



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce College General Faculty Meeting – 121 Kelce
3:00 p.m., Friday February 22, 2019

PRESENT: Paul Grimes, Bienvenido Cortes, Eric Harris, David Hogard, Michael Davidsson, Lynn Murray, Kylie Edgecomb, Mimi Morrison, Irene Robinson, Rachel VanBecelaere, Kevin Bracker, Jae Choi, Maeve Cummings, Chris Fogliasso, June Freund, Mary Jo Goedeke, Stephen Horner, Anil Lal, Sang-Heui Lee, Fang Lin, Kristen Maceli, Michael McKinnis, Mary Judene Nance, Shipra Paul, Mary Polfer, Theresa Presley, Wei Sha, Jennifer Shewmake, Dwight Strong, Mary Wachter, Gail Yarick.

- I. Welcome, Opening Remarks, and Mythbusting – Paul Grimes
 - a. Faculty are encouraged to attend Apple day this year – Dr. Eric Harris will be honored with an Outstanding Faculty Award
 - b. Mythbusting –We are two-thirds of the way to total funding for the building renovation; rumors are that we will be out of the building next academic year but the earliest will be will be next May (2020) or later. Requested access to spaces in Whitesitt and Hartman Hall have been approved.

- II. College Committee Updates
 - a. Curriculum Task Force – Steve Horner (see attached notes)
 - i. Reviewed members of the committee
 - ii. 4 part charge from dean concerning new gen ed and Kelce programs of study
 - iii. Completing 4-part charge
 - iv. Discussion – task force will have additional discussion on number of Kelce electives
 - b. MBA Advisory Committee – Din Cortes
 - i. MBA Program Committee hasn't met since last year due to AP initiative
 - ii. Current focus is the on-line Professional MBA.
 1. There are currently 102 new students admitted to the program. Not all are currently enrolled.
 2. The first session had 40 enrolled.
 3. 2nd session has close to 70 students enrolled and may increase.
 4. Looking to hire on-line TA's or academic coaches because of large class sizes.
 5. Composition of MBA students – most are coming from Kansas, and some from other states. International applicants have inquired.
 6. ITS has been very helpful.
 7. Six courses will be offered in the summer session.
 - iii. Traditional MBA and MPAA and AP MBA – risen from 100 to 172 students enrolled.
 - c. Student Reinstatement Committee – David Hogard
 - i. There are 4 on reinstatement committee (Polfer, Baack, Binder and Hogard) – no activity since Fall.
 - d. Economic Development Task Force – Michael Davidsson
 - i. BERC was formally established last year and is very active with outreach efforts and projects (see attached report)

- e. Strategic Planning Committee – Paul Grimes – no report – continuing to submit the annual SP documents required by the university based on our five year plan established for AACSB.
- f. Faculty Development and Instructional Resources – Mary Wachter
 - i. Two events are sponsored per semester. This year events:
 - 1. Student Accommodations
 - 2. Another needed for April – give ideas to Ms. Wachter
- g. College Academic Honors Committee – Wei Sha
 - i. Approved 7 applications this semester
 - ii. There will be one change to the form – ensure that the proposed project hasn't been done in the past
 - iii. Academic Honor showcase will be produced next February

III. Support Services Updates

- a. Development – Holly Kent
 - i. \$50,000 donation to the building fund recently
 - ii. List of naming opportunities was passed around – red indicates those that have been purchased/sponsored already.
- b. ITS – Chris Fleury
 - i. Have been discussing replacing faculty computers that are getting old
 - ii. Anyone with an out-of-date computer should let Dr. Grimes know so that computers can be replaced.
- c. Web – Kylie Edgecomb
 - i. Big project right now is faculty and staff pages being re-worked.
 - 1. New design will have pictures that can be clicked and will go to that faculty or staff page.
 - ii. Working on discrepancies on the web (errors and broken links)
 - iii. Working on new on-line version of catalog – links are currently to the old catalog

