



MINUTES

Kelce Leadership Team
May 10, 2022

Present: Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (sabbatical), Chelsey Decker (maternity leave)

- I. Administrative
 - a. COVID Issues
 1. No news to report.
 - b. KBOR and Governance
 1. The proposed 4.75% salary increase and .25% adjustment pool; going to board next week for approval
 2. First reading of proposed 1.3% tuition increase at next week's KBOR meeting as well; will impact PMBA – Silas at AP has been notified of likely increase
 - c. Campus
 1. Town Hall meeting this afternoon; legislative and board updates
 - d. College
 1. Commencement, this Friday, May 13th at 5:00 p.m. – faculty attendance expected
 2. Summer School – continue to encourage enrollment - all courses online
 - i. Accounting Law with one student will be cancelled; Legal & Social course will be split in to two courses with 25 as a cap
 - ii. May need to cancel International Business with only one student currently enrolled
 3. Debrief yesterday's Kelce closing meeting - discussions
 - i. hierarchy of proposed administrative structure within the college
 - ii. reorganization of admin workloads based on new organization chart
 - iii. program coordinators meeting with leadership team
 - iv. faculty chair position – consider alternative reporting lines for this position to flatten structure
- II. University Budget
 - a. Dean Grimes working on distributions out of the salary adjustment pool; our share of the pool is limited to less than \$8K; can supplement with lapsed salary pool dollars but that is constrained due to searches
 - b. Provost does not want to use OOE dollars to meet budget cut; prefer to use reserves this year and make harder cuts next year after more study and new president is in place
 1. Goal is to get all tenure earning faculty to at least 80% of median salary for their rank and discipline
 2. Working on getting non-tenure earning faculty adjustments as well (will come from KCOB vacant salary pool); difficulty due to recent change from "instructors" to ranked "instructional professors"
 3. All increases are still subject to approval by the Provost, Presidents Council, etc.
- III. Kelce Faculty Searches
 - a. Status Updates
 1. International Business – Completed (Hamid Khan hired and appointed)
 2. Management – Completed (Young Nae hired and appointed)
 3. Finance (2) – Larry Woodward and Kay Kim both accepted (appointments in process)
 4. CIS – David Sikolia accepted (appointment in process)
 5. Accounting – one interview completed; applications still being accepted – committee meeting today
 6. Marketing – Lunde's resignation; permission granted to start search; goal to hire for January 2023
 7. Business Law – permission granted to fill; goal to hire for January 2023
- IV. Curriculum
 - a. University Catalog Update and Additions – Grimes and Hogard will meet
 1. Business Studies BBA

2. Marketing MBA Emphasis
 - b. Health Care Administration MBA Emphasis – follow-up steps
- V. College Administrative Structure
1. New Position Descriptions; being reviewed by HRS; when posted will need to make appointments
 2. Expressed concern about adding layer of administration between faculty and the dean – need to review options
 3. Need to identify options for Faculty Chair
- VI. AACSB Accreditation – ongoing
1. Recommendations for CIR Visitation Team – awaiting AACSB response; expected this summer
 2. Issues with data in Faculty Success; still unresolved; Bill Hoyt hired as contractor to help resolve issues
 3. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
 4. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break
- VII. Updates
- a. AACR – David Hogard – gearing up for CARES; pre-enrolling students for fall who had not yet enrolled
 - b. DOBE – Lynn Murray – no report – out May 19-31
 - c. KGSB – Din Cortes – not present
 - d. KUSB – Steve Horner – working on finance schedule of classes for new faculty; met with adjunct council yesterday – appointed Lisa Paterni as chair
 - e. ADMIN – Mimi – working on redistributing scholarships and requesting thank you notes; gone on vacation week of May 23 – Myles will cover
- VIII. Old Business - none
- IX. Adjourn – 10:25

Spring Dates to Remember:

- Finals Week – May 9 through May 13
- Commencement – May 13 (Friday)
- Grades Due – May 18
- Summer Sessions Begin – June 6