



MINUTES

College General Faculty Meeting
Monday May 6, 2019

Present: Don Baack, Alex Binder, Kevin Bracker, Din Cortes, Linden Dalecki, Michael Davidsson, Chris Fogliasso, June Freund, Mary Jo Goedeke, Paul Grimes, Eric Harris, David Hogard, Steve Horner, Holly Kent, John Kuefler, Anil Lal, Sang-Heui Lee, Fang Lin, Kristen Maceli, Mike McKinnis, Mimi Morrison, Lynn Murray, Mary Judene Nance, David O’Bryan, Shipra Paul, Mary Polfer, Theresa Presley, Irene Robinson, Wei Sha, Jennifer Shewmake, Connie Shum, Dwight Strong, Rachel VanBecelaere, Mary Wachter, Gail Yarick

Absent: Jae Choi, Maeve Cummings, Choong Lee

- I. Welcome, Opening Remarks
 - a. Kathleen Flannery gave a brief review of fundraising to-date for the building project
 - b. Kelce Teaching Award was presented to Dr. Kevin Bracker
 - c. Dr. Grimes welcomed and thanked everyone for a great academic year
 - i. Major Accomplishments:
 1. AACSB Accreditation renewal
 2. Creation/Opening of the Professional MBA
 3. First class of the MPAcc
- II. General Announcements
 - a. Faculty Awards Reception; 3:30 p.m. or immediately following this meeting; Room #121
 - b. Youngman Summer Stipends; this year’s rate 4%
 - c. Enrollment Update and Recruitment Priorities – reviewed handouts
 - i. Enrollment is still down. Recruitment is urgent.
 - ii. SU 19 - undergraduate enrollment is down; graduate enrollment is up.
 - iii. WF 19 - undergraduate enrollment is down; graduate enrollment is up.
 - iv. Reviewed Dean’s admissions report.
 - v. Dr. Grimes encouraged all to recruit at least one student.
 - d. Strategic Visioning Initiative Update; 90-day cycle teams are underway
 - i. There are several COB faculty involved with prototype teams.
 - ii. Will keep faculty up to date.
 - iii. Still room for faculty to become involved.
 - e. College Standing Committees – reviewed new committees
 - i. Reflects the new structure as outlined in the revised College Bylaws
 - ii. See handout for specific individual assignments
 - iii. Swaps and trades need to be coordinated with Faculty Chair
- III. Leadership Announcements
 - a. Interim Associate Dean for KUSB and Chair of Faculty – Steve Horner will hold this interim position for next academic year. Will conduct an external search for permanent replacement next year.
 - b. Curriculum Management and Assurance of Learning Committee Chair – Theresa Presley
 - c. MPAcc Coordinator – David O’Bryan

- IV. Graduate Programs – Din Cortes
 - a. Professional MBA Program Update
 - i. There are 145 student admitted to the program – not all are enrolled at one time.
 - ii. 66 were enrolled in Dr. Presley’s course this past 7-week term.
 - iii. 6 courses will be offered this summer.
 - iv. Academic coaches will be provided for those courses with large enrollments.
 - v. Working on an agreement between the program and instructors for the program and compensation for instructors after they have taught their initial class.
 - vi. New faculty have been approved for graduate faculty in order to teach for the program (McKinnis, Nance, and Wachter).

- V. Outreach and Business Engagement – projects with businesses and outside partners – Lynn Murray
 - a. Need to maintain database – will begin in the fall. Reasons to keep track:
 - i. AACSB Engagement documentation
 - ii. Avoid Duplication of Requests
 - iii. Appreciation/Recognition/Development

- VI. Old Business
 - a. Promotion and Tenure Document
 - i. Explanation of Committee Structure as Determined by Unit Contract: two committees required; one at the school level and one at the college level
 - ii. Need to correct College By-Laws
 - 1. Discussed suspending the rules to allow vote on editing the college bylaws document
 - Dr. Cortes made the motion with Dr. Murray seconding. No discussion. Vote to amend bylaws with a suspension was unanimous by the college faculty.
 - 2. Dr. Harris made the motion to change “College Promotion and Tenure Committee to simply “College Promotion Committee” wherever it appears in the Promotion and Tenure document. Dr. Lal seconded the motion. Motion passed unanimously.
 - 3. Discussion and Approval of Proposed P&T Document
 - Edited the document to reflect two committees
 - i. KUSB promotion and Tenure Committee
 - ii. Kelce College Promotion Committee
 - Three possible choices proposed by Dean Grimes for consideration:
 - i. Leave it unspecified and decide at beginning of each year
 - ii. Determine a composition and incorporate it into the proposed P&T document
 - iii. Set the committee membership as a “committee as a whole” (i.e.: all tenured faculty members, unit contract specifies who can vote on promotions)
 - 1. Discussion
 - 2. Don Baack proposed a 4th option that the School and College Committees would be comprised of the same members following the selection process outlined in the College Bylaws.

- a. After much discussion, Don Baack moved that the College Promotion Committee be comprised of the same set of members for the School Promotion and Tenure Committee – elected as one, with Dr. Lal seconding. Motion passed. Faculty voted unanimously to approve the motion.
- iv. Vote on the college Promotion and Tenure policies – Dr. Cortes made the motion to approve the Promotion and Tenure Policies as set forth in the attached document with Dr. Murray seconding. Motion passed. The faculty voted unanimously to approve the adoption of the Promotion and Tenure Policies document.

VII. New Business

- a. First Kelce Fall Faculty Meeting immediately following University Opening Faculty Meeting on Thursday, August 15th
- b. Kelce Picnic – Tuesday after Labor Day
- c. Anyone interested may attend the KBOA Spring meeting on Monday, May 13th. Let Mimi know in advance.
- d. Everyone invited to participate in CARES orientations. See David Hogard for details.

VIII. Adjournment – 3:10 pm

Dates to Remember:

- Kelce Commencement, May 10
- Final Grades Due, May 13
- KBOA Spring Meeting, May 13
- Pitt CARES
 - June 3, 5, 6, 10, 12, 17, 19, 26
- Professional Development Day, August 14
- Opening Faculty Meetings, August 15
- First Day Fall Classes, August 19