



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce College General Faculty Meeting
12:30 p.m., Thursday August 16, 2018

Present: Don Baack, Alex Binder, Kevin Bracker, Din Cortes, Maeve Cummings, Linden Dalecki, Michael Davidsson, Art Fischer, Chris Fleury, Chris Fogliasso, June Freund, Mary Goedeke, Paul Grimes, Eric Harris, David Hogard, Steve Horner, Anil Lal, Choong Lee, Fang Lin, Kristen Maceli, Mike McKinnis, Mimi Morrison, Lynn Murray, Mary Nance, David O' Bryan, Shipra Paul, Mary Polfer, Theresa Presley, Irene Robinson, Wei Sha, Jennifer Shewmake, Connie Shum, Dwight Strong, Rachel VanBecelaere, Mary Wachter, Gail Yarick

Absent: Jae Choi, Sang-Heui Lee (both on sabbatical), Jay van Wyk (phased retirement)

Guests Present: Stu Hite, Director of University Police and Scott Donaldson, Director of Admission

- I. Welcome and Opening Remarks – introduction of Jennifer Shewmake, Instructor of Accounting and Mary Judene Nance, Instructor of Marketing
- II. Special Guest remarks
 - a. Scott Donaldson – new Director of Admissions; overview of his vision for recruitment
 - b. Stu Hite – new Director of University Police; introduced himself to faculty
- III. Development News – Holly Kent
 - a. The PSU Capital Campaign, Proven Promise Pitt State, has been extended for 3 additional years with a goal of \$100 million.
 - b. The university currently has \$11.3 million committed toward the renovation and reconstruction of the College of Business building with about \$7 million in donations still needed. An announcement will be made soon regarding the Sunderland Foundation donation that was received this summer.
 - c. Rehearsal space for the band in the Bicknell Center will be completed in the near future which means the band will be moving out of Kelce. The project should be completed by the end of this semester.
 - d. The Kelce Golf Tournament is scheduled for October 1 in Overland Park. Faculty are asked to let Holly know if they are interested in attending and participating. The Golf Tournament committee awarded one-\$1,500 scholarship from the golf tournament account for this academic year. Scholarships will continue in the future.
 - e. The Faculty/Staff campaign will be coming up soon. Kelce had a 39% participation rate last year which is better than the rest of the university. Holly encouraged faculty and staff to think about participating in the new campaign.
 - f. Skybox list for Homecoming was discussed.
- IV. College Support Updates
 - a. Instructional Support – Susan Dellasega
 - i. Due to changes in IT faculty support, The Center for Teaching and Learning Technology (CTLT) will be providing Canvas support for the College of Business and other colleges. Susan will be contact person for KCOB and COE.
 - b. Web Support – Kylie Edgecomb
 - i. Kylie now supports the COE, KCOB and COAS with web page support and maintenance.

- ii. She no longer supports Canvas for the college. CTLT will need to be contacted for Canvas issues.
 - c. Technical Support – Chris Fleury
 - i. Chris now reports to ITS, but is still the main tech person for the KCOB and COE.
 - ii. Faculty and staff should e-mail support@pittstate.edu for any tech issues. Chris will receive all of these requests and will also be available for classroom support. Tickets will be required for everything he does.
 - iii. Changes that will impact everyone –
 - 1. Classroom computers now require logging in with the individuals' single-sign on. This will allow access to individual P drives.
 - 2. There is a big push for security across campus because of the security audit last year.
 - 3. ITS will be conducting a mandatory security training that has to be completed within a certain time.
 - 4. Many computers At PSU will need to be updated because of security issues. Windows 10 will need to be in place by 2020.
- V. Administrative Updates and Announcements – Mimi Morrison
 - a. Distribution of faculty support services – administrative duties for Irene and Rachel were distributed.
 - b. Building keys – inventory check
 - i. A key inventory list was distributed and faculty were asked to include the keys they currently use so that the inventory will be complete.
 - c. Office supplies
 - i. Office supplies are located in all four offices with administrative specialists. Inventories will be shared, so faculty are asked to check with one of the administrative specialists if they don't find what they need in their offices.
- VI. Updates
 - a. Academic Advising and Career Readiness – David Hogard
 - i. David introduced himself to the faculty and stated that he is looking forward to his new position in Kelce.
 - ii. He is working on learning the new job and responsibilities.
 - b. Outreach and Business Engagement – Lynn Murray
 - i. Living and Learning Community
 - 1. Alex Binder and Gail Yarick will be teaching FE business courses during the fall semester, and Mary Wachter will be teaching a large Intro to Business course for business majors as an introduction to the Kelce College.
 - 2. There are approximately 110 incoming freshmen at PSU this semester, which is one of the largest freshman classes to enter PSU.
 - 3. Dr. Murray is working with the new CMS system. The system is providing quite a lot of information about new students for students making inquiries about our programs. She is also working with the Hobson data that is provided by Howard Smith's office.
 - c. Graduate School of Business – Din Cortes
 - i. Online Professional MBA –
 - 1. Meetings have been occurring with AP and units on campus since the beginning of the year.
 - a. Everything from promotional/marketing to developing web applications for application, admission and enrollment. Everything is moving forward.
 - b. Go-live for marketing and promotion of the program is in late September.
 - c. Launch date for the program is the first part of spring 2019.

