



## MINUTES

Kelce Leadership Team

February 8, 2022

Present: Chelsey Decker, Paul Grimes, David Hogard, Steve Horner, Mimi Morrison, Lynn Murray

Absent: Din Cortes (excused-sabbatical)

- I. Administrative
  - a. COVID Issues
    1. Expectation of a revised and less restrictive campus mask policy to be issued today – confirmed: email received during the meeting
  - b. KBOR and Governance
    1. KBOR – KCOG “clarification” on our request to omit Legal and Social course from the Business Law articulation agreement; Dr. Fogliasso and Dr. Grimes completed paperwork and Registrar Roelfs will submit to the review committee. New principles of management and fundamentals of marketing courses will need paperwork completed in order to articulate for KCOG. David Hogard will provide required list of which minors apply to these courses.
    2. Strategic Plans – abbreviated due to pandemic response and forthcoming change in campus leadership; see attachment and review
  - c. Campus
    1. Working group met again concerning new SIS – front runner remains Oracle due to integration needs and cost saving due to bundling with HR and Student Financial Aid platforms. David Hogard is on SIS committee and explained that Oracle couldn’t commit to providing service as soon as we would like, so other platforms may be researched by committee.
    2. Deans’ Report from Admissions – numbers up significantly across the board; see attachment. Discussed number of students who have applied and have not yet been admitted or enrolled in courses. Need to get those admitted to enroll!
- II. Kelce Faculty Searches – updates
  1. International Business – John Ondande turned us down due to salary; options and next steps – 3 additional candidates to consider.
  2. Management – first candidate excluded herself for personal reasons; second candidate coming next week – is aware of salary range; will be on campus next week – Feb 14, 15, 16.
  3. CIS – top two candidates and their references interviewed; committee split and will bring both to campus before making first offer.
  4. Accounting – instructor level position open due to Ashlee Ables’ resignation; committee needed. Dr. Grimes and program coordinator will convene the search committee.
- III. Curriculum
  1. Business Studies program listing in University Catalog – have not heard from Registrar’s Office yet
  2. Marketing Emphasis for MBA – update – discussions ongoing; need to coordinate with the Kelce Graduate AOL Committee/Graduate Council to get new and split-level courses approved
  3. Kansas Insurance Certificate – requesting new appropriation of scholarships from KIEF; advisory board meeting coming up in early March (Topeka)
  4. Reviewed program goals for MBA program as outlined on webpage – discussed removing rubrics and listing criteria only – consensus with KLT is to do this. Dr. Grimes will visit with Kylie to revise and then post these new webpages in support of HLC accreditation visit.

- IV. College Administrative Structure
1. Review position description modifications at retreat on Thursday, 02/17
  2. Discuss idea of a Kelce Leadership Council to supplement KLT once a month – discussed involving program coordinators at meetings once per month and possibly committee chairs/members to make reports, be involved in discussions. Will require a change in the bylaws to put this type of organizational structure in to place. Will try out this idea before changing the bylaws (in April?).
- V. AACSB Accreditation – ongoing
1. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
  2. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break
- VI. Updates
- a. AACR – Hogard – reviewing business minor programs/number of students enrolled – will work on educating students about minor degrees; etiquette luncheon for Business Professionalism class is next month – taking suggestions for attendees from the community to attend
  - b. DOBE – Murray – W@W day moved to Friday, March 25 – will meet in Student Center – planning agenda to include college and professional women
  - c. KGSB – Decker – 1<sup>st</sup> MBA Association meeting tomorrow to elect officers; scheduling MBA webinars once per month on Wednesdays at 9am – working with International Programs
  - d. KUSB – Horner – working on schedules, performance appraisals, MFT’s and searches; discussed honorary inductee name for BGS this year
  - e. ADMIN – Morrison – need to plan KBOA meeting date – should plan for a meeting in early March – Dr. Grimes will visit with Nancy George about necessity of a meeting and a potential date; Kelce scholarship committee meeting this Friday in 121 Kelce
- VII. Old Business
- VIII. Adjourn – 10:35 am

**Spring Dates to Remember:**

- Apple Day – March 7
- Spring Break Week – March 12 through March 16
- Mid-term Grades Due – March 14
- Spring Career Expo – March 24
- Women @ Work Day – March 25
- Transfer Rumble – March 25
- Last Day to Drop – April 4
- Kelce Scholarships and Awards Program – April 8
- Rumble in the Jungle – April 9
- Pre-enrollment Begins – April 10 (Sunday)
- Last Day to Withdraw – April 28
- Kelce Picnic – May 3
- Finals Week – May 9 through May 13
- Commencement – May 14 (Saturday)
- Grades Due – May 18
- Summer Sessions Begin – June 6