IV. KLT Updates

- a. KUSB – Eric Harris
 - i. Program Coordinators and Dr. Harris are working on summer and fall schedules that will go live on March 8. Please contact PC's if questions about schedule.
 - ii. Working with curriculum committee.
 - iii. PA's are due March 1. Goals will need to be approved by March 15.
 - iv. One search continuing for a CIS professor. Committee is working on trying to hire position for the upcoming academic year.
 - v. JMI is doing very well. Working to develop a relationship with Sage to publish the JMI.
- b. KGSB – Din Cortes
 - i. Thanked all who are participating in the on-line Professional MBA program. Asked for further participation from faculty.
- c. DOBE – Lynn Murray
 - i. Thanked all who have been seeing prospective students.
 - ii. Provost Search is on-going.
 - iii. March 26 is the next Rumble in the Jungle – new format, busing students from schools.
 - iv. New recruiting brochure copy has been submitted.
 - v. Working on evaluating Living Learning Community
- d. AACR – David Hogard
 - i. July to present there have been 184 student admitted to the KCOB.
 - ii. There are approximately 731 UG business majors or minors enrolled in at least 3 or more hours this semester.
 - iii. Recently updated course flow charts and moved display case in the hallway.

- iv. Working on starting a Phi Beta Lambda (FBLA) chapter at PSU.
 - v. Enactus has gone through transitions this year.
 - 1. Community in Schools group – doing etiquette event
- V. Proposed Revisions to Kelce College Bylaws – Paul Grimes and KLT
- a. Overview of changes and discussion
 - i. The document has been edited to reflect changes to the organizational structure:
 - 1. Broke out Curriculum Committee into undergraduate and graduate committees
 - 2. Recruitment/retention committee was added
 - 3. Reviewed changes to committee structures
 - ii. Vote to approve – Dr. Murray made the motion to accept the revised document and Dr. Harris seconded the motion.
 - iii. Discussion – all changes will begin next academic year
 - iv. Vote – Gail Yarick called the question, and faculty voted unanimously to accept the proposed new bylaws.
- VI. Proposed New College Promotion and Tenure Document – Paul Grimes and KLT
- a. Overview and discussion of philosophy; P&T criteria in harmony with AACSB Faculty Qualifications
 - b. To Kelce General Faculty for consideration and reflection
 - i. Discussion of composition for KUSB P&T Committee; how to adequately represent the disciplines
 - c. Send comments to KLT for revisions and modifications – will vote at end of Spring
- VII. Miscellaneous
- a. Strategic Visioning Project Update – rpk Group
 - i. KCOB’s recent reorganization used as example as innovative idea for efficiency.
 - ii. Faculty were asked to submit ideas to the “Idea Swarm” on Canvas Community for the Visioning Project.
 - b. Provost Search Update – initial screenings are complete, will be conducting phone interviews next week, hope to have on-campus interviews in April and identify Provost by May.
 - c. Youngman Scholars Criteria Reminder – if faculty meet Qualifications target, eligible for summer stipend; payout dependent on market performance of endowment
 - d. KBOR Inquiries – do not personally contact KBOR directly; go through Trish in Provost’s Office
 - e. Publication Updates – give research publication copies to Dean’s office
- VIII. Old Business - none
- IX. New Business - none
- X. Adjournment - 4:45

Spring 2019 Dates to Remember:

- Midterm Grades Due, March 11
- First Day of Spring Break, March 11
- President & Provost Visit College, March 22
- Rumble in the Jungle, March 26
- Grad Finale, March 27
- Final Drop Day, April 5
- Pre-Enrollment Begins, April 7
- Kelce Student Awards Program, April 12

- Transfer CARES, April 15
- Kelce Spring Picnic, April 30
- Finals Week Begins, May 6
- Kelce Faculty Awards Program and Faculty Meeting, May 6
- Commencement, May 10
- Final Grades Due, May 13