a. Need to know how to handle gap between now and when faculty chair begins; Lynn will take lead as Associate Dean for Undergraduate School
 - b. Onboarding of new faculty will need to be addressed - offices; computer needs; target arrival date; access to Canvas and library resources date.
 - c. KLT will walk around and identify potential offices for each new hire – immediately after this meeting
 - d. Dr. Grimes will request sample computer configuration from Chris and then send out to new faculty and ask if those specs will work for them
11. Accounting faculty candidate on campus tomorrow – arranging for student workers, staff, and faculty to attend presentation
12. Dr. Horner counted 16 faculty in attendance at commencement on Friday; Dr. Grimes thanked all faculty who participated via email on Friday evening

Meeting adjourned at 2:56pm