



MINUTES

College General Faculty Meeting
Monday May 8, 2017

Present: ACIS: Becky Casey, Jae Choi, Maeve Cummings, Mary Jo Goedeke, David O'Bryan, Mary Polfer, Theresa Presley, Peter Rosen, Wei Sha, Gail Yarick; DEAN: Din Cortes, Paul Grimes, Suzanne Hurt, Mimi Morrison; ECON: Alex Binder, Kevin Bracker, Michael Davidsson, June Freund, Anil Lal, Fang Lin, Connie Shum; MGMKT: Don Baack, Linden Dalecki, Chris Fogliasso, Eric Harris, Stephen Horner, Choong Lee, Sang-Heui Lee, Kristen Maceli, Lynn Murray, Shipra Paul, Jeff Poe, Jay van Wyk.

- I. Welcome, Opening Remarks – Paul Grimes
 - a. Dr. Grimes called the meeting to order.
 - b. He thanked the Kelce Curriculum Committee for all of the work completed this year to revise and renew the college's course offerings and that they would represent Kelce at the faculty senate meeting at 3:00 pm today as they consider our request to add Legal and Social to the General Education options.

- II. Curriculum Committee Update – Eric Harris
 - a. Dr. Harris handed out copies of spreadsheets summarizing the completed and in-progress curriculum updates.
 - b. He thanked everyone who has served on the college curriculum committee.
 - c. He summarized the proposed curriculum changes for all departments (attached), and the deadlines that were followed to push the curriculum through.
 - i. Discussion followed on issues that could come up regarding the Kelce curriculum proposal at the faculty senate meeting today.
 - d. Dr. Harris also reviewed current assessment processes and stated that he will be asking for more information from faculty.

- III. Honor Code Task Force – Michael Davidsson
 - a. Report and Recommendations
 - i. The committee reviewed codes at six different universities as well as the PSU honor code.
 - ii. The recommendation from the committee is to revise the current code of ethics for the Kelce College.
 - iii. Dr. Davidsson summarized the proposed changes to the Student Code of Ethics for the Kelce College (attached).
 - iv. A motion was made by Dr. Davidsson and seconded by Dr. Baack to accept the recommended changes put forth by the Honors Code Task Force.
 1. Discussion followed on alignment with the PSU code of ethics and the details of the proposal.
 2. Request was made to have Jason Kegler, Director of Students Rights and Responsibilities, give a faculty development seminar on the procedures for academic misconduct.

- b. Vote
 - i. Accepted the Revised Code of Ethics proposal as presented with two friendly amendments: the next to last bullet point will be moved to the bottom and become its own section and change the wording to"the student is encouraged" rather than "is to immediately"...
 - ii. Accepted unanimously by faculty vote. (syllabus template for the college will be modified to reflect changes)
- IV. AACSB Reminders
- a. 2017-2018 is our Year of Record for AACSB
 - b. Visitation Team to be Determined this summer. They will visit in the fall semester of 2018 – which is earlier than during our last visitation.
 - c. Faculty Qualifications / Digital Measures – faculty were reminded to update all information in Digital Measures as these data will be used to construct our argument for reaffirmation.
 - d. Google Scholar Profiles
 - i. Impact of faculty research will be assessed through Google Scholar.
 - ii. Faculty are asked to update their profile and to make their profile public. (See attached instruction sheet).
 - iii. Hard copy should be submitted to each department chair at the end of the semester to create benchmarks for the year.
- V. University Budget Issues
- a. Update on Internal Cuts and Impact on College and Departments
 - i. Dr. Grimes updated faculty on the current state and university budget.
 - ii. Forecasted revenues are down nearly \$2 million this fiscal year.
 - iii. Self-generated funds are down significantly because enrollment has dropped in overall numbers and in certain critical categories of tuition-paying students (e.g. international students).
 - b. Prospects for Future
 - i. Currently enrollment figures are down by 10% and 5% (relative to this time last year) for summer and fall with the biggest percentage being international students.
 - ii. Cuts to budgets are anticipated. Recruitment and retention initiatives are actively at work.
- VI. Development and Building Project Update
- a. Slide Show of latest building renderings were displayed and discussed.
 - b. Dr. Grimes and Holly have been making rounds to raise funds for the new facility.
- VII. Old Business
- a. Youngman Summer Stipends – New Youngman document has been prepared and is ready to review by the President.
 - b. Promotion and Tenure Document – Creation of this document will be a major goal for the College next year.
- VIII. New Business
- a. Dr. Grimes announced that Jim McGraw sent a letter and a \$5,000 check to support Dr. Dalecki and his programs. Relationships such as these are important for development and advancement of the college and university.
- IX. Adjournment – 3:00 pm
- Spring Dates to Remember:**
- Finals Week, May 8 through May 12
 - Spring Commencement (second ceremony following A&S), May 12
 - Semester Grades Due, May 15
 - KBOA Spring Meeting, May 15

