



MINUTES

Kelce Leadership Team
May 3, 2022

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray
Absent: Chelsey Decker (maternity leave)

- I. Administrative
 - a. COVID Issues
 1. Uptick in numbers, but no change in policy status
 2. Will remove plexiglass barriers from classroom podiums after finals – students will remove and store in #215 classroom
 - b. KBOR and Governance
 1. KNEA agreed to 4.75% salary increase and .25% adjustment pool; going to board at next meeting
 2. Legislature cut restoration of funds to higher ed; Pitt State will now likely ask for small tuition increase (possibly 1.3%)
 - c. Campus
 1. Business Studies BBA is now in the KBOR degree program inventory – need to check with Registrar to ensure it is loaded into our systems and students can enroll
 - Will start working on brochures and degree plans for new degree
 - d. College
 1. Spring picnic scheduled for today
 2. Commencement, May 13th at 5:00 p.m. – keep reminding faculty their attendance expected
 3. Summer School – need to encourage enrollment in a few courses
 4. Debrief KBOA Spring Meeting
 - all were engaged in the meeting
 - fall meeting needs to be face-to-face on campus; continue summer and spring meetings virtually; discussed having board members host meetings at their location
- II. University Budget
 - a. Significant shortfall expected; Academic Affairs target is \$1.5M; may need to “sweep” lapsed salary pools (unspent/unencumbered faculty lines)
 - b. Deans spent 2 ½ hours with Provost yesterday; no clear path to meeting the total in short-run; will require additional restructuring and program cuts in long-run; will focus on programs not breaking even
- III. Kelce Faculty Searches
 - a. Status Updates
 1. International Business – Completed (Khan hired and appointed)
 2. Management – Completed (Young Nae hired and appointed)
 3. Finance (2) – Woodward accepted (appointment in process); Offer now out to second candidate
 4. CIS – two offers turned down after campus visits; Offer going out to third candidate today
 5. Accounting – Candidate visiting campus tomorrow
 6. Marketing – Lunde’s resignation; permission granted to start search; goal to hire for January 2023 (Dr. Maceli will chair search)
 7. Business Law – permission granted to replace Chris Fogliasso who is going on phased retirement; no courses after WF 2022
- IV. Curriculum
 - a. University Catalog Update and Additions
 1. Business Studies BBA – working to get description into the catalog
 2. Marketing MBA Emphasis

- b. Health Care Administration MBA Emphasis – follow-up steps
 - 1. We are waiting to hear back from Freeman with their input

- V. College Administrative Structure
 - 1. New Position Descriptions; being reviewed by HRS; when posted will need to make appointments

- VI. AACSB Accreditation – ongoing
 - 1. Recommendations for CIR Visitation Team – awaiting AACSB response; expected this summer
 - 2. Issues with data in Faculty Success; still unresolved; no word on follow-up request; will try again
 - 3. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
 - 4. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break

- VII. Updates
 - a. AACR – David Hogard – still advising for the summer and fall semesters
 - b. DOBE – Lynn Murray – Kelce night at Axe from 7-10 Sunday; bowling with the GA’s was last Sunday with good turn out
 - c. KGSB – Din Cortes – Chelsey had baby girl on 4/25 – she will be out until July
 - d. KUSB – Steve Horner – working on offers to potential faculty; working on MFT scores
 - e. ADMIN – Mimi Morrison – scholarships for potential incoming freshmen will be re-awarded (contact Heather Eckstein for recommendations concerning replacement recipients)

- VIII. Old Business – discussed fundraising for building project; short on funds relative to low bid

- IX. Adjourn

Spring Dates to Remember:

- Kelce Picnic – May 3
- Kelce Faculty Awards Reception & Meeting – May 9
- Finals Week – May 9 through May 13
- Commencement – May 13 (Friday)
- Grades Due – May 18
- Summer Sessions Begin – June 6