2. Dr. Cortes has been working on recruiting faculty to teach classes. Courses are 7 week sessions.
 3. AP will be conducting workshops for all who are teaching courses for the new program. Training will take place in September.
 4. Course carousels have been prepared. First two courses will be BGS and Leadership. Two courses will be offered each 7 week session.
 5. Have been receiving many inquiries for the program from many area individuals.
- ii. MPAcc –
 1. Dr. Presley announced that there are currently 5 students enrolled in the MPAcc program.
 2. There are now two graduate degrees in accounting. MPAcc and MBA with an emphasis in Accounting. These are differences in the degrees and students should understand that there are two different career paths for each of the degrees.
 - iii. MBA Program on campus – there are close to 100 students enrolled for the fall semester.
 1. Major curriculum changes were approved by the graduate council last spring.
 - a. Reduced total credit hours from 34 to 30. There are a total of 10 courses – 7 are required and 3 are electives. A new area of Human Resource Development has been added
 - d. Undergraduate School of Business – Eric Harris
 - i. Faculty Meeting for undergraduate program faculty will take place on Friday at 10:00 in 112 Kelce.
 - ii. Summer 2018 has been very active with the reorganization of the college.
- VII. General College Announcements – Paul Grimes
- a. Building signage and offices
 - i. Offices have been receiving new signage to reflect the reorganization in Kelce. Offices will now be referred to as “Faculty Suites”.
 - b. University Portraits – faculty are encouraged to sign up for new directory pictures
 - c. Annual Travel Request Forms – Return to the Dean’s office no later than August 27
 - d. Welcome Back Picnic for Students – Tuesday, September 4th
 - i. Signup sheet was distributed and is now located in the Dean’s office for those who didn’t have an opportunity to sign up.
 - e. Kansas State Fair – September 6 to 16; PR and Outreach – Signup opportunity
 - i. Dr. Grimes has the signup sheet for PSU – faculty interested should sign up for available times as soon as possible
 - f. Kelce Golf Tournament in Johnson County, Monday, October 1st
 - g. Kelce Hosts the Rua Skybox – Homecoming Game vs. Central MO, October 20th
- VIII. Dean’s College Update and Faculty Decision Item
- a. Current Status of College/University; Enrollment, Budget, Personnel
 - b. AACSB Accreditation
 - i. Reaffirmation Visit is **October 14-16, 2018**
 - ii. Team Members: Chair, Robert C. Camp – Indiana University of Pennsylvania (Economics), Bruce Raymond – Colorado State University–Pueblo (Management), Gregory A. Carnes – University of North Alabama (Accounting)
 - iii. Standing Committees and Opening Meetings
 - iv. Student Organizations and Selection of Officers
 - v. Recommendation from KBOA regarding ethics statement
 - c. Post-reaffirmation Goals for the Year

SEE ATTACHED POWERPOINT SLIDES FOR DEAN’S REPORT

- IX. Old Business – new P&T documents/guidelines and curriculum review and revision
- X. New Business – new Economics club has been formed with Alex Binder as the Advisor
- XI. Adjournment - 3:00 p.m.

Fall 2018 Dates to Remember:

- Opening University and College Faculty Meetings, August 16
- First Day of Classes for Fall Semester, August 20
- Last Day to Enroll or Add Courses, August 27
- Labor Day Holiday, September 3
- Kelce Fall Picnic, September 4
- Kelce Golf Tournament, October 1
- Fall Break, October 11 and 12
- **AACSB Reaffirmation Visit, October 14 to 16**
- Homecoming Week, October 15 to 20
- Midterm D&F Grades Due, October 15
- Final Drop Day, November 5
- Rumble in the Jungle, November 3
- Thanksgiving Break, November 21 to 23
- Last Day to Withdraw, November 30
- Final Exam Week, December 10 through 14
- Commencement, December 14