



MINUTES

Kelce Leadership Team
February 22, 2022

Present: Chelsey Decker, Paul Grimes, David Hogard, Steve Horner, Mimi Morrison, Lynn Murray

Absent: Din Cortes (sabbatical-excused)

- I. Administrative
 - a. COVID Issues
 1. Numbers still trending down; status quo on rules; first student complaint about faculty-requested masks in classroom
 - b. KBOR and Governance
 1. KBOR – KCOG “clarification” on our request to omit Legal and Social course from the Business Law articulation agreement; at last week’s KBOR meetings, announced that it was approved. Next need to work on switching articulations to new management and marketing courses; Melinda sent paperwork
 2. Dr. Grimes presented first reading of Business Studies degree proposal to university academic officers’ group; went well with no questions; second reading will be next month
 - c. Campus
 1. President’s Council members asked to prepare one-page of bullets of last year’s major accomplishments and remaining future challenges – Howard soliciting input from deans; send lists for previous calendar year – 2021, ie: record number of MBA’s should be included; additional accomplishments are welcome and should be sent to Dean Grimes
 2. Possible conflict between Farm Show set-up and Commencement.
 - a. Under our contract, Farm Show is allowed to set up a week ahead of time with some of their heavy equipment and could conflict with commencement activities; may renegotiate dates for future Farm Shows
 3. Administrative Professionals Day – April 27th, no university program this year; will take care of at the college/department level – possible date 4/29 for lunch
 4. Administration discussing non-salary incentive ideas to help w/recruiting & retention of employees
 - a. Earlier access to tuition waivers for faculty, staff and children
 - b. Sabbatical opportunities for non TE positions
 - c. More Rec Center privileges
 - d. Flexible work schedules – 4 day a week work schedules
 - e. Reducing retirement match to fund creation of a student loan payoff program
 - d. College
 1. Personnel – this past week’s events – confidential discussion of facts and implications
- II. Kelce Faculty Searches – updates
 1. International Business – interviewing all remaining candidates and checking references
 2. Management – offer made to candidate who came to campus last week
 3. CIS – candidate visiting on Friday; agenda to be email to faculty today
 4. Accounting – committee formed (O’Bryan, Weaver, Hogard), process is in motion; working on wording for advertisement; Internal Auditing certification needed

5. Finance (2) – committee formed (Shum, Lin, Binder, Murray); Dr. Grimes met with Lori Dreiling about flexible search; informal campus visit yesterday with retired faculty member who is interested; on Thursday will visit with program director at Mississippi State about two ABDs who may be interested in one year visiting position

III. Curriculum

1. Business Studies program listing in University Catalog - David working with Registrar
2. Marketing Emphasis for MBA – update – Murray will meet with curriculum committee next week
3. Kansas Insurance Certificate – requesting new appropriation of scholarships from KIEF; advisory board meeting coming up in early March (Topeka)
4. Entrepreneurship course being added to the pathway process is continuing (gen ed course)

IV. College Administrative Structure

1. Review position description modifications second mini-retreat on Thursday morning
2. Post-retreat will need to rework each position description and then review

V. AACSB Accreditation – ongoing

1. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
2. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break

VI. Updates

- a. AACR – Hogard – will begin early advising next week before schedules are official; schedules go live 3/11; enrollment begins 4/10
- b. DOBE – Murray – going to KC to talk to St. Thomas Aquinas high school tomorrow; W@W plan is continuing; met with Brad Wells about expectations for athletics survey
- c. KGSB – Decker – MBA Int’l Webinar next week – these will occur monthly coordinated with International Programs; attending MSSU fair during spring break (3/16); planning GA hiring process for next year; will offer workshops for graduating seniors to give them a nudge toward graduate school; PMBA deadline for payment – discussing with Registrar – appears to be a communication breakdown from Registrar or AP before payment deadline - discussion – Chelsey will plan to send out 3 reminders before payment deadline; working on updating MBA web page and courses required for each area
- d. KUSB – Horner – 22SU draft schedule distributed and discussed possible changes; meeting with accounting faculty this afternoon to strategically come up with a plan for the right mix of modalities to deliver program - enrollment in the major has declined precipitously creating need to attract more students into the major; working on performance appraisals
- e. ADMIN – Morrison – need to consider date for Faculty Awards – usually Monday of finals week in conjunction with year-end faculty meeting – May 9 this year

VII. Old Business

- a. KBOA meeting date – no response from Board President yet about dates for spring in-person meeting. Dr. Grimes will email Nancy again. Some on the board have asked to have dates for all meetings this year.
- b. We have until March 15 to make recommendations for our AACSB visitation team.

VIII. Adjourn – 10:35 a.m.

Spring Dates to Remember:

- Apple Day – March 7
- Spring Break Week – March 12 through March 16
- Mid-term Grades Due – March 14
- Spring Career Expo – March 24
- Women @ Work Day – March 25
- Transfer Rumble – March 25
- Last Day to Drop – April 4
- Kelce Scholarships and Awards Program – April 8
- Rumble in the Jungle – April 9
- Pre-enrollment Begins – April 10 (Sunday)
- Last Day to Withdraw – April 28
- Kelce Picnic – May 3
- Finals Week – May 9 through May 13
- Commencement – May 14 (Saturday)
- Grades Due – May 18
- Summer Sessions Begin – June 6