



MINUTES

Kelce Leadership Team
March 29, 2022

Present: Chelsey Decker, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (sabbatical)

ITS Guests Present: David Nance, Tim Pearson, Jeff Burns, Angela Neria

- I. Guests: CIO Angela Neria and staff – ITS updates
 - a. New Financial Aid (FA) and Student Information Systems (SIS). Reviewed three potential vendors:
 - a. Workday – would need to buy all systems as a package
 - b. Banner – liked FA package; but Banner wouldn't be able to do FA first
 - c. Oracle – is our choice – kickoff meeting this week – timeframe for FA system will begin this fall through fall 2023 (Sierra Cedar is implementation partner); SIS a couple years down the road
 - b. New hardware (Tim)
 - a. Purchased newest server that is compatible with the current server and added new Unix system
 - b. Newer operating system provides much better security
 - c. Google gus.mail changing to Outlook – students will still have gus.pittstate.edu email addresses but will be run by Microsoft instead of Google behind the scenes
 - a. Google no longer offers free email accounts to students, former faculty & staff; too expensive to maintain
 - b. New email accounts will be integrated into students' Office 365 access
 - d. Cyber-attacks are increasing; stay vigilant
 - e. Have 2 tech support openings that will be filled
 - f. Telephone upgrade – only viable vendor is AT&T – ready to begin taking info to areas/departments with recommendations and asking for input
 - g. Discussed problems with Faculty Success (Digital Measures) course data not being loaded into the system for adjunct and other part-time faculty; ITS working on solution; data is needed for AACSB reports
- II. Administrative
 - a. COVID Issues
 1. Status quo – keeping an eye on the numbers
 - b. KBOR and Governance
 1. HLC visit in October – gathering information from different areas; stay up to date with syllabi
 - c. Campus
 1. Invitation from library to assist in finals week programming; see attached email; financial or in-kind?
 - i. Dr. Murray will coordinate with Jorge at the Library (bananas & games)
 2. National Institute for Student Success (NISS) report given yesterday; four recommendations; Provost putting together working groups for each of these areas – Dr. Grimes and David Hogard volunteered to be on the coordinated/centralized advising committee
 - Actions to close graduation gap for Pell students
 - Coordinate and centralize advising
 - More intentional and targeted financial aid
 - Improve access and utilization of data
 3. Dr. Scott's farewell program this Friday afternoon – April 1st
 4. Summer schedule dates set; May 15th through August 6th
 - d. College
 1. Building Project; Dr. Grimes and Holly meeting with Lindell Haverstic (PSU architect) this afternoon to discuss bidding process and next steps
 2. Joe Harris; Alumni Award on 04/15; agenda finalized - discussed

3. Faculty Awards; Foundation agreed to plan; 1 teaching and 2 service awards; no research this year; plaques have been prepared and names given to Kathleen Flannery for checks to be cut
4. Email went out about expected attendance at Spring Commencement, May 13th at 5:00 p.m. – will request parking passes for all full-time faculty and have admin distribute
5. Dr. Grimes to be out for a conference this Thursday and Friday

III. Kelce Faculty Searches – updates

1. International Business – Dr. Khan’s appointment letter went out yesterday
2. Management – Young’s visa process underway; update – appointment submitted in GUS yesterday and has made it through the GUS system stating that an appointment letter will be sent to her.
3. CIS – faculty recommended extending offer to last week’s candidate; update – will make offer today
4. Accounting – position posted; update – 1 application received so far
5. Finance (2) – positions posted; 11 applications received; first consideration is April 4 – phone interviews next week

IV. Curriculum

1. Business Studies program listing in University Catalog; David Hogard working on draft
2. Marketing Emphasis for MBA – update – continuing with paperwork required for Graduate Council approval

V. College Administrative Structure

1. Mini retreat next week; Thursday 04/07

VI. AACSB Accreditation – ongoing

1. Recommendations for CIR Visitation Team – nominations uploaded to myAccreditation site; awaiting word from AACSB on potential members
2. Issues with data in Faculty Success; still unresolved; the dean will need to follow up (see above that ITS is working on resolving the problem)
3. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
4. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break

VII. Updates

- a. AACR – Hogard – Neosho County Community College students coming for a visit
- b. DOBE – Murray – W@W lunch event went very well with 65 people attending; Junior Rumble is April 9; going to Topeka on 3/30 for recruiting at FBLA competition; Kelce picnic scheduled for May 3
- c. KGSB – Decker - Dr. Cortes finished in Montpellier and heading soon to Uzbekistan – 10 GA openings for fall – 4/15 is deadline to apply; first grad program info session was yesterday with 20 participants; 2nd session is today; Enactus event is Thursday at PHS (financial literacy booth)
- d. KUSB – Horner – finishing PA meetings with faculty and collecting Faculty Qualifications; BGS ceremony is 4/8
- e. ADMIN – Mimi – working on program for awards ceremony – input needed; structure for program as in previous years

VIII. Old Business

IX. Adjourn – 11:00 am

Spring Dates to Remember:

- Transfer Rumble – March 25
- Last Day to Drop – April 4
- Kelce Scholarships and Awards Program – April 8
- Rumble in the Jungle – April 9
- Pre-enrollment Begins – April 10 (Sunday)
- Last Day to Withdraw – April 28
- Kelce Picnic – May 3
- Kelce Faculty Awards Reception & Meeting – May 9

- Finals Week – May 9 through May 13
- Commencement – May 13 (Friday)
- Grades Due – May 18
- Summer Sessions Begin – June 6